

Department of Public Safety

October 2011

Annual Security & Fire Safety Report



TABLE OF CONTENTS

- A Message from the Department of Public Safety.....2
 - Mission & Value Statements.....3
 - General Department Information.....4
- Campus Law Enforcement & Access.....5
 - Enforcement & Arrest Authority.....5
 - Criminal Activity off Campus.....6
 - Campus Security & Access.....7
- Reporting Crime & Other Emergencies at USD.....8
 - Accurate & Prompt Reporting of Criminal Offenses.....8
 - Pastoral & Professional Counselors.....9
 - Voluntary Confidential & Anonymous Reporting.....10
 - Timely Warnings.....11
 - Daily Crime & Fire Log.....12
- Security Programs, Services, & Resources.....12
 - Security Awareness & Crime Prevention Programs.....12
- Emergency & Disaster Response.....16
 - Immediate Notification.....16
 - Annual Notification & Testing of Emergency Response Procedures.....17
 - Emergency Preparedness/Response Guides.....18
- Fire Safety.....24
 - Reporting a Fire on Campus.....24
 - Fire Safety Systems.....24
 - Health & Safety Checks.....25
 - Important Emergency Contacts.....26
- Notification of Missing Students.....27
- Sex Offense Response Procedures & Resources.....28
 - USD Sexual Assault & Sexual Exploitation Reporting And Response Protocols.....28
 - Registered Sex Offender Information.....41
- Alcohol, Drug, & Weapons Policies.....41
 - Additional Information Regarding Alcohol.....42
 - Alcohol in Residence Halls.....44
 - Alcohol & Other Drug Abuse Information.....44
 - Annual Notice.....45
 - Weapons.....46
- Annual Disclosure of Crime & Fire Statistics.....46
 - Annual Security & Fire Safety Report.....46
 - Reportable Crime Definitions.....47
 - Reportable Geographic Areas.....49
- Public Safety Response & Patrol Area Map.....51
- Crime Statistics Chart.....52
- Hate Offense Statistics.....52
- Arrest & Disciplinary Statistics Chart.....53
- Statistics & Information Regarding Fires in Residential Facilities.....54
- Fire Safety Amenities in Residential Facilities.....55

A MESSAGE FROM THE DEPARTMENT OF PUBLIC SAFETY

The University of San Diego recognizes and supports the integral role that Public Safety plays as part of its commitment to academic excellence. Everyone at USD has a role in providing a safe environment in support of the academic excellence for which we strive. We are proud of our history of outstanding service to the USD community and we are also aware of the challenges posed in a campus environment.

The University of San Diego thoroughly evaluates the security needs of the community and continues to consider these needs on an ongoing basis. As a result of such careful analysis, the university has implemented policies aimed at promoting a safe learning and work environment. These policies work in conjunction with Federal, State, and local laws. The Department of Public Safety provides on-going education and enforcement of these laws and policies at USD. Each member of the USD community is responsible for knowing these policies and complying with them. This report contains many of the specific policies that pertain to the USD community. Please take time to become familiar with them.

This report also details many of the steps taken by the university and the Department of Public Safety to ensure the security of its students, faculty and staff, and it outlines many measures we can each follow to take personal responsibility for our own security and that of the USD community. Although the university and the Department of Public Safety go to great lengths to promote a safe and secure environment, personal safety is an individual responsibility. Together we must take personal responsibility for our own safety, as well as the safety of those around us. Working together, we will continue to keep USD a safe campus for all.



Chief Larry E. Barnett
Assistant Vice President for Public Safety
University of San Diego

The Annual Campus Security Report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (the “Clery Act”) and is also available at www.sandiego.edu/documents/safety/annualreport2011.pdf. It is presented in a Portable Document Format (pdf) and can be viewed using Adobe Acrobat Reader. Acrobat Reader is free and can be downloaded via a link on the Department of Public Safety Web page. A hard copy of the report may also be obtained by calling the Department of Public Safety at (619) 260-7777 or visiting the Department of Public Safety in Hughes Center, Room 150.

Mission & Value Statements

The University of San Diego, Department of Public Safety is committed to the support of the university's greater mission of excellence in education and service to the community. As an integral part of the university, we pledge ourselves to a continuing partnership with the campus community to provide a safe and secure environment through community-based public safety. We will achieve our goals by service to the community that reflects respect for the law, dignity to all persons and pride in our profession.

Service to Our Community: The people in our campus community are our most important customers. Our motto: "Safety through Education" is not just a slogan it is our way of life. We pledge to work in partnership with the USD community and do our best to provide for its public safety needs.

Commitment to Integrity: Integrity is our standard. We are proud of our profession and will conduct ourselves in a manner that merits the respect of all people. We will demonstrate honest, ethical behavior in all our interactions. We must have the courage to always do what is right.

Respect for People: The dignity of mankind is a value that we treasure. We believe in treating all people with respect. We show concern for the victims of crime and treat violators of the law with fairness at all times.

Commitment to Leadership: Managers, supervisors and team leaders need to be leaders in their areas of responsibility. Making certain that our values become part of our day to day work life is our mandate. We encourage our employees to submit ideas, we listen to their suggestions, and we help them develop to their maximum potential.

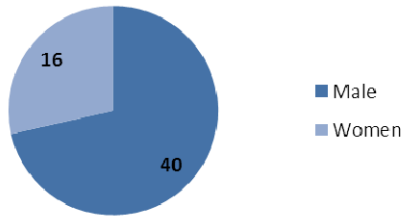


General Department Information

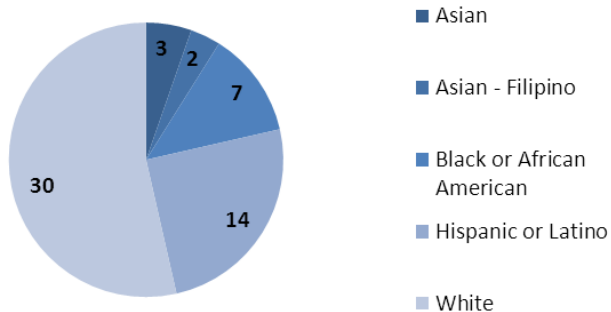
The Department of Public Safety (DPS) is located on the main USD campus at 5998 Alcalá Park, San Diego, CA 92110 in Hughes Center, Room 150. The department operates 24 hours a day, 365 days a year.

The Department of Public Safety and Parking Services employs a wide range of personnel demographics. Currently, we employ 41 full time employees and 15 casual workers. Of these 56 employees, 16 are women and 40 are men. The department is made up of persons from Asian (3), Asian - Filipino (2), Black or African American (7), Hispanic (14), and Caucasian (30) decent. Additionally, the department has a vast tenure of employees, ranging from those that have been hired in the past year to those that have worked for the department for over 20 years. DPS also supplements its services by employing students as Community Service Officers to ensure safety on the campus.

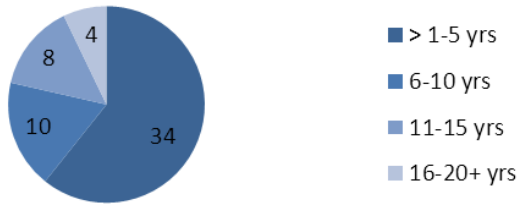
Gender



Department Ethnicity



Years of Service



CAMPUS LAW ENFORCEMENT & ACCESS

Enforcement and Arrest Authority

The authority to enforce University of San Diego policy is established by the Board of Trustees. The patrol division of DPS is primarily responsible for handling all emergency calls and crimes in progress. It also investigates all non-violent property crimes that occur on USD property pursuant to a memorandum of understanding (MOU) with the San Diego Police Department (SDPD). When and if the need arises, Public Safety officers are authorized and directed to make a citizen's arrest of any and all persons creating disturbances against the general peace, interfering with the security of campus facilities or grounds, or interfering with or disturbing the safety and general welfare of the USD community. When such a citizen's arrest is necessary, DPS shall, as promptly as possible and beforehand if reasonable, notify SDPD to come and render assistance as needed and necessary.

Officers receive training in criminal law, patrol procedures, firearms, use of force, investigations, report writing, first aid, CPR, and in the use of Automatic External Defibrillators. Officers also participate annually in collaborative trainings with other local university law enforcement agencies, and also receive training on varying levels of incident command. In-service training ensures that officers remain capable and up to date in their skills.

The Communications Division of DPS coordinates and supports the events and activities of field personnel from a 24-hour dispatch center located on campus. DPS Dispatchers answer the Department business and Campus

emergency lines. Radio communications are currently maintained by the County of San Diego, much similar to Communications Divisions of other Law Enforcement Agencies. DPS Dispatchers have direct communications with the San Diego Police Department via phone and radio as well as other Law Enforcement Agencies, including Campus Police Departments.

University phone operators answer phone calls that come into the University's main line. Callers are either assisted with information, or directed to the appropriate department or area of campus. During special events the phone operators are critical in serving the external community with general campus information, directions and special event information.

Parking Services manages all aspects of parking permits, parking citations, parking appeals, parking for special events and reserved parking for employees as well as guests to the campus. Parking Services also provides transportation to any person(s) with a disability to and from their campus destination. Parking Services staff assists with visitor information as well as special events on campus. Please visit <http://www.sandiego.edu/parking/> for more information.

Unless otherwise provided for by the Parking Rules and Regulations, all provisions of the California Vehicle Code relating to traffic upon the highways shall be applicable on USD property. This includes but is not limited to posted speed limits, traffic signs, and other traffic control devices. Covered vehicles include but are not limited to automobiles, trucks, motorcycles, motor-scooters, electric carts, bicycles and mopeds. Persons entering USD consent and are subject to enforcement action by officials of the University for violation of any USD regulation, Division 11 of the C.V.C. (Rules of the Road), or any other applicable state law or local ordinance.

Criminal Activity off Campus

For crimes reported off campus, SDPD has primary jurisdiction. This includes jurisdiction over certain non-campus buildings or properties owned and/or controlled by the University. However, the close relationship between DPS and SDPD allows for SDPD officers to contact the University and provide reports as appropriate and necessary for crimes reported in those locations.

Campus Security and Access

The campus, buildings and facilities of the university are restricted to students, faculty, administrators, staff and guests of the university, except when part or all of the campus, its buildings or facilities are open to the general public for a designated time or purpose, or when used by non-affiliated groups, organizations or individuals that have been granted or approved by authorized university officials.

The main entrances to administrative and academic buildings on campus are to be open to students, faculty, administrators, staff, and guests of the university during normal operating hours. All university buildings and facilities will be locked when they are not open for general use by those who are authorized or permitted to use them. When a university building or facility is not open for general use and is locked, entry to the building or facility may be controlled or limited by the Department of Public Safety. Advance authorization by an appropriate university official may be required before an individual is permitted access to a university building or facility when the building or facility is locked and not open for general use. Residence halls are secured 24 hours a day. Some general-use facilities may have individual hours, which can vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

All employees and students of the university must possess a valid and current university-issued identification card at any time when they are on campus or otherwise engaging in university-related activities. All persons who are on the university campus or participating in university-related activities must provide adequate photo identification, upon request, to any university official and/or DPS officer. Any person who refuses to provide the requested identification may be asked to leave the campus.

DPS officers routinely patrol the campus, and in some cases are assisted by Community Service Officers, who are student employees that provide extra “eyes and ears” for the Department. The University also has an extensive video surveillance system, monitored 24 hours a day in the DPS dispatch center. Additionally, security surveys are conducted upon request, and examine such factors as landscaping, locks, alarms, propped doors, lighting and malfunctioning emergency phones or video surveillance cameras.

The complete University policy concerning Access to University Buildings, Facilities and Grounds can be found at <http://www.sandiego.edu/legal/policies/community/safety/accss.pdf>.

REPORTING CRIME AND OTHER EMERGENCIES AT USD

Accurate and Prompt Reporting of Criminal Offenses

DPS has procedures in place to allow for and facilitate the reporting of criminal offenses in a manner consistent with the requirements of the *Clery Act*. Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to DPS in a timely manner. When a crime is reported, DPS will dispatch an officer to the appropriate location, conduct a preliminary investigation, and prepare a crime report. When appropriate, DPS will investigate the incident further, or forward the crime report to SDPD for additional follow-up. As applicable and necessary, DPS will forward crime reports to the Office of the Dean of Students for student conduct referrals, or to Human Resources for employee conduct referrals. For any reported crime, if assistance is required from SDPD, DPS will contact them immediately.

To report a crime, suspicious activity, or emergency occurring on campus, contact DPS immediately:

- (619) 260-7777 (non-emergencies) or at (619) 260-2222 (emergencies only)
- Visit Hughes Administration Center, Room 150
- Use any blue light phone located throughout campus

To report a crime occurring off campus or in a non-campus property, contact the San Diego Police Department:

- (619) 531-2000 (non-emergencies) or 9-1-1 (emergencies only)

In addition, representatives in the following areas have been identified as Campus Security Authorities and are available to facilitate making a crime report to DPS:

Office:	To Whom:	Location:	Phone:
DPS	Any full-time staff	Hughes Rm. 150	(619) 260-7777
Student Affairs	Professional Staff*	University Center, Rm. 232	(619) 260-4590

Student Leadership & Involvement Center	Student Organization Advisors	Student Life Pavilion, Rm. 301	(619) 260-4802
Residential Life	Professional Staff**	Missions Crossroads	(619) 260-4777
Athletic Administration	Administration and coaches	Sports Center	(619) 260-4256

*excluding pastoral and professional counselors

**including Director, Associate Director, Assistant Director, Resident Faculty, Community Directors, Resident Assistants.

If a sex offense should occur, staff on scene, including DPS, will offer the survivor a wide variety of services. The USD Counseling Center has trained Sexual Assault Responders who are available to assist sexual assault survivors 24 hours a day. More information regarding the University’s Sexual Assault Standards & Protocols, as well as on and off-campus resources are included in this publication.

In the event that a reported incident manifests evidence of a hate crime or act of intolerance, DPS will coordinate with multiple offices on campus to provide support services, facilitate an investigation, and to determine an appropriate response. If a reported incident involves a hate crime, DPS will be responsible for the investigation. If a reported incident does not constitute a hate crime but involves an alleged act of intolerance, the incident will be investigated by other designated University officials. For such incidents against students, reports will be forwarded to the Dean of Students. Reports against staff employees will be forwarded to Human Resources, while reports against faculty will be forwarded to the Executive Vice President and Provost, and/or to their respective Dean’s office. As appropriate and necessary, a Critical Issues Response Team (CIRT) will be activated to review the incident and determine the appropriate response. Please refer to <https://sharepoint.sandiego.edu/hr/EEO/ActsIntoleranceRespProc.pdf> for the complete Acts of Intolerance Response Procedures.

Pastoral & Professional Counselors

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus

“Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. They are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary and confidential basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

Pastoral Counselor: An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor: An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Voluntary Confidential & Anonymous Reporting

Occasionally, victims of crime wish to report a crime but do not want to give their name and/or do not want to pursue action through the criminal justice or university judicial systems.

As allowed by the Clery Act, pastoral and professional counselors who receive confidential reports are not required to report these crimes to the Department of Public Safety for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. Please see previous section for descriptions of these positions.

Certain other university departments may accept confidential reports from a victim. The Clery Act, however, requires these departments to report the crime to the Department of Public Safety. This reporting allows the university to maintain accurate records on the number of incidents, determine if there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community of an ongoing threat if needed. The Department of Public Safety will investigate crime that is reported to them.

Individuals may also report incidents or information anonymously at the Department of Public Safety website through the Anonymous Reporting form. The Anonymous Report form is also designed to provide the DPS with crime tips, along with reports in which complete anonymity is desired. The purpose of both a voluntary confidential or anonymous report is to comply with your wish to keep your identity anonymous, while taking steps to ensure the future safety of yourself and others.

The Anonymous Reporting form can be found online at www.sandiego.edu/safety/reporting/anonymous.php.

Timely Warnings

The University of San Diego Department of Public Safety is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. 1092(f). Timely warnings will be issued in response to reported crimes committed either on campus or, in some cases, off campus that, in the judgment of the University, constitute an ongoing or continuing threat to students and employees.

Anyone with information believed to warrant a timely warning should promptly report the circumstances to the Department of Public Safety by phone at (619) 260-2222 or in person at the dispatch center in the Hughes Administration Center Room 150. The Department of Public Safety will consult, as appropriate and necessary, with other university officials regarding whether a timely warning should be issued. The decision to issue a timely warning shall be made on a case-by-case basis after consideration of the available facts, including factors such as the nature of the crime, the continuing danger or risk to the campus community, and the possible risk of compromising law enforcement efforts. Timely warnings are considered for the following classifications of reported crimes: criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and arson. Timely warnings may also be issued for other reported crimes as deemed appropriate under the circumstances. The decision will be made in compliance with the Clery Act and in an effort to prevent similar crimes from occurring.

When a determination is made that a timely warning should be issued, the Department of Public Safety will take appropriate steps to ensure timely notification of the campus community. Options for notification include, but are not necessarily limited to, the university's mass notification system

(phone, text and email), outdoor notification system, campus-wide e-mails, physical postings on doors and bulletin boards, MySanDiego.edu, the Vista newspaper, or the Department of Public Safety website. The warnings will include some or all of the following information: the date, time and location of the reported crime; a summary of the incident; a description of the suspect and/or vehicle, if available; and any other special instructions or incident specific safety tips.

DPS recognizes the importance of alerting the campus community to crimes reported on or off campus that may not meet the criteria for a timely warning, but still have the potential to impact the campus community. In these situations, which are also evaluated on a case-by-case basis, DPS will release Crime, Safety, and/or Security Alerts that may include physical postings in the impacted campus area, My.SanDiego.edu portal announcements, and DPS website announcements. These alerts will contain a concise summary of the reported incident, directions to contact DPS if there is additional information, and, depending on the situation, specific crime prevention or personal security tactics recommended by DPS.

The University policy concerning Timely Warnings can be found at <http://www.sandiego.edu/legal/policies/community/safety/Timelywarning.pdf>.

Daily Crime & Fire Log

The University of San Diego's policy is to comply with the *Clery Act*. As a component of compliance, the Daily Crime & Fire Log is written and updated on a daily basis by DPS personnel, and contains information regarding crimes, fires and other major incidents reported at USD. The most recent 60 days are available for public inspection at any time in person at Hughes Administration Center, room 150, or online at http://www.sandiego.edu/safety/clery_act_compliance/daily_crime_logs/. Archived logs are available upon request within two business days.

SECURITY PROGRAMS, SERVICES & RESOURCES

Security Awareness & Crime Prevention Programs

DPS recognizes the key role education plays in generating security-conscious behavior. Security awareness and crime prevention programs are offered in a variety of formats and can be tailored to meet the changing

needs of the campus community. Programs are open to any and all campus community members, and are regularly scheduled throughout the year. Programs address topics such as sexual assault awareness, crime prevention tactics, and personal safety when on or off campus, but can include a variety of other safety and security information. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Individuals and groups are encouraged to contact DPS to schedule a program, or to visit the Department website at www.sandiego.edu/safety for more information.

In addition to formal training, information is disseminated to students and employees through crime prevention brochures, security alert posters, displays, videos, and articles and advertisements in the University newspaper, *The Vista*.

Listed below are samples of the variety of security awareness and crime prevention programs or services that DPS offers:

Coffee with the Chief: Members of the USD community are invited to meet with Chief Larry Barnett weekday mornings from 8:30-9:00 a.m. for “Coffee with the Chief.” This is an ideal opportunity to express security concerns, meet members of the department, learn about programs offered by DPS, and become an active participant in the USD community.

College Cab: When a student is in an unsafe situation off-campus, Orange Cab service provides an alternative means of transportation. Call (619) 291-3333 (Orange Cab), identify yourself as a USD student, ask for the college cab service, and give your location. The student will be responsible for paying a \$10 flat fee to the Cashier’s Office within two weeks of utilizing the service. DPS and the Center for Health & Wellness Promotion have convenient business cards and key chains to help you keep this information handy...come by HAC-150 (DPS) or UC-161 (CHWP) to pick yours up for free!

Community on Patrol (COP): The COP initiative is aimed at raising safety and crime prevention awareness throughout the campus community (students, faculty, staff and administrators). The goal is to increase the community’s ability to recognize, identify and prevent many of the typical crimes that we see occurring on the University’s campus. By increasing the eyes and ears of Public Safety, we increase our ability to respond to and stop crimes that may be occurring within our community.

Community Director and Resident Assistant Security Training: DPS equips resident directors and resident assistants with the knowledge and tools they need for conducting their own basic crime prevention discussions in their residence halls by providing them with specialized security training each fall.

Crime Alert Bulletins: When DPS receives a report of a situation in which the campus community may be at special risk due to a crime incident or possible suspect, Public Safety will publish and distribute a crime alert bulletin to notify the campus community as quickly as possible. Crime alert bulletins are also available at http://www.sandiego.edu/safety/clery_act_compliance/alerts.php, and in some cases are also posted on the MySanDiego.edu portal under “Campus Announcements.” Additionally, DPS publishes daily a summary of all reported crimes that occur on campus on the department website (year round) and weekly within the USD newspaper, *The Vista* (during the academic year).

Emergency Mass Notification Systems: In the event of an emergency, DPS will employ either or both of our all-campus alert systems. The mass notification system will send a combination of text, email and voicemail concurrently to every community member (student, faculty and staff). Additionally, our outdoor notification system allows DPS to broadcast campus alerts as necessary through speakers located around campus. All community members are encouraged to keep their contact information updated on the MySanDiego.edu portal so that they may receive these critical announcements.

Emergency Telephones: Emergency phones are located throughout the USD campus. All of these phones are marked as emergency telephones and many of them are also marked by a blue light on top of the phone. The phones are connected to Public Safety’s 24-hour Dispatch Center and identify the phone’s location if the caller is unable to talk. The phones can be used to request a safety escort, report suspicious activity, and to report crimes. Some tower phones are also equipped with outdoor notification speakers and video surveillance cameras.

First Aid Training: Trained DPS officers provide instruction on proper first aid techniques, CPR, and use of a defibrillator.

Lost & Found: The University's lost and found service is located at DPS. If you have lost an item, you can call (619) 260-7777 to ask if the property was turned in.

Orientation Programs: DPS personnel participate in orientation programs to help educate new and transfer students on crime prevention and fire safety issues. They also conduct presentations for parents, students, and staff to provide them the opportunity to become familiar with DPS and to address their questions and concerns.

Personal Safety Programs: Trained DPS officers will present personal safety and security programs to interested groups or individuals on topics such as sexual assault, substance abuse, general crime prevention, fire safety tips and safety while visiting Mexico.

Property Identification: In addition to encouraging basic theft prevention through property identification and keeping records of serial numbers and descriptions of valuable items, DPS also offers engraving of personal property, free of charge for all campus community members.

Rape Aggression Defense (R.A.D.): R.A.D. is a unique crime prevention program that focuses on women's safety and self-defense techniques. The R.A.D. program focuses on the realistic development of self-defense options for women in situations of imminent or actual attack. The techniques taught in a R.A.D. course require no special equipment or skills, and become instinctive with repetition. R.A.D. is for women only and is open to all community members. Classes are taught continuously throughout the year. Class and contact information is available online at www.sandiego.edu/safety/prevention/rad.php.

Resident Hall Floor Meetings: DPS collaborates with Residential Life staff on individual resident hall "Third Week Check-In" meetings at the beginning of every fall semester. While topics such as crime prevention and emergency preparedness are briefly covered, these meetings function more as a type of town hall, where students can ask questions and elaborate on information or experiences they've encountered over their first month at school.

Safety Escort Service: DPS officers will provide safety escorts on campus 24 hours a day for campus community members that request them. Simply contact DPS by calling (619) 260-7777 or use any blue emergency phone

and an officer will respond to your location and escort you to your desired on-campus location (i.e. classroom, parking lot, residence hall, etc.).

Security Surveys: Upon request, DPS will conduct security surveys of campus offices and residences. We recognize that various work and living environments require additional review to enhance the security and safety of those involved.

Video Surveillance: Video surveillance cameras are located throughout the USD campus and assist DPS in the prevention and investigation of crimes on campus.

EMERGENCY & DISASTER RESPONSE

Immediate Notification

Immediate (Emergency) Notifications will be issued for all incidents occurring on campus that, in the judgment of the University, constitute an immediate threat to the health and safety of the campus community. Anyone with information believed to warrant immediate notification should promptly report the circumstances to DPS by phone at 619-260-2222, in person at Hughes Administration Center, room 150, or by using an emergency phone on campus. Once information constituting an immediate threat is received, the Assistant Vice President for Public Safety (Chief) or designee is authorized to determine whether an emergency exists, and if so, to activate the immediate notification procedures. The Chief will attempt to contact and advise the Vice President for Business Services Administration or other senior administrative designee, but will not delay notification if they are not immediately available. A Critical Incident Response Team may also be convened and will collaborate as necessary with the Chief or DPS designee.

In the event that an emergency is determined, DPS will, without delay and taking into account factors that may compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the incident, notify the campus community by activating either or both of the University's campus alert systems. The Mass Notification System disseminates emergency information to the campus community via concurrent voicemail, text and email notifications, and the Outdoor Notification System is equipped to broadcast announcements and siren tones over outdoor and indoor speakers located throughout campus. DPS may also collaborate with

Information Technology Services to post pertinent information on closed circuit televisions and electronic marquees throughout campus. When possible, other notification methods may include campus-wide emails, physical postings on doors and bulletin boards, MySanDiego.edu portal announcements, and the DPS website and the University website. The Office of Public Affairs will also coordinate, as appropriate and necessary, with local media to provide current and timely information for campus emergencies.

Some threats to the USD community may require occupants to immediately evacuate buildings or to seek shelter within buildings. Evacuation of buildings will be signaled by activation of the audible fire alarm evacuation systems. The assembly locations have been predetermined and are practiced during evacuation exercises throughout the year. In the event an emergency occurs which dictates safety be sought within university buildings, appropriate information will be announced over the University's Outdoor Notification System as well as over DPS patrol vehicle public address systems, if possible.

With either emergency scenario, updated instructions and information will be made available to all community members by any or all of the following methods: mass email, text message, voicemail, MySanDiego.edu portal announcements, DPS website and USD general website announcements, and local media announcements.

Annual Notification & Testing of Emergency Response Procedures

The University will, on an annual basis, inform the campus community of various emergency response procedures and notify the campus community of planned activations of emergency response systems. The University conducts several emergency response exercises throughout the year in the form of Emergency Operations Center table top exercises, earthquake drills, campus active shooter trainings and other situation-specific tests, and may include all or segments of the campus community. Planned activations will be disseminated to the entire campus community by any or all of the following methods: mass email, MySanDiego.edu portal announcements, and DPS website announcements. At a minimum, all resident halls have two publicized evacuation drills annually. Testing of complete campus-wide activation of emergency response and evacuation procedures is conducted a minimum of once a year, usually in conjunction with the state-wide Great California ShakeOut (<http://www.shakeout.org>).

Records for each emergency response and evacuation test will be maintained including information such as the description, time and date of the test, and whether the test was announced or unannounced.

Emergency Preparedness/Response Guides

In advance of a scheduled activation of emergency response procedures, the entire campus community will receive information regarding the specific procedures to follow as it pertains to the emergency/disaster response being tested via a campus-wide email. The University maintains an Emergency Preparedness website that offers detailed emergency response recommendations, <http://www.sandiego.edu/alert/>. This detailed information is also posted on the interior of every individual residence hall room or apartment entrance door. Additionally, DPS and Residential Life staff collaborate on one large group meeting for new and transfer students, and one individual “floor” meeting for resident students covering basic emergency preparedness and response procedures, including shelter-in-place and evacuation guidelines, held at the beginning of each semester.

In the event of:

...a Campus Active Shooter

NOTE: An individual must use his/her own discretion during an active shooter event as to whether he/she chooses to run to safety or remain in place. However, best practices for an active shooter event are listed below.

The potential for a school shooting exists on every campus throughout the United States. Although the possession of firearms on or around the campus is prohibited, previous local and national shootings dictate the importance and need for a response plan. In the event you observe an individual with any type of weapon on the campus, immediately contact Public Safety at ext. 2222

DEVELOP A SURVIVAL MINDSET

Awareness and Preparation: Take time to understand your surroundings and environment before an emergency occurs. Ask yourself, “What if?” questions and develop a plan.

In an Active Shooter Emergency:

Make a decision, trusting your instincts, to take action to protect yourself to survive the situation. You generally will have three options:

1. Get away: Can you safely escape?
2. Shelter in Place: Is there a good place to hide?
3. Confront: Will you take out the shooter?

Getting Out:

- If you can and you deem it safe, get out and get to a safe place.
- You will have to rely partially on instinct.
- Leave belongings behind, but take your cell phone if it is handy.

Hiding in a Safe Place:

- Find a hidden location.
- Find protection behind furniture if possible.
- Find a room that locks if you can.
- If possible, close and lock the outside door to the room. Blockade the door with furniture or other heavy objects.
- Close the blinds, turn off the lights, remain quiet, silence cell phones, spread out away from other individuals, and move behind available cover. Stay on the floor, away from doors or windows, and do not peek out to see what may be happening.
- Make a plan with others in the room about what you will do if the shooter enters.
- Make a total commitment to action and act as a team with others.
- Do whatever is necessary to survive the situation.
- If possible and safe to do so, report the location of the assailant.

If Outside When a Shooting Occurs:

- Drop to the ground immediately, face down as flat as possible. If within 15-20 feet of a safe place or cover, duck and run to it.
- Move or crawl away from gunfire, trying to utilize any obstructions between you and the gunfire. Remember that many objects of cover may conceal you from sight, but may not be bulletproof.
- When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening.
- Wait and listen for directions from Public Safety and/or law enforcement personnel.

If Suspect is in Close Proximity:

- An individual must use his/her own discretion about when he or she must engage a shooter for survival.

- Generally, one can lie motionless and pretend to be unconscious or confront the individual.
- Make a plan as to how you will survive the situation.
- Make a total commitment to action and act as a team with others if possible.
- Do whatever is necessary to survive the situation.

Help Out:

- Warn others.
- Help others escape.
- Keep others away from the danger area.
- Help the injured.
- Help others stay calm

Calling for Help:

If safe to do so, call the appropriate authorities. Do not assume that someone else has reported the incident.

- On Campus: call the Department of Public Safety at (619) 260-2222
- Be persistent; phones may be jammed.
- Calmly identify yourself and your exact location. Remain calm and answer the dispatcher's questions. The dispatcher is trained to obtain the necessary and required information for an appropriate emergency response.
- If safe to do so, stop and take time to get a good description of the criminal. Note race, sex, age, height, weight, hair color, clothing descriptions, scars marks, or tattoos, direction of travel, and name if known.
- If the suspect is entering a vehicle, note color, make and model, body style (2-door, 4-door), license plate, and special details (like damage or bumper stickers). All of this takes only a few seconds and is of the utmost help to the responding officers.
- Although you are not expected to know all of the answers, answer them to the best of your ability. Even though you may think the questioning is wasting valuable time, the information you provide will enable Public Safety dispatchers to dispatch officers and other emergency personnel safely and effectively.

During your call to Public Safety, you will be asked questions, such as:

- Where are you? What is the specific location of occurrence?
- What exactly is happening and how do you know? Is it still happening?

- Suspect Description?
- Where is the suspect now? What was his/her last known direction of travel?
- Do you know who the suspect/s is? If yes, identify them and provide any background knowledge you may have.
- What types of weapons were used? Describe the weapon/s or other dangerous object/s if possible, and any visible ammunition:
 - Rifle
 - Shotgun
 - Handgun: revolver or automatic?
 - Ammunition: describe type, amount and type of container (metal box, cardboard box, backpack pockets and others)
 - Knife or other dangerous weapons
- Were any shots fired? Can you describe the sound and the number of shots fired?
- Are there any wounded and how many? Where are they located?

When Law Enforcement Arrives:

- When law enforcement reaches you, do not run at them or make sudden movements.
- The priority of the first responders will be to identify the shooter. Law enforcement will need to ensure that you are not the shooter.
- Do not scream, yell, point, or wave your arms.
- Do not hold anything in your hands that could be mistaken for a weapon (including cell phones).
- Be quiet and compliant.
- Show the officers your empty hands and follow their instructions.
- Give the number of shooters.
- Give the location and physical description of the shooter.
- Give the number and types of weapons.
- When it is safe to do so, you will be given instructions as to how to safely exit your location.

In the Event that there are Hostages:

- Call Public Safety and be prepared to give the following information:
 - Identify hostage location in building or area
 - Number of assailants, if known
 - Number of hostages, if known
 - Identity of assailants, if known

- Any description of assailants and weapons
- Any demands made by the assailant/s
- If you are at a distance, move away from the location to a safer area.
- If you can do so safely, evacuate area to a safer location.
- If possible provide the above information to a Public Safety or Law Enforcement officer once you are in a secure location.

As soon as DPS is aware of an incident, officers will work quickly with other law enforcement officials to safely secure the campus. Situation status updates will be broadcast over the emergency mass notification and outdoor notification systems as soon as possible. Multiple campus websites (including but not limited to: DPS, USD Alert Page, the main USD website, and Public Relations) will also be updated as soon as possible with critical information bulletins. Specifically, community notification will follow the guidelines summarized in the “Immediate Notification” section of this publication.

...an Earthquake:

During an earthquake:

- DROP to the ground; take COVER by getting under a sturdy table or other piece of furniture; and HOLD ON until the shaking stops. If there isn’t a table or desk near you, cover your face and head with your arms and crouch in an inside corner of the building.
- If you are in bed, stay there when the earthquake strikes. Hold on and protect your head with a pillow, unless you are under a heavy light fixture that could fall. In that case, move to the nearest safe place.
- If you are in a lab, exit the lab to the corridor. Duck and cover near an interior wall.
- If you are outside, stay in an open area away from buildings, power lines, trees or roadways.
- If you are in a vehicle, pull over and stop. Do not park under an overpass or near a building. Be cautious about driving again, in the event that roads are damaged.

After an earthquake:

- Put on enclosed shoes to protect against broken glass.
- If the power is out use a flashlight, not a match or candle.
- Be alert for safety hazards such as fire, electrical wires or gas leaks, etc. Also, be prepared for potential aftershocks.

- Check on others. If there are injuries or other urgent problems, report them to DPS at extension 2222. Give or seek first aid. Assist any disabled or mobility impaired persons with finding a safe place for them.
- Evacuate if the building seems unsafe or if instructed to do so. Use stairs, not elevators. Unplug small electrical appliances. Bring keys, purses/wallets, warm clothing and emergency kits if possible.
- Remain on campus until road conditions are known. The university will broadcast status updates as available over the emergency mass notification and outdoor notification systems. DO NOT use telephones and DO NOT use roadways unless necessary. Keep them open for emergency use.
- Cooperate with emergency personnel, keep informed, and remain calm.

...a Tsunami:

What to do Before *and* During a Tsunami:

- Turn on your radio/Watch local news to learn if there is a tsunami warning or if an earthquake occurs and you are in a coastal area.
- Move inland to higher ground immediately and stay there. The University of San Diego is approximately 230ft above sea level and would be set up for those students living outside of the University that need to evacuate to higher ground.
- Stay away from the beach. Never go down to the beach to watch a tsunami come in. If you can see the wave you are too close to escape it.
- CAUTION - If there is noticeable recession in water away from the shoreline this is nature's tsunami warning and it should be heeded. You should move away immediately and head inland to higher ground.

What to Do After a Tsunami:

- Stay away from flooded and damaged areas until officials say it is safe to return.
- Stay away from debris in the water; it may pose a safety hazard to boats and people.
- Save yourself - not your possessions

...a Fire:

If you discover a fire in a building on campus:

- Alert the occupants verbally and by activating emergency alarms, and evacuate the building.

- Notify DPS at (619) 260-2222. They will notify the fire department and guide them as quickly as possible to the location of the fire.
- Seek and assist any disabled or mobility impaired persons in evacuating the building. Exit via the stairway, DO NOT USE ELEVATORS.
- Once outside, move to an open area at least 150 feet away from the effected building(s). AVOID INNER COURTYARDS. Keep roadways and walkways clear for emergency vehicles.
- Wait for the instructions from DPS or emergency personnel. DO NOT REENTER THE BUILDING UNLESS INSTRUCTED TO DO SO by the San Diego Fire Department.

FIRE SAFETY

Reporting a Fire on Campus

Any community member who discovers a fire or other burning on campus should immediately contact DPS at 619-260-2222. DPS will then notify the San Diego Fire Department and guide them quickly to the location of the fire. If a community member find evidence of a fire that has been extinguished, they should also immediately contact DPS at 619-260-2222 to ensure that DPS is aware of and has responded to and documented the incident.

Fire Safety Systems

Fire alarms or smoke detectors are installed in every campus building, including residential buildings, and alert the occupants of potential hazards when activated. These alarms are connected to control panels that are monitored 24/7 in the DPS Dispatch Center. Upon activation of a fire alarm, indicated by an audible siren, community members must immediately evacuate to their building or residence hall's predetermined evacuation area, exiting through stairwells not elevators. Community members should not reenter any building unless authorized to do so by SDFD or DPS personnel, or in some cases, authorized Residential Life personnel.

Since every building and residence hall is unique, specific evacuation procedures are in place and posted and/or discussed throughout the year. Fire Safety emergency procedures are communicated through residence hall meetings, new student orientation meetings, and by placards detailing evacuation procedures and locations. New employees receive training and

instructions on fire safety and evacuation procedures for their unique workplace during their orientations. Employees are also notified at that time of their specific Building Manager, or the contact person responsible for overseeing the safety of building occupants in the event of an evacuation or emergency. General evacuation procedures are included in the section of this publication titled “Emergency Preparedness/Response Guides.”

All individuals are expected to follow fire evacuation procedures, regardless of the nature of the alarm (legitimate or false activation). Specifically for resident students, failure to follow fire evacuation procedures may result in disciplinary action and fines and may jeopardize campus housing privileges.

For more information regarding fire detection, notification and suppression systems in residence halls, please refer to the Fire Safety Amenities in USD Residential Facilities at the end of this document.

Health & Safety Checks

Health and safety checks are an important component to ensure that fire safety systems are in proper working order. The USD Environmental and Safety Specialist completes health and safety inspections on a monthly basis, looking for fire, safety and health hazards as well as inspecting fire protection and detection systems. Health and safety inspections of individual residences on campus are conducted by Residential Life staff, and are conducted at a minimum of three times a year. Additional unannounced inspections by Residential Life staff are conducted throughout each semester, or as necessary.

These visual inspections by Residential Life staff specifically seek to identify all possible fire, safety and health hazards within residential facilities. Such fire hazards include, but are not limited to, burning incense, burning candles, halogen lamps, exposed heating elements, personal barbeques, and flammable liquids and solvents (i.e. gasoline, kerosene, lighter fluid, propane, etc.). Such items are strictly prohibited in or around any living area, as outlined in the Community Standards terms and conditions reviewed and signed by all resident students at time of check in. Smoking and the use of any tobacco products, including hookahs, are also prohibited at all times in all residence hall areas (i.e. student rooms, lounges, bathrooms, hallways, balconies, bridges, stairwells and entry areas). Campus community members who choose to smoke must maintain a

distance of at least 25 feet from any openings to University buildings, including residence halls. Additional fire safety components that are addressed in these inspections include ensuring that fire-rated, emergency exit and/or rolling steel fire doors are not propped open or tampered with, and any misuse and/or tampering of fire equipment (i.e. fire alarms, smoke detectors, fire extinguishers or hoses) has not occurred.

Inspections of safety and health standards in residence halls may include assessments of general room cleanliness, proper use of furniture (i.e. stacked bunks, closet doors, etc.), and properly secured window screens, among other expectations further detailed in the Community Standards information. Students found in violation of these standards may be referred for possible disciplinary action.

The USD Environmental and Safety Specialist also conducts annual testing of all buildings outfitted with sprinkler systems. These tests are scheduled and announced to building managers and occupants impacted by the testing, and conducted in coordination with other representatives of the Office of Environmental Health & Safety.

Important Emergency Contacts

Public Safety

DPS Officers/Administration: Non-emergency (619) 260-7777

Emergency: (619) 260-2222

Ambulance: (619) 260-2222

Fire or Explosion: (619) 260-2222

USD Counseling Center

Business Hours: M-F, 8:00am-5:00pm

Business Phone: (619) 260-4655

After-hours on-call counselor or Sexual Assault Responder: (619) 260-2222

Student Health Center

Business Hours: M/T/Th, 8:30am-4:30pm; W, 8:30am-6:00pm; F, 8:30am-4:00pm

Business Phone: (619) 260-4595

After-hours on-call physician: (619) 260-2222

Facilities Management

Maintenance Control Center

Business Hours: M-F, 7:30am-4:00pm
Business Phone: (619) 260-4250
After-hours emergency service only: (619) 260-2222

Environmental Health & Safety

Business Hours: M-F, 7:30am-4:00pm
Chemical/Biochemical Spills and Toxic Fumes: (619) 260-2226
Radiation Spills: (619) 260-8885 or (619) 606-1285
After-hours emergency: (619) 260-2222

When calling:

- Give your name and your extension number.
- Give building name, room number or other location.
- Describe the situation clearly and accurately.
- DON'T HANG UP! Other information may be needed.

NOTIFICATION FOR MISSING STUDENTS

If a member of the university community has reason to believe that a student is missing, whether or not the student resides on campus, that individual should contact the University's Department of Public Safety at (619)260-7777. Public Safety will collaborate with the Division of Student Affairs, other university officials, and/or the appropriate law enforcement agency to make an effort to locate the student and determine his or her state of health and well-being. Public Safety will gather pertinent information about the student from the reporting person or others. Such information may include but is not limited to the student's description, cellular phone number, clothes last worn, vehicle description, information about the student's health or well-being, or an up-to-date photograph.

University officials also will endeavor to determine the student's whereabouts by contacting friends, associates, faculty members, and/or employers of the student, and/or determining whether the student has been attending classes, scheduled organizational or academic meetings, and work. If the student is an on-campus resident, DPS officers may make a welfare entry into the student's room. If the student resides off-campus, DPS may enlist the aid of the neighboring police agency having jurisdiction.

For residential students and for students who live off-campus, notices will be made to each of the following individuals within 24 hours of Public Safety's determination that the student is missing:

- The student’s parent or guardian. The university is required by law to notify the student’s custodial parent or guardian if the student is under age 18 and is not emancipated at the time he or she is determined to be missing. If the student is age 18 or over, notification may be provided to the student’s parent or guardian, in addition to any other person identified as the student’s designated emergency contact.
- Local law enforcement personnel.
- The student’s designated emergency contact (if any). Students are given the opportunity through the MySanDiego.edu portal, and on the Residential Life Emergency Card, to designate an individual to be contacted by the university if the student is determined to be missing or otherwise in the case of an emergency. The designation will remain in effect until changed or revoked by the student. The contact information will be confidential and will be accessible only to authorized university officials or law enforcement personnel.

After the student has been located, Public Safety will attempt to verify the student’s state of health, well-being, and intention of returning to campus. When and where appropriate, a referral may be made to the Counseling Center, the Student Health Center, and/or a community provider.

The University policy regarding Missing Student Notification can be found at <http://www.sandiego.edu/legal/policies/community/safety/missingstudent.pdf>.

SEX OFFENSE RESPONSE PROCEDURES & RESOURCES

USD SEXUAL ASSAULT AND SEXUAL EXPLOITATION REPORTING AND RESPONSE PROTOCOLS

1. STANDARDS OF CONDUCT

All students, faculty and staff at the University of San Diego are responsible for being familiar with and abiding by the standards of conduct set forth in these Reporting and Response Protocols.

Sexual assault and sexual exploitation in all forms violate the sanctity of the human body and spirit and will not be tolerated within the USD community.

In addition, these behaviors are serious violations of university policy and the Student Code of Rights and Responsibilities, and also violate the law.

Through these Reporting and Response Protocols, the University of San Diego seeks to provide a consistent, caring and timely response in cases when sexual assault or sexual exploitation have occurred or are alleged to have occurred, regardless of whether the incident took place on or off campus. These Reporting and Response Procedures aim to:

- A. Outline the steps the University will take to immediately and effectively respond and investigate incidents of sexual assault and sexual exploitation.
- B. Take prompt and effective steps to end the sexual assault and/or exploitation, prevent its recurrence, address its effects (whether or not the sexual violence is the subject of a criminal investigation), and determine the need to notify appropriate law enforcement authorities.
- C. Protect the complainant as appropriate and facilitate the recovery from sexual assault and/or exploitation by providing prompt and compassionate support and professional services.
- D. Create a campus environment that expedites and encourages the reporting of sexual assault and/or exploitation and clearly outlines the steps to file such reports.
- E. Facilitate the apprehension of the accused when sexual assaults and/or acts of sexual exploitation are committed or alleged to have been committed.
- F. Promptly and equitably administer cases against students or employees through either the campus judicial system or other relevant university processes.
- G. Establish and cultivate community involvement in sexual assault and exploitation awareness and prevention.

The information outlined in these protocols can assist a person in learning how to access a full range of on- and off-campus services available. A comprehensive website dedicated to sexual assault awareness, prevention and support can be found at:

http://www.sandiego.edu/wellness/resources/assault_resources.php. The site also contains a comprehensive list of resources, describes reporting options and has an anonymous notification form.

The university also prohibits and does not tolerate sexual harassment or discrimination. For more information, please see the university's [Policy Prohibiting Discrimination and Harassment](#).

2. KEY DEFINITIONS

“Sexual assault” is any unwanted physical contact of a sexual nature that occurs either without the consent of each participant or when a participant is unable to give consent freely. Physical contact of a sexual nature includes, but is not limited to, touching or attempted touching of another person’s breasts, buttocks, inner thighs, groin, or genitalia, either directly or indirectly, or sexual penetration (however slight) of another person’s oral, anal or genital opening. Sexual assault includes, but is not limited to, rape, sodomy, oral copulation, sexual battery, sexual penetration with an object, forcible fondling (e.g. unwanted touching or kissing for purposes of sexual gratification), or threat of sexual assault. Sexual assault can occur either forcibly and/or against a person’s will, or when a person is unable to give consent freely.

“Sexual exploitation” is sexual misconduct that occurs when a person takes unjust or abusive sexual advantage of another for his or her own advantage or benefit or for the benefit or advantage of anyone other than the exploited party; and that behavior does not otherwise constitute sexual assault. Examples of sexual exploitation include, but are not limited to, videotaping or photographing of any type (webcam, camera, Internet exposure, etc.) without knowledge and consent of all persons; prostituting another person; knowingly transmitting HIV or a sexually transmitted disease to an unknowing person or to a person who has not consented to the risk; or inducing incapacitation with the intent to commit sexual assault, without regard to whether sexual activity actually takes place.

“Consent” is an affirmative decision to engage in mutually acceptable sexual activity given by clear actions or words. It is an informed decision made freely and actively by all parties. It is incumbent upon each participant to either obtain or give consent prior to any sexual activity. If at any time during the sexual interaction any confusion or ambiguity should arise on the issue of consent, it is incumbent upon each individual involved in the activity to stop and clarify verbally the other’s willingness to continue. Furthermore, a current or previous dating or sexual relationship is not sufficient to constitute consent, and consent to one form of sexual activity does not imply consent to other forms of sexual activity. Being intoxicated does not diminish one’s responsibility to obtain consent.

A person cannot give consent if he or she (1) is a minor (under age 18); (2) has a mental disorder or developmental or physical disability that renders him or her incapable of giving consent; (3) is unconscious; or (4) is incapacitated from alcohol or other drugs, and this condition was known or reasonably should have been known to the accused.

Even though the definitions provided in these protocols are similar to those contained in applicable criminal laws, the definitions are specific to the University of San Diego. Federal and California law are instructive in this interpretation of the definitions contained in these protocols. However, an act that might not violate or be prosecuted under applicable criminal laws may still violate these standards and protocols, university policy, and the Student Code of Rights and Responsibilities.

3. PRIVACY OF INFORMATION

When sexual assault and/or sexual exploitation are reported or identified, the university will take reasonable steps to preserve an individual's privacy and protect the confidentiality of information while promptly investigating and responding. The degree to which confidentiality can be protected, however, depends upon the professional role of the person being consulted. An individual can speak confidentially with psychologists or psychology interns at the Counseling Center, and with members of the

clergy who work at or for the university. The law will govern the extent to which the university and its employees may or must disclose information concerning a complaint of a sexual assault and/or sexual exploitation or knowledge of an occurrence. The University will promptly investigate and take appropriate action when it receives information suggesting that an incident of sexual assault or sexual exploitation has occurred, regardless of whether a formal complaint has been filed.

For more information, please contact a USD Sexual Assault Responder through Public Safety Dispatch by dialing (619)-260-2222, the Counseling Center (619)-260-4655 or USD's Director of Equal Employment Opportunity and Affirmative Action and Title IX Coordinator at (619) 260-7408.

4. WHAT TO DO FOLLOWING A SEXUAL ASSAULT OR AN INCIDENT OF SEXUAL EXPLOITATION

A member of the USD community who has been sexually assaulted or has been exposed to any form of sexual exploitation, is strongly encouraged to make a report to activate the appropriate response and support, as soon as possible, at any time of the day or night to the Department of Public Safety (619)-260-2222 and/or to law enforcement by calling 911.

a. Making a Report:

- Call (619)-260-2222 (24 hours) to report the incident. The Department of Public Safety and a trained Sexual Assault Responder will be available to provide you with immediate assistance. To access assistance off-campus call 911.

The university will promptly investigate and take appropriate steps to resolve any complaints of sexual assault and/or exploitation as defined above. In addition, with the assistance of a trained Sexual Assault Responder, a complainant will:

1. Review options to ensure safety, accessing ongoing support and professional services

2. Receive assistance if needed to notify family and/or friends
 3. Learn about the University's investigation and adjudication process
 4. Receive information about his or her right to file a criminal complaint
5. Receive information about USD's policies and Title IX Coordinator
- If you have questions about reporting and would like a confidential consultation to explore options, contact the Counseling Center (Serra 300, 619-260-4655, 8:30 to 5pm; After-hours 619-260-2222)
 - The USD's Women's Center staff (619)-260-2396 and Residential Life Community Directors and/or Resident Assistants are also available to provide guidance and support. The decision to report or not has emotional, psychological, economic and social consequences. You must make the decision that best enables you to resume a healthy and productive life. **We encourage you to report any sexual assault and /or any incident of sexual exploitation to access the range of supports and options available to help you.**

b. Evidence

- Do what you can to **preserve evidence**.
 1. If you preserve evidence, you will have it available if you decide to report to law enforcement.
 2. Resist the urge to change clothes or shower, if you can.
 3. If you change clothes, place each garment in a separate paper bag.
- **Medical - Legal Evidence Collection:** A person who has experienced a sexual assault (particularly rape, forcible oral copulation, or sodomy) is encouraged to request collection of medical-legal evidence. Collection of evidence entails interaction with police, a police report and interaction with the County's Sexual Assault Response Team (SART) at a medical facility off-campus. Prompt collection of physical evidence through an exam is essential should a person later decide to pursue criminal

prosecution and/or civil action. For more information regarding the SART exam, please contact a USDSexual Assault Responder or click [here](#).

- **In cases of Sexual Exploitation** such as those involving the posting or distribution of pictures or videos taken without your consent or without permission for distribution, try to preserve any evidence you may have (e.g., pictures, texts, social media posts or videos).

c. Medical Treatment:

A person who has experienced a sexual assault is urged to seek appropriate medical evaluation as promptly as possible.

- For life-threatening conditions, call 911 or go to the nearest hospital Emergency Department (if you need assistance getting there call Public safety at (619)-260-2222.
- For treatment of less serious injuries, students can use the Student Health Center (619)-260-4595. For after hours consultations, contact (619)-260-2222.
- For evaluation and prevention of sexually transmitted diseases, as well as consultation for other concerns, students can use the Student Health Center (619)-260-4595.

d. Obtaining Information, Support and Counseling:

A person who has experienced, who has knowledge of, or has been affected by another person's sexual assault, is strongly encouraged to obtain information, support and counseling.

A variety of agencies, both on and off campus, can help a person decide what steps to take, such as seeking medical attention, preserving evidence, obtaining counseling or reporting to authorities. Information, support and advice are available for anyone who wishes to discuss issues related to sexual assault and/or incidents of sexual exploitation. As stated above, the degree to which confidentiality can be protected depends upon the professional role of the person being consulted and should be addressed with that person before specific facts are disclosed.

1. Resources on campus

USD Sexual Assault Responder, (619) 260-2222 (Public Safety Dispatch).

Specially trained USD staff members are available to support students in crisis. Sexual Assault Responders can help students understand and consider reporting options, access support services and identify concerns and necessary accommodations.

USD Counseling Center, Serra Hall 300, (619) 260-4655 (After-hours emergencies call 619-260-2222)

Students in crisis or with urgent needs can be seen immediately on a walk-in basis. All information is confidential in a manner consistent with applicable law. This service is also available to those who have been accused of sexual misconduct. Counseling Center staff can also help students address academic concerns, contact professors, and/or coordinate other services on-campus.

Student Health Center (SHC), Camino Hall 161, (619) 260-4595 (After-hours emergencies call 619-260-2222)

SHC professional staff members are available for consultation, assessment, medical treatment, evaluation and prevention of sexually transmitted diseases, as well as consultation for other health concerns.

University Ministry, University Center 238, (619) 260-4735

University ministers are available to provide support to students in need.

Dean of Students Office, University Center 232, (619) 260-4588

Assistant Vice President for Student Affairs/Dean of Students or his/her designee is available to provide support to students, as well as facilitate the reporting process.

Public Safety, Hughes Center 144, (619) 260-2222

Public Safety Officers respond to crimes and medical emergencies and can provide other general assistance. Officers can facilitate reporting through the San Diego Police Department as well as anonymous and confidential campus reporting.

Women’s Center, Student Life Pavilion 420, (619) 260-2396

The Women’s Center is a student-centered learning community that provides resources and engages women and men in educational dialogue around gender-related issues. The Center advocates for a safe, supportive campus environment that promotes equity among all voices. Staff members are available for consultation and to provide information and assistance in making a report and/or accessing support services on- and off-campus.

Director of Equal Opportunity and Affirmative Action and Title IX Coordinator, Maher Hall Room 101, (619) 260-4594

The Title IX Coordinator is available to discuss questions or concerns relating to the investigation of complaints received pursuant to Title IX; our reporting protocols and grievance procedures; education and training opportunities across campus; and the monitoring of campus climate to ensure the safety and dignity of our community.

2. Resources off-campus

Counselors on a hotline are specifically trained to help rape victims and to offer confidential support and information about legal, medical and mental health resources.

Rape Crisis Hotline, (888) 385-4657 (24 hours)

The City of San Diego's only Rape Crisis Center provides services for survivors of sexual assault. All services are free and confidential.

Center for Community Solutions: (Coastal Location) 858-272-5777
<http://www.ccssd.org/about.html>

Emergency Services: 24/7 hotline, domestic violence emergency response, sexual assault emergency response, and emergency shelter. (888) 385-4657

Crisis Intervention Services: legal services, counseling services, transitional housing, domestic violence victim advocacy, sexual assault victim advocacy, and elder abuse victim advocacy and legal services.

Relationship and Sexual Violence Prevention: education & outreach programs.

e. Making an Anonymous Report

To the Police –You may decide to report the crime anonymously. The police will record the date and time of the assault, details of the incident, and any description of the assailant you can give. If you know the assailant's name, it will be recorded. This report may influence the District Attorney's decision whether to prosecute another case if the same assailant has been named in one or more separate complaints. In addition, the police will maintain this information in the event a pattern of crimes by the assailant is detected.

To the university -- If you have been sexually assaulted or have been exposed to any form of sexual exploitation, and you are not in a position at the University that requires you to report the incident (e.g., witness, partner, friend, family member), you can make an anonymous report by completing the [report form](#) and submitting it to Public Safety. Please remember that the more the information the University has, the better able the institution will be to investigate and appropriately respond.

5. ENFORCEMENT

a. University Enforcement

These Standards and Protocols are authorized and approved by the President of the University of San Diego. They are enforced under the authority of the Vice President for Student Affairs or his or her designee. Where the sexual assault and/or exploitation incident involves a university employee, other relevant administrators also will be involved in and/or oversee the enforcement of these Standards and Protocols.

Violation of these Standards and Protocols will result in appropriate disciplinary action, up to and including dismissal from the university.

Violation of these Standards and Protocols may also subject the offender to criminal prosecution or third party civil litigation. For students, committing a sexual assault and/or an act of sexual exploitation is a violation of the Student Code of Rights and Responsibilities, even where the violation occurs off-campus.

In enforcing these Standards and Protocols, the university recognizes the following rights of the complainant and the accused:

Statement of Complainant's Rights

- The right to be treated with respect by University officials;
- The right of both complainant and accused to have the same opportunity to have others present (in support or advisory roles as provided for in the [Student Code of Rights and Responsibilities](#)) during a campus disciplinary hearing;
- The right to be supported and assisted by USD officials in the process of making a report;
- The right to a campus “no contact” order against another student who has engaged in or threatens to engage in stalking, threatening, harassing or other improper behavior that presents a danger to the welfare of the complaining student. No contact means that a student will be instructed not to do one, more or all of the following: approach, speak to, threaten, write (including any form of electronic communication or social network posting), call, e-mail, text, engage in activities (class or outside

of classroom) where he/she may encounter, or do damage to the room or property of another identified student;

- The right to a campus “no trespass” order against a non-USD community member who has engaged in or threatens to engage in stalking, threatening, harassing or other improper behavior that presents a danger to the welfare of the complaining student;
- The right to be notified upon request of the time frame within which the university will conduct a full investigation of the complaint;
- The right to be informed of the outcome and sanction of any disciplinary hearing involving sexual assault and/or sexual exploitation;
- The right to be informed of one's options to notify proper law enforcement authorities, including on-campus public safety and local police, and the option to be assisted by campus authorities in notifying such agencies, if the student so chooses;
- The right to be notified of available counseling, mental health or student services for victims of sexual assault and/or sexual exploitation, both on campus and in the community;
- The right to be informed of any options for, and available assistance in changing academic or living situations, and/or on campus work, after an alleged sexual assault and/or sexual exploitation incident, if so requested by the victim and if such changes are reasonably available;
- The right not to have irrelevant prior sexual history admitted in a campus hearing;
- The right to make a victim-impact statement to the hearing authority to be read at the end of the hearing process;
- The right to have complaints of sexual misconduct responded to quickly and with sensitivity by Public Safety;
- The right to have sexual assault reports investigated and appropriately resolved/addressed by the University;
- The right to an appeal as detailed in the [Student Code of Rights and Responsibilities](#);
- The right to be informed of Title IX Rights and available resources;
- The right to be free from retaliation for making a complaint of sexual assault or exploitation.

Statement of the Accused's Rights

- The right to timely notice of charges, including the nature of the charge and possible sanctions;
- The right to a hearing on the charges, including timely notice of the hearing date and adequate time for preparation;
- The right of both complainant and accused to have the same opportunity to have others present (in support or advisory roles as provided for in the [Student Code of Rights and Responsibilities](#)) during a campus disciplinary hearing;
- The right to hear and respond to any evidence presented, and to report any relevant information as provided for in the Student Code of Rights and Responsibilities;
- The right to timely notification of the outcome and sanction of the hearing;
- The right to an appeal as detailed in the [Student Code of Rights and Responsibilities](#);
- The right of access to campus resources for medical, counseling, safety and advisory services.

b. Legal Options A person who engages in a sexual assault may be the subject of criminal prosecution and/or civil litigation. A police report must be made before a criminal prosecution can be considered by the local District Attorney's Office. A person who wishes specific information about legal options should consult a private attorney and/or the office of the District Attorney.

6. INSTITUTIONAL RESPONSES

Public Notification of Incidents — As required by state and federal law, the USD Department of Public Safety must collect and report annually statistical information concerning sexual assaults occurring in its jurisdiction. To promote public safety, the Department also alerts the campus community to incidents and trends of immediate community safety concern.

7. EDUCATION AND PREVENTION

The University of San Diego provides resources for education about prevention of sexual assault and sexual exploitation. Students, faculty and staff are urged to take advantage of on-campus prevention and education resources and are encouraged to participate actively in prevention and risk reduction efforts. For a complete listing of prevention and education programs, and resources please [click here](#) or contact:

- **Center for Health and Wellness Promotion**, University Center 161, (619) 260-4618
- **Counseling Center**, Serra Hall 300, (619) 260-4655
- **Director of Equal Opportunity and Affirmative Action and Title IX Coordinator**, Maher Hall 101, (619) 260-4594
- **Women's Center**, Student Life Pavilion 420, (619) 260-2396

Registered Sex Offender Information

The University of San Diego's policy is to comply with the federal Campus Sex Crimes Prevention Act. This Act requires registered sex offenders to provide notice to the State "of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student..." Thus, any registered sex offenders who are currently employees, students, or carry on other vocations at USD will be required to notify the State of California of their status. In addition, such institutions of higher education are required to provide information to their campus community regarding where to obtain law enforcement information concerning such registered sex offenders (Megan's Law sex offenders). The Office of the Attorney General of California maintains a website, www.meganslaw.ca.gov, which provides information regarding Megan's Law and a registered sex offender locator. Please note, however, that it is illegal under California law to use any disclosed public information to commit a crime against any registrant or to engage in illegal discrimination or harassment against any registrant.

ALCOHOL, DRUG & WEAPONS POLICIES

Under various University of San Diego policies the illegal use, possession or sale of alcohol and other drugs is prohibited on campus. The University of

San Diego also complies with the requirements of the Drug-Free Schools and Campuses Act and the Drug-Free Workplace Act.

The Department of Public Safety has the primary responsibility for the enforcement of alcohol and drug laws on-campus. Such laws are strictly enforced by the Department of Public Safety. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. For information concerning what conduct is or is not prohibited, please contact Student Affairs, Dining Services or Human Resources. Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Additional Information Regarding Alcohol

- The university expects all members twenty-one years of age or older to conduct themselves in a reasonable manner while consuming alcohol, and consuming only an amount that would keep that person within the level appropriate for maintaining a clear level of reason. Possession or consumption of alcohol is permitted only in designated areas approved by the university, and by person(s) 21 years of age or older.
- All students of the University of San Diego and their guests and visitors are subject to California State Law and the University of San Diego's alcohol policy regarding possession and consumption of alcohol.
- Possession and consumption of alcohol is permitted by persons 21 years of age or older only in private rooms within university residence halls, where at least one assigned resident is 21 years of age or older, except as noted below. Possession, consumption and storage of alcohol is prohibited in all common areas, e.g., lobbies, public lounges, hallways, stairwells, common bathrooms, landings, common kitchens, balconies, patios, closets or outdoor areas.
- It is a violation to be in the presence of anyone using a controlled substance (this includes alcohol if it is being consumed illegally).
- Furnishing alcohol to a person under the age of 21 years on university property or at a university-sponsored event is prohibited.

- No possession or consumption of alcohol is permitted by anyone in private residence rooms, within university residence halls where all of the assigned residents are under 21 years of age.
- No possession or consumption of alcohol is permitted in the Camino/Founders or Maher Residence Halls.
- In a room where alcohol consumption is permitted, no more than six (6) guests, 21 years of age or older, may be present while alcohol is being consumed, and no guests under 21 years of age may be present in the room while alcohol is being consumed. When alcohol is being consumed, all room doors must be closed.
- Movement between residence rooms where alcohol consumption is permitted with any type of receptacle containing alcohol is prohibited.
- Public display of intoxication while on university property or at a university-sponsored event is prohibited. Behavior on campus or at a University-sponsored event that is disruptive or destructive as the result of intoxication will subject the offender to corrective action.
- Harm to persons or damage to university property arising from the actions of intoxicated individuals on the premises of the university will be the full and sole responsibility of such individuals.
- Establishment of a private bar, storage of excessive quantities of alcohol or possession and/or use of a tap or keg is prohibited in all Residence Hall areas.
- Compliance with all requests by Residential Life or Public Safety personnel for proof of 21-year-old status is required. Failure to comply with such a request will subject an individual to serious disciplinary sanctions up to and including expulsion from the university.
- Any student who encourages another to consume alcoholic beverages or any substance as a means to induce that individual to engage in behavior that would otherwise be against that person's will is subject to disciplinary action.
- Driving while under the influence of alcohol is prohibited.
- Under special circumstances, granted by the Vice President for Student Affairs/Dean of Students or his/her designee, in advance of a function, permission for alcohol consumption may be granted if:
 - The event is sponsored by a registered campus organization and violations of the University Alcohol Policy are the responsibility of the individual and the sponsoring organization(s) or its representatives.
 - The facility being utilized is to be scheduled through Campus Scheduling.
 - The sponsoring organization(s) and its representative(s) establish and maintain strict controls for the events and will ensure that no minors consume, are served or transport to the facility or area alcoholic beverages.

- The event shall be considered a closed function open to the members of the sponsoring group and their invited guests *only*.
- Required administrative procedures will be followed and forms completed.
- The Associated Students and the Office of Student Affairs will not allocate funds to student organizations for off-campus events where alcohol is served, with the exception of instances where a proprietor with a liquor license assumes full responsibility for the selling, dispensing and control of any alcohol available to guests or participants at the event.
- Any and all types of advertising for any event, on or off campus, must not include information that alcohol will be served. This includes public media such as *The Vista*, campus calendars, student newsletters, flyers, banners, posters or invitations. The mention of alcoholic beverages cannot be included in advertising for the event, in any manner (i.e., words or phrases).

Alcohol in Residence Halls

No one under 21 years of age may drink alcohol. Also, no more than six guests may be present when alcohol is being consumed. Students of legal age can consume alcohol in the following areas according to policy:

San Buenaventura apartments
 San Antonio de Padua apartments
 Alcalá Vista apartments
 Manchester Village
 Presidio Terrace apartments
 University Terrace apartments

Compliance with all requests by Residential Life or Public Safety personnel for proof of 21 year old status is required, and failure to comply with such a request will subject an individual to sanctions from the university.

Absolutely no alcohol consumption is permitted in the following residence halls:

Camino Hall
 Founders Hall
 Maher Hall
 Missions A and B Halls
 Freshman floors of San Antonio de Padua apartments

Alcohol and Other Drug Abuse Information

The University of San Diego strives to prevent alcohol and other drug-related problems by educating students about personal and social consequences associated with the abuse of alcohol and other drugs. The Center for Health & Wellness Promotion (CHWP) is committed to advancing knowledge of alcohol and other drug related issues at USD through the implementation of evidence-based prevention practices, programs, and services. As part of the Wellness Area, the department is committed to creating a welcoming and inclusive community characterized by opportunities for physical, social, spiritual, emotional, and cultural growth. The Center for Health and Wellness Promotion provides individual clinical consultations, group sessions, 12-step facilitation and support, and referrals. For a complete listing of student services, and to view the University's biennial review, please visit www.sandiego.edu/chwp.

In addition, confidential counseling services are available to students through the University's Student Wellness area which includes the Center for Health and Wellness Promotion, the Counseling Center, Disability Services, and the Student Health Center. Any University community member who is concerned about substance use, abuse, and/or rehabilitation, is strongly encouraged to contact his or her family physician or health plan. Employees may seek help through the University's Employee Assistance Program. For information about the University's Employee Assistance Program, please contact the Department of Human Resources.

Center for Health & Wellness Promotion: (619) 260-4618

Counseling Center: (619) 260-4655

Disability Services: (619) 260-4655

Student Health Center: (619) 260-4595

Human Resources: (619) 260-6611

Annual Notice

In compliance with the Drug-Free Schools and Campuses Act of 1989, the university will distribute annually in writing to employees and students information regarding this policy; a description of the applicable legal sanctions for the unlawful possession or distribution of illicit drugs or alcohol; a description of the health risks associated with the use of illicit drugs and the abuse of alcohol; and a description of assistance resources available to employees or students. Please visit the following website for more information:

Weapons

Possession of weapons, i.e. fireworks, explosive devices, dirk dagger, knives (whether fixed or folding having a blade length longer than 2 1/2 inches, unless the knife is being used lawfully in or around a residence or residential facility or for lawful use in food preparation or consumption), firearms of any type air rifles, air pistols, pellet/BB guns, paintball guns, or other devices capable of expelling a projectile with force of air pressure or spring action, any type of non-functional replica weapon, potato guns, blow guns, spear guns, sling shots, bows and arrows, swords, any other form of weapon, sporting instrument, self-defense instrument, ammunition for any purpose (live or inert) and/or any weapon possessed or used in violation of the California Penal Code are absolutely prohibited. As a private university, USD is permitted to impose a more stringent weapons policy than on public property. Please note that certain items and behaviors that are legal under California law are prohibited on the USD campus and that appropriate disciplinary action will be pursued in the event that an individual is found to have violated the USD weapons policy.

ANNUAL DISCLOSURE OF CRIME & FIRE STATISTICS

Annual Security & Fire Safety Report

All reported incidents that fall into one of the required reporting classifications will be included as a statistic in this publication, which is compiled and published by DPS on a calendar year basis pursuant to the requirements of the *Clery Act*. DPS works in cooperation with local law enforcement agencies, campus security authorities, and includes statistical information from anonymous reports submitted to DPS. Additionally, statistical information from voluntary confidential reports is also requested and provided to DPS by Counseling Center and Pastoral Care staff, though they are not required by law to provide statistics for this compliance document. All crime statistics included in this publication are also submitted by DPS on an annual basis to the Department of Education.

Statistical information for certain non-campus buildings or property, as well as public property immediately adjacent to and accessible from campus are requested and/or collected from SDPD.

By October 1 of each year, the campus community is made aware of the Annual Security & Fire Safety Report by email notification that offers a brief summary of the contents, as well as information on how to view the report via a direct link or obtain a hard copy of the report. This publication is available online

<http://www.sandiego.edu/documents/safety/annualreport2011.pdf> to all current and prospective students and staff, or in person at the DPS office, Hughes 150.

Reportable Crime Definitions

The following criminal offenses that the University is required to report under the *Clery Act* are defined using the FBI Uniform Crime Report (UCR), except for sex and hate crimes. Sex offenses and hate crimes are defined using the UCR-National Incident-Based Reporting System.

Criminal Homicide: The killing of one human being by another.

- *Murder and Non-Negligent Manslaughter:* The willful (non-negligent) killing of one human being by another.
- *Negligent Manslaughter:* Killing of another person through gross negligence.

Forcible Sex Offenses: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will in instances where the victim is incapable of giving consent.

- *Forcible Rape:* Carnal knowledge of a person forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- *Forcible Sodomy:* Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- *Sexual Assault with an Object:* Use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the

victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- *Forcible Fondling*: Touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Non-Forcible Sex Offenses: Unlawful, non-forcible sexual intercourse.

- *Incest*: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Non-Forcible Statutory Rape*: Non-forcible sexual intercourse with a person who is under the age of consent. Note: If force was used or threatened, this would be classified as "Forcible Rape" regardless of the age of the victim.

Robbery: Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Usually accompanied by the use (or threat of use) of a weapon or by means likely to produce death or great bodily harm.

Burglary: Unlawful entry of a structure to commit a felony or a theft.

- *Burglary Unlawful Entry-No Force*: Entry by use of an unlocked door or window, including open garages, open warehouses, open or unlocked dwellings, and open or unlocked common basement areas where entry is someone other than the lawful tenant
- *Burglary Attempted Forcible Entry*: Forcible entry is attempted but not completed.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. Note: this includes all cases where motor vehicles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.

Arson: Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Arrests and Referrals for Disciplinary Action: The University is also required to report for the following categories of arrest or referrals for campus disciplinary action (if an arrest was not made): liquor law violations, drug law violations, and illegal weapons possession.

- *Liquor Law Violations:* The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Note: drunkenness and driving under the influence are not included in this definition.
- *Drug Abuse Violations:* Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- *Weapons: Carrying, Possessing, Etc.:* The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

Hate Crimes: Any crime classification listed above, and also incidents involving larceny, destruction, damage or vandalism of property, intimidation and simple assault that manifest evidence of a hate crime must also be reported by category of prejudice based on the following: race, gender, religion, sexual orientation, ethnicity or disability.

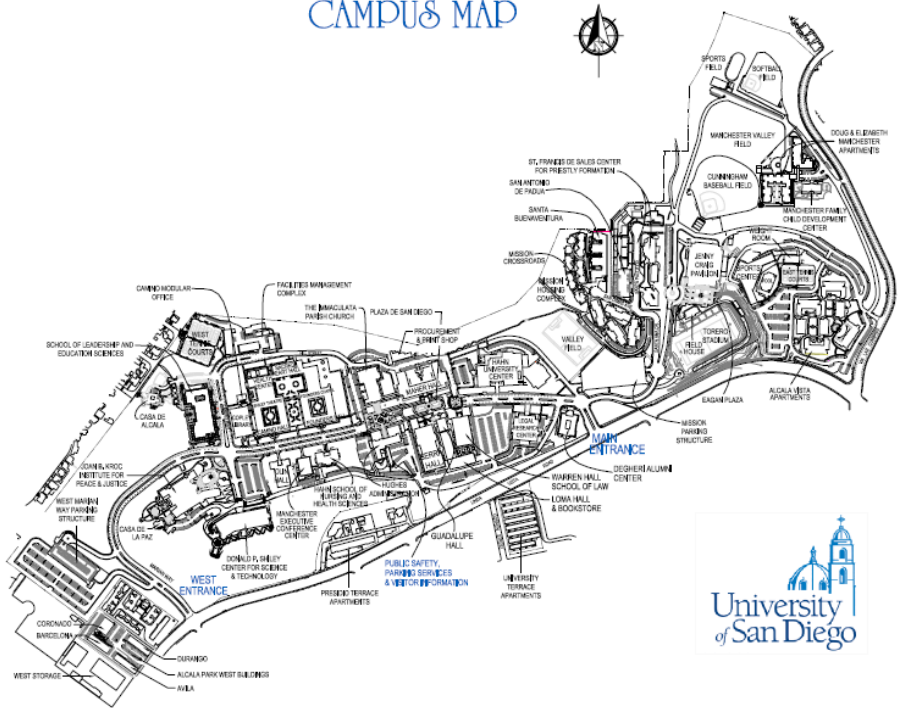
Reportable Geographic Areas

On-Campus Building or Property: Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's education purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or retail vendor). Resident Halls are a subset of on-campus buildings.

Non-Campus Building or Property: Any building or property owned or controlled by a student organization recognized by the institutional and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonable contiguous geographic area of the institution.

Public Property: All public property that is within the same reasonable contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

PUBLIC SAFETY RESPONSE AND PATROL AREA CAMPUS MAP



The above map indicates the Public Safety response and patrol area along with the reporting area for on-campus crime statistics.

CRIME STATISTICS CHART

On Campus	2008	2009	2010
Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Total Forcible Sex Offenses	6	3	3
Total Non-forcible Sex Offenses	0	0	0
Robbery	1	1	0
Aggravated Assault	1	2	0
Burglary	55	41	21
Motor Vehicle Theft	9	6	7
Arson	1	0	0

On Campus - In Residence Halls	2008	2009	2010
Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Total Forcible Sex Offenses	4	3	1
Total Non-forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	18	16	7
Motor Vehicle Theft	0	0	0
Arson	1	0	0
Non Campus Buildings	2008	2009	2010
Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Total Forcible Sex Offenses	0	0	0
Total Non-forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Public Property	2008	2009	2010
Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Total Forcible Sex Offenses	0	0	0
Total Non-forcible Sex Offenses	0	0	0
Robbery	1	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	4	1	1
Arson	0	0	0

*** On Campus - In Residence Halls is a sub-category of On Campus***

HATE OFFENSE STATISTICS

- There were no reported Hate Crimes for 2008.
- There were three Hate Crimes reported in 2009
 - One on-campus, in a residence hall, vandalism characterized by gender bias.
 - One on-campus vandalism characterized by sexual orientation bias.
 - One on-campus vandalism characterized by ethnicity/national origin bias.

- There were three Hate Crimes reported in 2010
 - Two on-campus vandalism incidents characterized by racial bias
 - One on-campus, in a residence hall, intimidation characterized by racial bias.

ARREST & DISCIPLINARY STATISTICS CHART

On Campus Arrests	2008	2009	2010
Liquor law violations	9	5	6
Drug law violations	8	1	2
Illegal weapons possession	0	0	0

Disciplinary Actions /Judicial Referrals On Campus

Liquor law violations	718	668	635
Drug law violations	52	60	92
Illegal weapons possession	3	4	6

On Campus - Residence Halls Arrests

	2008	2009	2010
Liquor law violations	0	2	2
Drug law violations	0	1	2
Illegal weapons possession	0	0	0

Disciplinary Actions /Judicial Referrals Residence Halls

Liquor law violations	638	621	603
Drug law violations	42	55	83
Illegal weapons possession	2	3	4

Non Campus Buildings Arrests

	2008	2009	2010
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possession	0	0	0

Disciplinary Actions /Judicial Referrals - Non Campus

Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possession	0	0	0

Public Property Arrests

	2008	2009	2010
Liquor law violations	9	0	0
Drug law violations	2	0	2
Illegal weapons possession	0	0	1

Disciplinary Actions /Judicial Referrals - Public Property

Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possession	0	0	0

STATISTICS & INFORMATION REGARDING FIRES IN RESIDENTIAL FACILITIES

Residential Facility		Total Fires	Fire Number	Date	Time	Cause of Fire	Injuries ¹	Deaths ²	Property Damage ³
Alcala Vista Apts.	Borrego	1	1	11/12/2010	13:58	Cooking	0	0	\$0.00
	Cuyamaca	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Laguna	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Palomar	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
San Antonio de Padua Apartments		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Camino Hall		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Founders Hall		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maher Hall		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Missions A Suites	5909	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5915	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5921	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5927	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5933	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5939	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5951	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5957	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5963	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	5969	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Missions B Suites	San Juan	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	San Luis	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	San Miguel	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	San Rafael	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Manchester Village Apts.	Bldg. 1	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Bldg. 2	1	1	12/21/2010	1:37	Other	0	0	\$0.00
Presidio Terrace Apts.		0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
San Buenaventura		1	1	5/17/2010	13:10	Cooking	0	0	\$0.00
University Terrace Apts. (on Goshen Street)	1301	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1309	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1317	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1325	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1333	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1341	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	1349	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1357	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

¹ Number of Injuries that Required Treatment at a Medical Facility

² Numbers of Deaths Related to Fire

³ Value of Property Damage Caused by Fire

FIRE SAFETY AMENITIES IN RESIDENTIAL FACILITIES

Residential Facility		Fire Alarm System ¹	Smoke Detection ²	Fire Extinguisher Devices ³	Posted Evacuation Plans & Placards	Number of Evacuation Drills per Calendar Year
Alcala Vista Apts.	Borrego*	X	X	X	X	2
	Cuyamaca	X	C	X	X	2
	Laguna	X	C	X	X	2
	Palomar	X	C	X	X	2
San Antonio de Padua Apartments		C	C	X	X	2
Camino Hall		X	X	X	X	2
Founders Hall		X	X	X	X	2
Maher Hall		X	X	X	X	2
Missions A Suites	5909	X	C	X	X	2
	5915	X	C	X	X	2
	5921	X	C	X	X	2
	5927	X	C	X	X	2
	5933	X	C	X	X	2
	5939	X	C	X	X	2
	5951	X	C	X	X	2
	5957	X	C	X	X	2
	5963	X	C	X	X	2
	5969	X	C	X	X	2
5975	X	C	X	X	2	
5981	X	C	X	X	2	
Missions B Suites	San Juan	X	C	X	X	2
	San Luis	X	C	X	X	2
	San Miguel	X	C	X	X	2
	San Rafael	X	C	X	X	2
Manchester Village Apts.	Bldg, 1*	X	X	X	X	2
	Bldg, 2*	X	X	X	X	2
Presidio Terrace Apts.		X	R‡	X		2
San Buenaventura*		X	X	X	X	2
University Terrace Apts. (on Goshen Street)	1301		C‡	X		2
	1309		C‡	X		2
	1317		C‡	X		2
	1325		C‡	X		2
	1333		C‡	X		2
	1341		C‡	X		2
	1349		C‡	X		2
	1357		C‡	X		2

*Denotes residential halls that also have full sprinkler systems, defined as complete coverage of common areas and individual rooms. There are no partial sprinkler systems in USD residential facilities.

¹Fire Alarm System is defined as being connected to a control panel that is monitored 24/7 by DPS Dispatch.

² Key: C=common room; R=sleeping rooms only; X=both common and individual rooms
‡ = battery operated, stand alone smoke detectors

³Fire extinguishers devices are stored in common areas only.

The Annual Campus Security Report is published in compliance with the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998” and is also available online at <http://www.sandiego.edu/documents/safety/annualreport2011.pdf>. It is presented in a Portable Document Format (pdf) and can be viewed using Adobe Acrobat Reader. Acrobat Reader is free and can be downloaded via a link on the Department of Public Safety Web page. A hard copy of the report may also be obtained by calling the Department of Public Safety at (619) 260-7777 or visiting the Department of Public Safety in Hughes Center Room 150.