



Graduate Assistantships for Doctoral Students 2012-2013

DOCTORAL RESEARCH ASSISTANT CENTER FOR EDUCATION POLICY AND LAW (CEPAL)

The Center for Education Policy and Law is a joint undertaking of the USD School of Law and the School of Leadership and Education Sciences that conducts empirical and legal research on issues related to education policy at the local, state and federal levels.

The Doctoral Research Assistant will work closely with the center director and affiliated faculty to undertake empirical research and evaluation projects about education policy and to advance the goals of the center.

Responsibilities of the Research Assistant may include the following. All opportunities will be supervised by the center director and undertaken with the support of affiliated faculty.

JOB RESPONSIBILITIES

- Conduct qualitative and quantitative research projects on issues related to education policy in collaboration with affiliated faculty, other research assistants, and members of outside organizations and/or school districts. This will include all aspects of data gathering and analysis, writing up results, packaging results and making presentations to school district personnel, policymakers, community members and other interested parties.
- Conduct qualitative and quantitative program evaluations for selected schools and districts under the supervision of affiliated faculty and school district personnel. This will include all aspects of data gathering and analysis, writing up results, packaging results and making presentations to school district personnel, funders, policymakers, community members and other interested parties.

QUALIFICATIONS

- Background in PK-12 education, knowledge of PK-12 education settings and dynamics.
- Demonstrated qualitative and/or quantitative research skills.
- Strong interpersonal skills, listening skills, observational skills, and attention to detail.
- Strong analytical, organizational, planning, writing, and oral communication skills.
- Initiative, time management skills, and proven capability of following through and working independently.
- Ability to work collaboratively and cooperatively with program directors and chairs, faculty, and students.

PREFERENCES

- Experience conducting qualitative and/or quantitative research and evaluation studies.
- Interest in PK-12 education research, program evaluation, and/or assessment of educational outcomes.

BACKGROUND CHECK: Successful completion of a pre-employment background check is required after a contingent offer of employment is made. The contingent offer may be finalized once the background investigation has been completed and the results accepted by the university.

DATES OF EMPLOYMENT

- 12 month appointment beginning August 27, 2012

COMPENSATION

- \$20,000 salary
- 15 units of tuition scholarship
- Health benefits

JOB APPLICATION REQUIREMENTS

- Submit a letter of interest, resume, and contact information for 3 professional references.
- Interviews will be conducted after the deadline in February and decisions made by early March.

TO APPLY

Submit all documents to by **February 17, 2012 at noon to Heather Gibb at heatherg@sandiego.edu.**