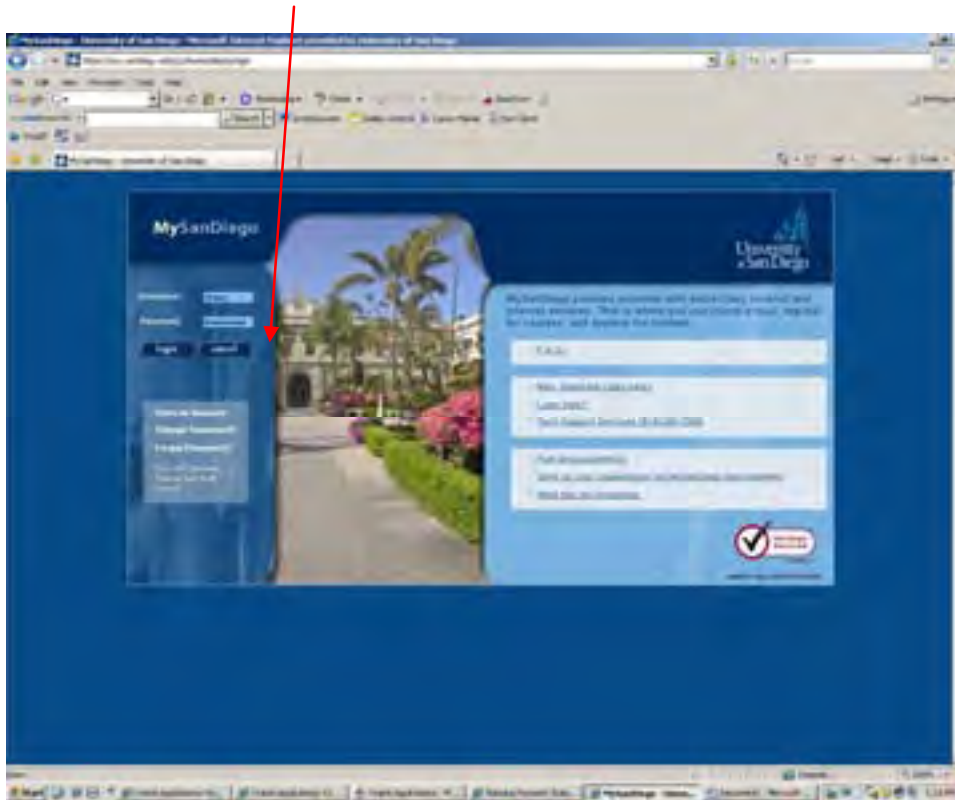


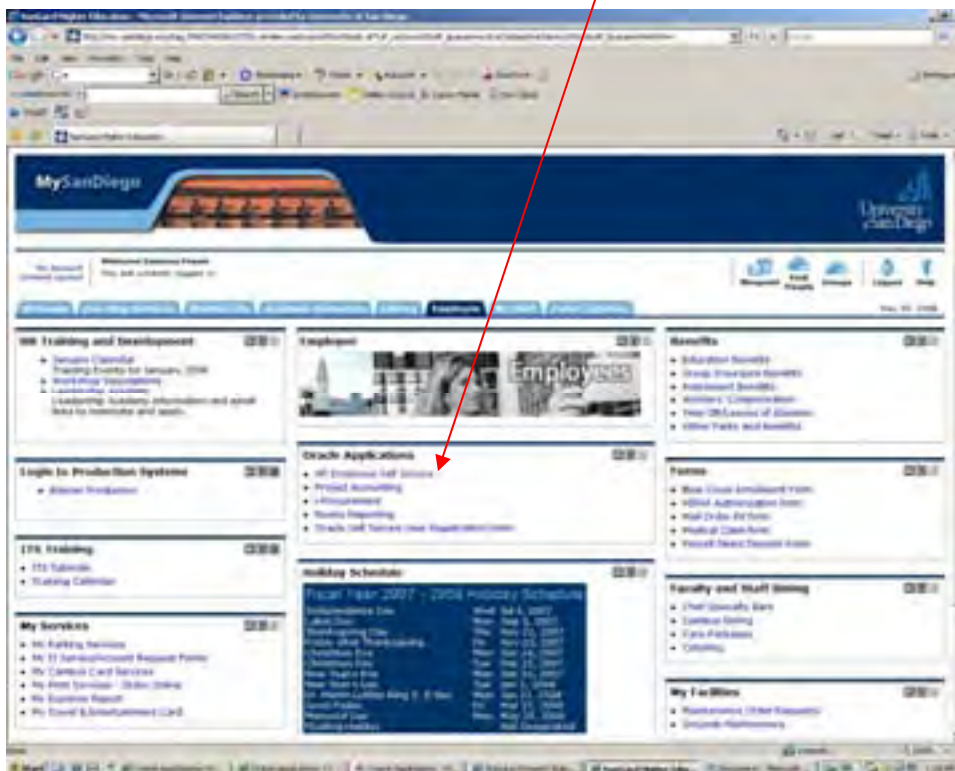
How to View Paystub Online

Go to <https://my.sandiego.edu/cp/home/displaylogin>

Type in your e-mail username and password and click Login.

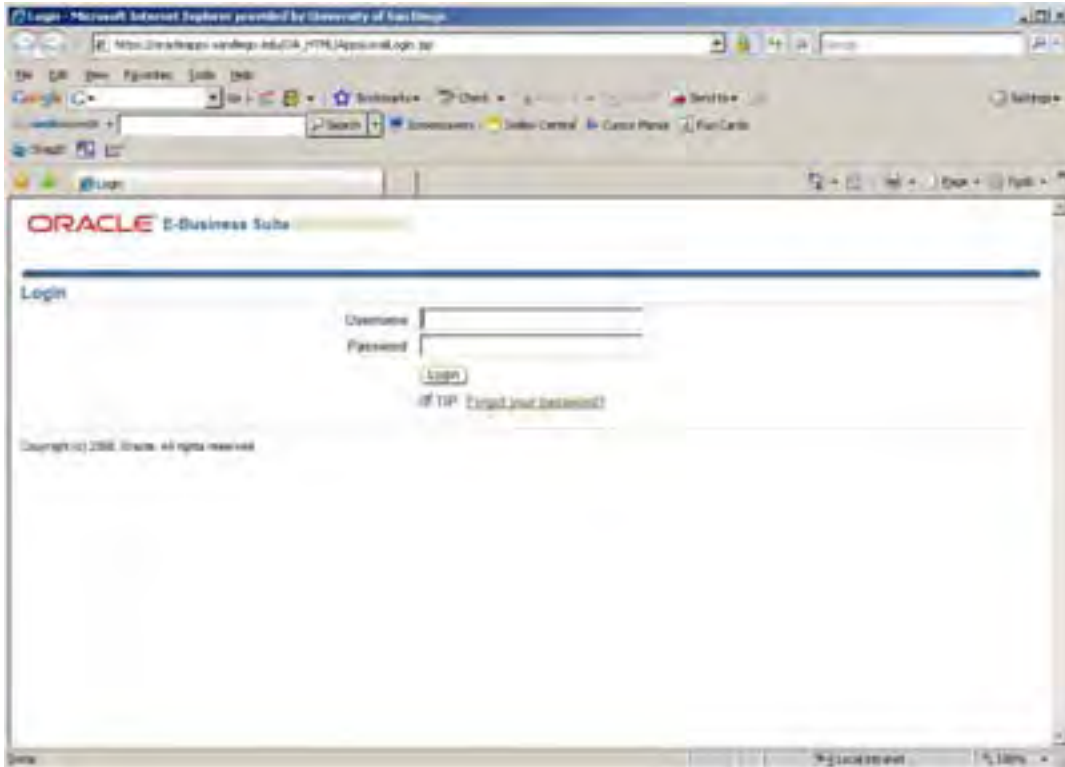


Click on the Employee tab, and then click on HR Employee Self Service.

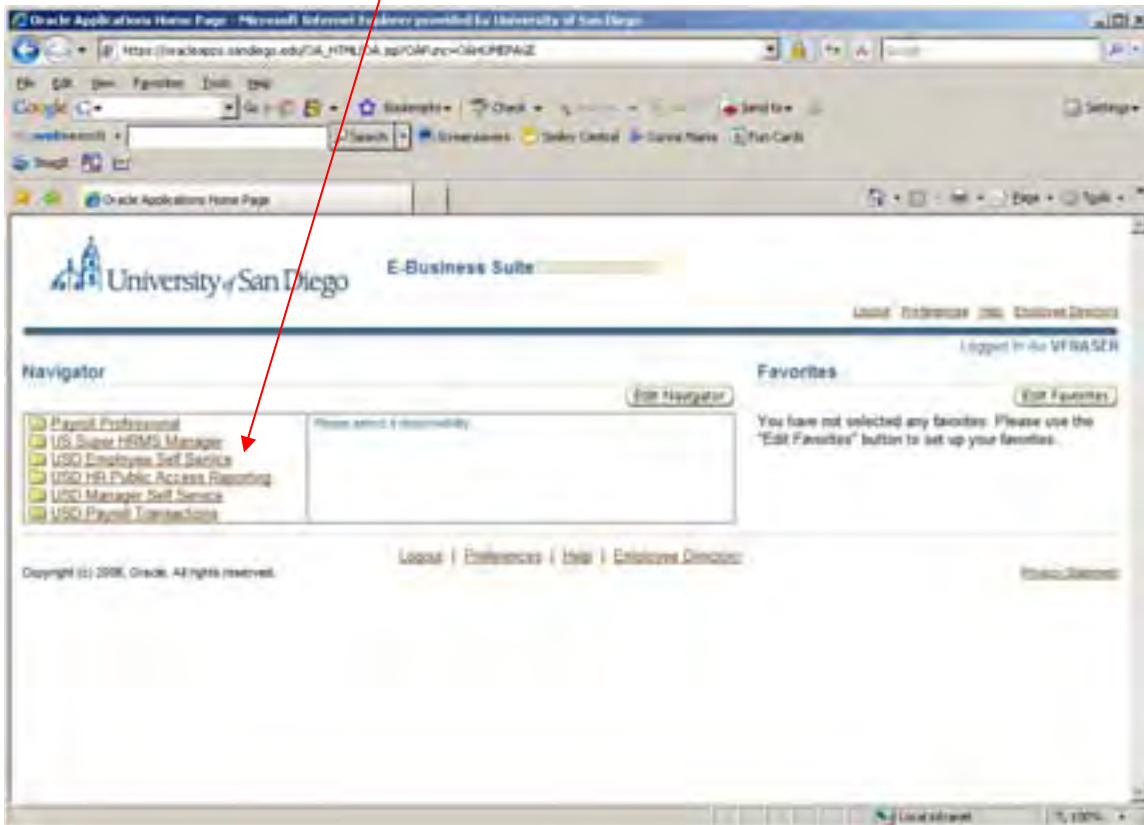


At the following screen, type in your Oracle username and password (the same one you used to enroll for benefits).

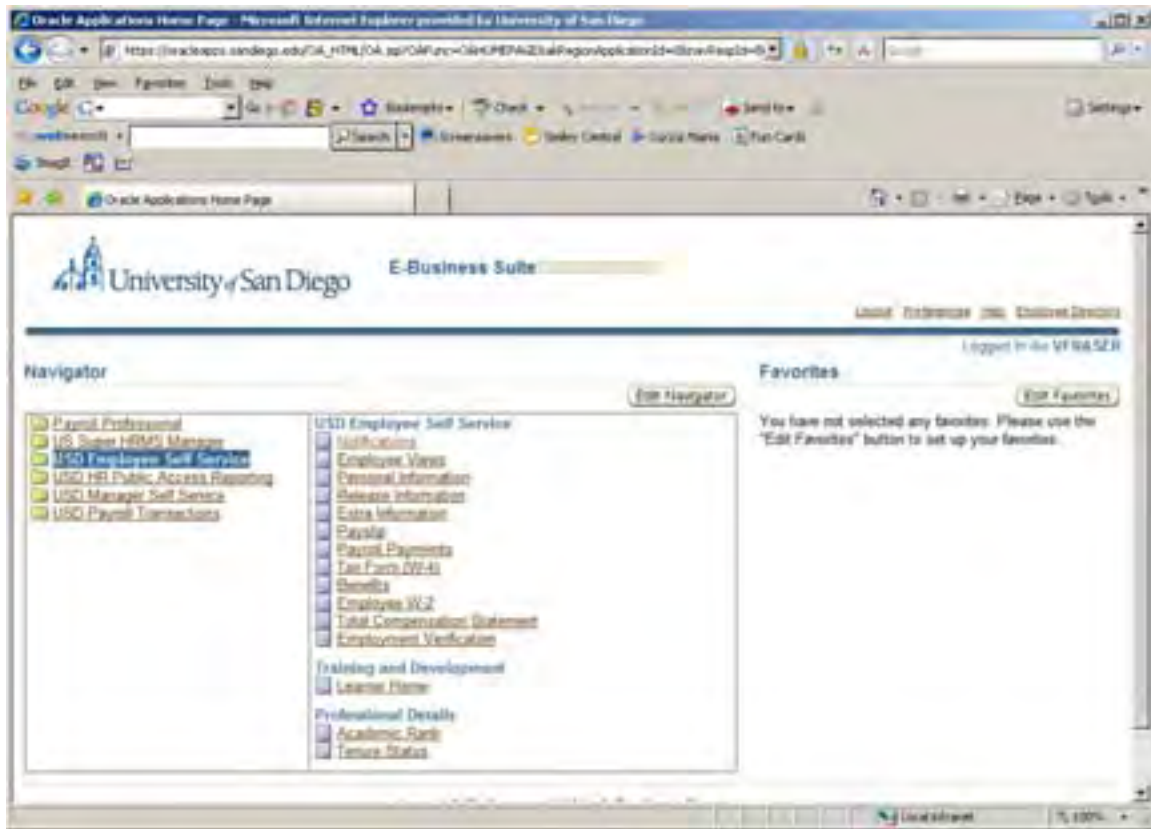
If you forgot your password, you may e-mail Yolanda Abitan at Abitan@san Diego.edu to get your password reset.



Once you login, click on USD Employee Self Service.



Then click on Payslip.



Once your pay stub opens up, you can use the dropdown box to change it to previous pay periods.

If you have any questions, please call the Payroll Department at (619) 260-4818.