

Summer or Intersession on Campus at USD
Registration Instructions for USD Students Currently on Study Abroad

For Course Listings and Registration Information, please go to:
<http://www.sandiego.edu/sio/>

Dear Student:

For Online Registration information on the upcoming session, go to <http://www.sandiego.edu/sio/registration/>. To use Online Registration, you need your USD e-mail username and password. Contact your academic advisor to get your hold lifted. For assistance with Online Registration go to <http://www.sandiego.edu/sio/registration/onlineereg.php>. For tuition expense, due date and payment options go to <http://www.sandiego.edu/sio/registration/tuition.php>.

If you are unable to do Online Registration you can return the Study Abroad Registration Worksheet below to the One Stop Student Center by FAX, e-mail or Federal Express. **Registering by this method requires tuition to be paid in full at the time of registration. We are unable to register you without full payment.**

Please go to <http://www.sandiego.edu/sio/courses/> for course offerings.

Keep the following in mind as you complete and return the worksheet:

- ☐ Use only black ink as it transmits best by FAX
- ☐ Type or print very clearly
- ☐ It is absolutely your responsibility to get your completed worksheet back to us.
- ☐ You should notify the payor immediately that payment is due before you can be registered.
- ☐ You may Federal Express your tuition payment, in the form of a check drawn on a US bank, with your registration. Assuming registration has begun, we will put you in the course, if it is still open.
- ☐ For current tuition rates, go to <http://www.sandiego.edu/sio/registration/tuition.php>.
- ☐ If you do not have use of a FAX at your school, you will have to use a business FAX at a fast print shop or at a mail or telephone center.
- ☐ For registration dates, go to <http://www.sandiego.edu/sio/registration/>. Several courses may close during Online Registration. We recommend you register online on your eligibility date.
- ☐ Registration is complete only when full tuition payment is made.

If you have any questions, do not hesitate to contact the One Stop Student Center by e-mail at onestop@sandiego.edu

[This page does not need to be submitted.]

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Registration Worksheet for USD Students Currently on Study Abroad

For Course Listings and Registration Information, please go to:

<http://www.sandiego.edu/sio/>

Please complete this worksheet and FAX or e-mail as soon as possible to:

FAX (619) 849-8215	University of San Diego
Email: onestop@sandiego.edu	One Stop Student Center, UC 126
Office phone (619) 260-2700	5998 Alcala Park
	San Diego, CA 92110-2492

If a **FAX or e-mail** is not available, please ***Federal Express*** this worksheet to the address above.

DO NOT send the information by regular mail!!!

****All holds must be lifted before you can be registered for your class.***

Full tuition payment must be made before you will be registered in your course.

For tuition expense and payment options, go to

<http://www.sandiego.edu/sio/registration/tuition.php>

Name: _____ USD ID#: _____

USD Affiliated Program: _____ USD Major Advisor: _____

SESSION: Summer 20 _____ Intersession 20 _____

Session	Dept.	Course #	Course Title	Units*	P/F

****(Please refer to our Web site for rules on maximum units by session)***

<http://www.sandiego.edu/sio/registration/>

ALTERNATE COURSES *(in case above courses are full)*

Session	Dept.	Course #	Course Title	Units	P/F

Student Signature: _____

[Submit this page as indicated above.]