

University of San Diego
Office of the Registrar
Change of Name

You may submit this form via email to registrar@sandiego.edu or deliver in person to UC 126 with supporting documentation

****Reminder:** NEVER include your Social Security Number on emailed forms**

**Student I.D. #
or Social
Security# (Do
not email SSN):**

Email Address:

Name as currently listed in school records (Please Print):

Last

First

Middle

New Name (Please Print):

Last

First

Middle

Signature (New Name):

(Signature is required.)

Please Note: Name changes can only be recorded when there is legal evidence of a U.S. legal basis for change. (Marriage Certificate; Driver's License; Passport; Court Records, etc.)

EVIDENCE OF NAME CHANGE MUST BE PRESENTED WITH THIS FORM

Mailing Address:
University of San Diego
Attn: Office of the Registrar
5998 Alcala Park
San Diego CA 92110

Email: registrar@sandiego.edu

Phone: 619-260-2700

Fax#: 619-260-4649