

Responding to Sexual Assault: A Guide for Faculty & Staff

If someone says they were sexually assaulted:

- Listen
- Remain calm
- Believe them
- Don't say I would have/wouldn't have
- Avoid language that blames the victim

You can say:

- Thank you for sharing that with me
- What is important now is how I can be here for you
- You are not alone
- What happened is not your fault
- I will contact a CARE Advocate who will be here shortly to provide you with information, guidance and support, and to review your options

What to do:

If the person has not stated that they have been sexually assaulted but is asking for information:

- Inform them that as a Responsible Employee you need to report any sexual assault that you become aware of
- Refer and present list of options to them – offering both on and off campus resources, and outlining confidential and non-confidential reporting options
- Make them aware of the Sexual Misconduct & Relationship Violence Reporting & Response Protocol (available at www.sandiego.edu/care)
- Let them know that you are available in case they need more information or assistance

If you become aware of a sexual assault, you must report:

- Inform them that you need to contact a CARE Advocate
- Assure them that they can choose whether or not to talk with Public Safety or SDPD after they meet with an advocate
- Let them know that you are available in case they need more information or assistance

What is a C.A.R.E. Advocate?

- Provides support to USD students who may have been impacted by sexual assault, sexual exploitation, harassment, and/or partner violence
- Helps answer questions about the multiple processes involved in reporting
- Facilitates appropriate referrals to resources and assists in accessing accommodations
- Available to accompany students to Public Safety, and/or an interview with Law Enforcement

CARE

Campus Assault Resources and Education

www.sandiego.edu/care



Confidentiality Chart

Non-Confidential

C.A.R.E. Advocate

(619) 260-2222: 24 hours / 7 days a week

sandiego.edu/CARE

- Advocate provides relevant information and support
- Provides assistance and facilitates access to support services on and off campus
- Documents all the information provided to student. Files will be kept by Title IX Coordinator
- Mandatory report to Public Safety

Public Safety

619-260-2222

- C.A.R.E. advocate contacted to be present
- Mandatory report to SDPD
- Forensic (SART) exam if necessary and appropriate

Title IX Coordinator

619-260-4594

- Responsible for meeting with students about options for complaint resolution and the way in which USD responds to incidents of sexual assault and exploitation.

Confidential

Counseling Center

Serra Hall 300

619-260-4655

619-260-2222 (after-hours)

Escort student to, or call the Counseling Center, to arrange a same or next-day appointment. Students can also go to MyWellness.sandiego.edu to schedule an appointment.

- Confidential consultation
- Incident not reported to Public Safety unless student agrees

University Ministry

University Center 238

619-260-4735

- Confidential consultation with pastoral counselors or clergy (does not include Resident Ministers)
- Incident not reported to Public Safety unless student agrees

Public Safety Anonymous Report Form

sandiego.edu/safety/reporting/anonymous.php

- Responsible Employees cannot use this form
- Open to students who have not disclosed information to a Responsible Employee

Center for Community Solutions: Rape Crisis Center

www.ccspd.org

- Confidential off-campus resource
- Students can call the 24/7 crisis hotline at 1-888-DVLINKS (1-888-385-4657)