

UNIVERSITY CENTER TICKET OFFICE

Contract Agreement

FILL OUT & TURN INTO UC TICKET OFFICE FIVE DAYS PRIOR TO TICKETS GOING ON SALE

This certifies that the University of San Diego will attempt to sell tickets for
USD Club/Organization/Department

Name of the Event: _____

Date and Time of Event: _____

P _____

FUND _____

O _____

ORG _____

E Credit Card Fees

ACCT _____

T _____

SOURCE _____

S _____

PROJECT _____

The Ticket office agrees to sell:

Number of Tickets: _____ Numbered from: _____ to _____

Price: \$ _____

First day to sell tickets _____ Last day to sell tickets _____

We will accept the following methods of payment:

Cash, Campus Cash, Check, Credit Card (*2.5% CHARGE ON TOTAL CREDIT CARD CHARGES*)

A receipt may be obtained from Molly Soltesz reflecting all the deposits made concerning your account.

Representative Releasing the tickets:

Print Sign

Phone Number E-mail

Signature of Ticket Office Representative _____ Molly Soltesz _____ Date _____