

## Associated Students Sustainability Grant Information

The purpose of this grant is to provide students with the opportunity to bring their sustainable projects and initiatives to life! The A.S. Grant Selection Board reviews each grant application and determines what impresses and what concerns them about each project. The board identifies the project's ability to advance knowledge in the area of study, feasibility, and alignment with the University's mission and the Changemaker initiative. This document includes all of the requirements for completing and submitting the AS Sustainability Grant.

### I. Application Requirements:

- General application information
  - One application per project group. Include information of all group members in the application
  - Submit final application in PDF form electronically
- Project description (5-page maximum), including:
  - Project title
  - Project goal
  - Project advisor
  - Specification of sustainable focus of your project: energy, waste, water, community awareness, green buildings, transportation, climate protection, institutional operation, corporate social responsibility, food (waste, insecurity, poverty...), social justice, etc.
- Detailed timeline of the project (with the maximum timeline being one year). Include start and end date, as well as target dates for project objectives.
- Detailed budget identifying the exact costs of materials, equipment, etc., not exceeding the maximum budget of \$2,400.
  - Identify items needed
  - Research to select the most affordable option available
  - Identify location where you anticipate purchasing items
  - Personal items and travel expenses will not be considered
- Identify project stakeholders: indicate which stakeholders you have discussed your project with and the extent of their support and proposed involvement. Examples of stakeholders include faculty and/or staff partners, facilities management, building managers, department heads, student organizations, campus institutes, etc.
- All parts of the completed application (downloadable from [the Associated Students Sustainability Grant web page](#)) must be submitted via e-mail in PDF

format. Please remember to supply the board with all of the requested information. Late applications will not be accepted.

## **II. Keep in mind:**

- The project, research or initiative should have the end result of aiding the University to reach higher levels of sustainability (for example: reducing its carbon footprint, encouraging campus culture to be more community oriented, or directly reducing the amount of water used on campus)
- See sample application on [the Associated Students Sustainability Grant web page](#) for an example of a previously approved application (note that the format of the application has since changed, so be sure to download the new application)

## **III. Application Review:**

- The application will be reviewed by the Associated Students Sustainability Initiatives Grant Board, which is comprised of both faculty and students
- Please note that award amounts are determined by the Associated Students Sustainability Initiatives Grant Board and may fluctuate up to the requested amount depending upon several variables

## **IV. If application is denied:**

- To fund or not to fund is made by a simple majority vote
- The committee can also grant a portion of the requested funding
- If a project proposal is denied, the applicant(s) will have a necessary waiting period of one review cycle until they are permitted to apply again. Comments of the committee must be incorporated into the revised proposal, which must be improved from the original in order to be reconsidered

Contact the Associated Students Sustainability Chair, Alicia Kelley, at [akelley@sandiego.edu](mailto:akelley@sandiego.edu) with any questions.