USD Building Schedulers
WHO SCHEDULES WHERE?
2022

Academic Schedulers: Nancy Kuelbs - 260-2622 nkuelbs@sandiego.edu Arts and Sciences classrooms. Myla Lorenzo Wilson - 260-8869 mwilson@sandiego.edu School of Business.

Athletic Facilities: Josh Lewis – 260-2463 joshlewis@sandiego.edu
Sports Center, Valley Field, Manchester Field, Bosley Fitness Center

Camino Hall: Jeff Hugger 260-7808 shileyvenue@sandiego.edu
Shiley Theatre, Camino Hall Courtyards and Classrooms

Computer Labs: Maureen Dominguez – 260-2765 supers@sandiego.edu

Copley Library Internal Spaces - Cindy Espineli - 260-2370 cespineli@sandiego.edu

Degheri Alumni Center: Eric Roberto – 260-4534 eroberto@sandiego.edu

French Parlor: Andrea Feliciano – 206-4261 acutlip@sandiego.edu
French Parlor and Founders Foyers – Faculty/staff events only. No student events.

Hahn School of Nursing: Griselda Mandujano – 260-4548 gmandujano@sandiego.edu

Jenny Craig Pavilion: Josh Lewis – 260-2463 joshlewis@sandiego.edu
JCP Arena and conference rooms

Knauss School of Business: Deanna Walcott – 260-4878 deannawalcott@sandiego.edu;
Janiece Kennedy – 260-4864 jkennedy@sandiego.edu
Knauss Center for Business Education, Olin Hall

Kroc Institute for Peace and Justice: Jeff Hugger – 260-7808 krocvenue@sandiego.edu

Learning Commons: Jeff Hugger – 260-7808 lcvenue@sandiego.edu

Manchester Hall: Gloria Lanuza – Undergraduate Admissions - 260-4506 glanuza@sandiego.edu
Contact UC Scheduling for events outside 8 a.m. – 4 p.m. weekdays scheduling@sandiego.edu

Mother Rosalie Hill Hall (SOLES): Melissa Hernandez - 260-7915 mrhevents@sandiego.edu

Residential Life: Gianna Metz – 260-4777 giannametz@sandiego.edu

School of Engineering: Lorena Silvas – 260-2744 lorenas@sandiego.edu
Belanich Engineering Center spaces first floor

School of Law: Stacee Groff – 260-4208 sgroff@sandiego.edu
Warren Hall, Law Library and Guadalupe Hall, Barcelona 217 & 222

Shiley Center for Science and Technology: Keith Macdonald – 260-4211 keithm@sandiego.edu

University Center Scheduling: Tonis Manriquez tonis@sandiego.edu; Flora Elman - 260-4592 scheduling@sandiego.edu
University Center, Student Life Pavilion, Manchester Auditorium (weekends and week days other than 8am-4pm), Plaza de San Diego, Immaculata Lawn, Paseo de Colachis, Colachis Plaza, Founders Courtyard, Founders East Patio, Founders Multipurpose Room, Salomon Hall, MOST classrooms for non-academic programs in the following buildings; Saints Tekakwitha & Serra Hall, Maher Hall, and Belanich Engineering Center

General Questions Regarding Scheduling and Using the Event Management System (EMS), Contact University Scheduling: Susan Engel – 260-7574 universityscheduling@sandiego.edu

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