



REQUEST FOR SUBSTITUTION OF GRADUATION REQUIREMENTS

Name: _____ ID# _____

Local Telephone No.: _____ Proposed date of Graduation _____

Major: _____ Minor: _____

Has graduation petition been submitted to the Office of the Registrar? Yes _____ No _____

I hereby petition for the substitution of Course Number: _____ Course Title: _____
for Course Number: _____ Course Title: _____
(required for my major, minor or Core)

Is this a course taken through USD's Study Abroad Office (USD affiliated)? Yes _____ No _____
If the course was taken through the USD Study Abroad Office please indicate the location of the Program:
City _____ Country _____

Please explain briefly the reasons for this request (attach extra sheets if necessary):

DATE: _____ STUDENT SIGNATURE _____

If this is a substitution for a Core requirement, please take this form to the course department chair. If this substitution is for a major or minor requirement, CAS students should submit this form to the department of the major/minor, SBA/SMSE students should submit this form to their advisor (SMSE) or advising office (SBA).

If this is a course substitution, does it apply for this student only to all students?

Approved: _____
Denied: _____
Department Chair (CAS); Advisor (SMSE); Advising Office to route (SBA) Date

Approved: _____
Denied: _____
Academic Dean Date