

Addendum 2
RFP# 19-1002 USD Energy Master Plan
September 10, 2019

The purpose of this Addendum is to share responses to several additional questions received after the pre-bid meeting on August 21, 2019.

1. **Question:** A proposed CCx program and continuous CCx plan is requested in the RFP. Is a certified Cx person required to be part of the bidding team?

Answer: No.

2. **Question:** Will faculty or students be expected to have any role in the implementation of the USD Energy Master Plan?

Answer: As appropriate, yes. One of the things USD values and is trying to expand is the concept of the campus as a laboratory. Students and faculty work with staff on applying their knowledge to help solve “real world” problems on campus. Any way that the proposal can incorporate opportunities to provide this type of learning will be looked at favorably.

3. **Question:** Will USD consider off site renewable resources for long term carbon neutrality?

Answer: Yes.

4. **Question:** “Associated costs for the university to make the most informed choices for an energy program framework and implementation plan” is mentioned on page 3 of the RFP. Do you have specificity on what exactly you are looking for? Upfront capital cost/operation costs/maintenance costs of the investments?

Answer: Each of the costs referenced in the question should be addressed, as well as others that may not be immediately evident.

5. **Question:** How will USD assess the success of the 15 year Energy Master Plan over a 15 year period? Is it development of sustainability plans / energy

management systems as well as implementation? What measures or metrics will you use to judge success over the longer term?

Answer: Achievement of/progress toward our goals and state/local mandates for energy efficiency and GHG reduction, while minimizing cost increases. Installation of reliable, clean, back-up power for the areas of campus deemed necessary through this study. Ability to control on-site generation. Other controllability such that the campus has moved toward a microgrid. Confidence in the reliability of the campus grid.

6. **Question:** Will USD share the Grant information/ SDG&E Agreements that requires the 88,000 Therm reduction by December 2020?

Answer: We can share the scope of work and will do so by the end of the week.

7. **Question:** Will USD provide the details of the 2016 Renewal of the LIP with SDG&E? Understanding the details of this partnership will help formulate a comprehensive response. We have found the case study documentation on the SDG&E Website.

Answer: See response to Q#6, above.

8. **Question:** What is the budgeted value to perform the energy master planning services requested in the RFP?

Answer: There is no set budget for these services. Each bid will be evaluated based on the value USD will receive along with the cost to complete the work.

9. **Question:** Please confirm the University's energy reduction goals do not exceed the following:

- a. 35% reduction in electricity and natural gas consumption by 2035 compared to a 2010 baseline through energy efficiency and renewable energy - Climate Action Plan.

- b. 88,000 therm reduction compared to a 2015 baseline before the end of 2020.

Answer: This is not correct. These are the minimum to be achieved. Other plans and mandates from state and regional governments have targets for which we must plan. Further, the USD President plans to sign the Second Nature Climate Commitment, within which is a goal to achieve carbon neutrality “as soon as possible.”

NOTE: Any project(s) to achieve the 88,000 therm reduction must be contracted prior to the end of 2020, but the work can extend into 2021. The project(s) must be approved by SDG&E via one of their incentive programs (EEBI, EEER, etc.).

- 10.**Question:** The USD Climate Action Plan states “USD will adopt a detailed implementation plan to assign responsibility for each CAP action to the appropriate department, identify specific actions necessary to complete the action, develop a timeline for completion, identify needed policy changes, identify existing resources (financial and other), and identify needed resources. The implementation plan will also prioritize the CAP actions and address funding implications.” Please confirm that the 15 year Energy Master Plan requested under this RFP is not intended to be this CAP implementation plan.

Answer: It is not intended to be the CAP implementation plan, but it will play a large role in developing that plan.

- 11.**Question:** Will the University allow the identified previous campus energy efficiency studies to be used as a definitive resource for available energy efficiency opportunities within buildings?

Answer: Yes.

- 12.**Question:** In order for firms to estimate the required effort and for the University to receive a like-for-like comparison of firm costs, more information is required about the requested level of energy efficiency investigation. Are energy efficiency, conservation, and demand response

audits for campus buildings requested as part of these services? If so, please identify the requested level of investigation – ASHRAE Level 1, 2, or 3 per ASHRAE Standard 211.

Answer: Each bidder shall determine what level of investigation is appropriate to achieve the goals of the Plan as stated in the Scope of Work and justify the proposed costs.

13.Question: The Q&A document provided in Addendum 1 states that the University is open to data acquisition to develop the plan. If the level of required energy auditing is unknown at this time, can these services be excluded or listed as an option in the RFP response?

Answer: Again, each bidder shall determine what level of investigation is appropriate to achieve the goals of the Plan as stated in the Scope of Work and justify the proposed costs.

14.Question: For the proposal evaluation committee process, are all tasks defined on pages 3-5 of the RFP weighted equally? Or what is the breakup?

Answer: Proposals will be evaluated comprehensively; sections will not be broke out for evaluation.

15.Question: Does USD have a pricing template they would like to be used or can they provide the section at the bottom of section "9. Signature Page" (page 11 of the RFP) in electronic format?

Answer: Please follow the format under Section 10. We will need the cost itemized with breakdown for the overall plan, meetings, optional tasks and additional expenses.

16.Question: Can the Small Business Utilization Form be supplied to bidders in an electronic format?

Answer: The form can be downloaded from our procurement website. See attached file.

17.Question: Is a USB Drive sufficient for the Electronic Submittal of the Proposal?

Answer: Yes, a USB drive is acceptable.

18.Question: A “Standard Terms and Conditions” document as referenced in Section 6.1.2.5 as an Attachment. I do not see this document as an attachment to the RFP. If applicable, can you please provide?

Answer: See Attached file.

19.Question: Can USD provide a weight scale for the Proposal Evaluation Criteria A-H?

Answer: Proposals will be evaluated comprehensively with best value in mind: sections will not be broken out for evaluation.