Attachment A – Client Facing Web Based Portal

1. Could you provide the operating system for the (4) Print Servers?

__Response__
Server 2012 R2

2. Are all the servers in San Diego?

__Response__
They are virtual but yes residing on a VBlock on Prem.

3. Is USD using Outlook for Email? If not, please provide.

__Response__
No. Gmail and Google Apps for education. Some use email clients, but the backend is Google.

4. What Print Driver/s is/are currently being used?

__Response__
Both x86 and x64 in some cases. Various Models from PCL to PostScript. Sharp, HP and Xerox.

5. What are the scanning requirements – Email? Network Folder? SharePoint? Cloud Application? On-Base?

__Response__
Scan-To-Emails is a must.

We only scan internally and not device to external for security.

Some staff use network folders on the device but it's not promoted. Current devices   setup in this fashion will need to be grandfathered in with this capability.

No SharePoint, no Cloud just yet.

6. Is Mobile Printing a requirement?

__Response__
It is a requirement.

7. Is Secure / Follow me printing required?

Response

We currently have a mix of this, but given the initiative it will be a requirement.

8. What Document Management System is USD using?

Response

Some departments and divisions have their own digital document filing software but it's not unified nor campus wide adopted. I.e. Law uses Lexis Nexis, Registrar uses something else for their archives (I believe AppXtender), other areas use AppXtender, etc., etc.

9. Attachment A – Reporting capabilities of the Web Based Portal: If the portal provides all information requested with the exception of   tracking prints by individuals…is that acceptable?

Response

As long as we can pull this info from an individual device then yes it is acceptable. Normally that is by design but would love to have this info on a central location (web portal for example)

10. Attachment A – Additional Mandatory Requirements: Describe the security measures that are used to insure sensitive data is not transmitted, stored, or collected…What are USD's Security Requirements? Are Hard Drive Erase Kits required?

Response

Yes this is a requirement.

11. Is Print Encryption required?

Response

Not a current requirement, but would need the capability for future initiatives.

12. Is Scan Encryption required?

Response

Not a current requirement, but would need the capability for future initiatives

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13. Is Device Authentication required? If so, Pin? HID Card? Another Option?

Response

Currently, 50% of the campus roughly that are managed have PIN printing setup. It is not mandated at the moment, but it may be so this capability needs to be available.
We do have cards on campus that ID users. Leveraging this system would be great.
We currently have the capability to release based on AD user authentication but not actively enforced.

14. Please confirm Pricing can be provided has a total of five years…it does not necessarily have to be a two year contract, with three (one) year options?

Response

We need pricing per year based on the price sheet provided in the RFP documents. We will need to see the breakdown annually

15. Where should the pricing for the black & white service rate, and the color service rate be entered?

Response

Please enter pricing per year based on the price sheet provided.

16. Attachment A -14.1.2 Consumables: Staples are mentioned as a consumable. Could you provide a list of all devices that require stapling?

Response

Can't be determined with current data as models differ and not every device is managed. Can potentially get an approximate count by looking at the models since all models for the most part can ID which ones currently have fax modules. Approximate numbers can be provided. The problem is what I will explain below. This would require a walkthrough.

17. The MFP's requiring fax lines?

Response

Same as above. Examples below.

HP M477fn comes with a fax and auto duplex but the M477fnw does not have auto duplex so this would be an easy number to gather. On the other hand: Sharp MX3115N comes with the following options as needed, but it's still an MX3115N. This is hard to ID. I am sure there are customizations campus wide where they may need a hole puncher but no fax or a stapler and a long paper feeding tray with a fax module.

Stand/1 x 500 Sheet Paper Drawer
Stand/2 x 500 Sheet Paper Drawer
Stand/3 x 500 Sheet Paper Drawer
Stand/500 + 2,000 Sheet Tandem Paper Drawer Rolling Cabinet
Base ,Finisher
3 Hole Punch Unit
(Requires MXFN17)
Exit Tray Unit
PostScript 3 Kit
XPS Expansion Kit 6
Fax Expansion Kit
Internet Fax Kit
Bar Code Font Kit
Application Integration Module Application Communication

18. How many MFP's require 11 x 17 paper size?

Response
Same as above.

19. How many MFP's require more than two paper sizes?

Response
Same as above.

20. Could you provide the volumes for each MFP?

Response
This was provided on the excel Sheet.

21. Would you please provide a breakdown of the quantity and model numbers for the respective HP MFP systems included in each lease schedule number listed under the HP Buyout information?

Response
See attached "IFS buyout amounts". Any HP's that are leased are leased by IFS and not HP. Most HP's are not leased. I'll get a breakdown of HP printers in each of these schedules.

22. Would you please provide a lease buyout figure for each Xerox MFP system?

Response
See attached "MRC printer data".

23. Would you please provide a detailed list of the different HP desktop printer models on campus, their total meter count and approximate output volume?

Response
See attached "HP page count and cost per page".

24. Would you please provide a list of the current service providers for USD's various print devices?

Response

I only know that Sharp services the Sharps and any HPs on the MPS program are serviced by HP. Also, MRC will service the six devices they have on campus. I do believe some departments on campus may use other vendors for service if their printers are older (i.e. Laser Saver). But I do not have this data.

25. What is the plan for printers not on the network?

__Response__
We need the expertise of the contractor to determine the best cost savings strategy for all printers not under the managed print program.

Printer Buyout

Printer	Label #	Location	Buyout cost	Lease expiration
Xerox WC 7845	USD001	ITS Help Desk, UC 117	$ 7,976.10	11/1/2021
Xerox WC 7855	USD002	Digital Humanites, Serra Hall	Outright purchase	N/a
HP M653dn	USD003	Theatre Arts, Camino 163	$ 9,944.88	1/25/2023
Xerox 7500	USD004	Art, Architecture + Art History, Camino 43	$ 3,996.35	1/1/2022
Xerox 7500	USD005	Art, Architecture + Art History, Pavilion	$ 3,996.35	1/1/2022
HP M681f	USD006	VP Finance, Hughes Center 328	$ 15,764.68	4/1/2023

University of San Diego

Schedule	Buyout Date	Buyout Amount (excluding taxes)	
IFS-P7	4/1/2019	$1,050.00	EOT is 4-1-19
IFS-P8	7/1/2019	$1,550.00	
IFS-P9	7/1/2019	$359.64	
IFS-P10	7/1/2019	$1,609.60	
IFS-49	7/1/2019	$41,818.42	
IFS-53	7/1/2019	$21,902.95	

Page Count – HP

Printing for 10/7/2017 to 12/7/2018		
Device ID	**Model**	**Pages Printed**
407784	HP Color LaserJet Ent MFP M577dn Prntr	7,929
410701	HP Color LaserJet CM4540 MFP Printer	1,753

410702	HP LaserJet Pro 400 Color M451dw Prntr	2,150
410703	HP Color LaserJet CM4540 MFP Printer	21,565
410723	HP Officejet Pro X451dn Printer	347
410725	HP Color LaserJet CP2025dn Printer	4,595
410728	HP Color LaserJet Pro M452dn Printer	6,401
410729	HP LaserJet Pro MFP M426fdn Printer	11,841
410730	HP Color LaserJet MFP M477fdn Printer	35,546
410731	HP LaserJet Pro MFP M426fdn Printer	6,227
410732	HP Color LaserJet CM3530 MFP Printer	43,100
410733	HP Color LaserJet Ent MFP M577f Prntr	22,810
410734	HP LaserJet Ent 500 Clr MFP M575dn Prntr	20,727
410735	HP LaserJet Ent Flow MFP M630z Printer	76,722
410743	HP Color LaserJet MFP M477fdn Printer	8,578
410777	HP Color LaserJet MFP M477fdn Printer	2,305
410847	HP Color LaserJet CP2025dn Printer	2,445
410851	HP Color LaserJet Ent Flw MFPM680z Prntr	219,360
411956	HP LaserJet 700 Color MFP M775dn Prntr	80,464
411969	HP LaserJet Ent 500 Clr MFP M575f Prntr	26,788
412442	HP LaserJet Pro MFP M426fdn Printer	7,233
412452	HP LaserJet 2420 printer	-
412485	HP LaserJet 2300d	2,958
412486	HP LaserJet P2035n Printer	517
412487	HP LaserJet 4250n Printer	4,683
412493	HP Officejet Pro X476dn MF Printer	10,267
412500	HP Color LaserJet CP4025N Printer	4,578
421302	HP LaserJet Ent 500 Color M551dn Prntr	10,894
423822	HP LaserJet Ent 500 Clr MFP M575f Prntr	31,856
423823	HP LaserJet Pro 400 Color M451dn Printer	1,751

423825	HP LaserJet Enterprise M605dn Printer	11,105
423830	HP LaserJet Pro 400 Color M451dn Printer	-
423831	HP LaserJet 400 Color MFP M475dw Prntr	20,106
423834	HP LaserJet Ent 500 Clr MFP M575f Prntr	19,896
423836	HP Color LaserJet Pro MFP M476dn Prntr	25,304
423838	HP Color LaserJet Pro MFP M476dn Prntr	1,583
423839	HP Color LaserJet Pro MFP M476dw Prntr	3,377
423840	HP LaserJet 400 Color MFP M475dw Prntr	10,939
423844	HP Color LaserJet Pro MFP M476dn Prntr	1,993
423851	HP Color LaserJet CM4540fskm MFP Printer	9,308
423856	HP LaserJet Pro 400 Color M451dn Printer	2,401
423857	HP LaserJet Ent 600 M602dn Printer	10,771
423858	HP Color LaserJet Ent M651dn Printer	18,192
423860	HP LaserJet Clr Flow MFP M575c Printer	15,010
423861	HP LaserJet Ent 600 M601dn Printer	27,673
423862	HP LaserJet Clr Flow MFP M575c Printer	23,829
423863	HP LaserJet Ent 600 M601n Printer	3,067
423865	HP LaserJet Ent 600 M601dn Printer	3,762
423867	HP LaserJet Ent 600 M602n Printer	301
423869	HP LaserJet Clr Flow MFP M575c Printer	28,607
423870	HP LaserJet Pro 400 M401dne Prntr	6,168
423871	HP LaserJet Ent 600 M603dn Printer	9,860
423873	HP LaserJet Clr Flow MFP M575c Printer	12,552
423877	HP Color LaserJet CP5225dn Printer	2,480
423883	HP LaserJet P3015 Printer	3,539
423887	HP LaserJet Ent 600 M602dn Printer	18,552
423891	HP LaserJet Ent 500 Clr MFP M575f Prntr	39,490
423893	HP LaserJet Clr Flow MFP M575c Printer	8,090

423895	HP LaserJet Clr Flow MFP M575c Printer	16,365
423899	HP LaserJet M806x+ NFC/WL Direct Printer	413,866
424702	HP LaserJet P2055dn Printer	-
440636	HP Officejet Pro X451dn Printer	186
440639	HP Officejet Ent Color MFP X585z Prntr	23,548
440902	HP Color LaserJet CM4540 MFP Printer	6,389
440903	HP LaserJet Ent 500 Clr MFP M575f Prntr	11,726
440904	HP Color LaserJet CM4540 MFP Printer	21,628
440905	HP LaserJet Pro 400 M425dn MFP Prntr	15,366
440906	HP LaserJet M4555fskm MFP Printer	94,817
440907	HP Color LaserJet Pro MFP M476dw Prntr	7,566
440908	HP LaserJet Ent 500 Clr MFP M575f Prntr	17,476
440909	HP Color LaserJet Pro MFP M476dn Prntr	19,696
440910	HP LaserJet Ent 600 M603dn Printer	590
440916	HP LaserJet Pro 400 M401dne Prntr	2,060
440917	HP LaserJet Pro 400 M401dne Prntr	1,258
440918	HP LaserJet Pro 400 M425dn MFP Prntr	668
440921	HP LaserJet Pro 400 M401dne Prntr	21,009
440972	HP LaserJet Pro 400 M425dn MFP Prntr	4,370
440973	HP LaserJet Ent 600 M602n Printer	10,590
440974	HP LaserJet Ent 600 M601n Printer	12,326
440975	HP Color LaserJet Ent M651n Printer	20,472
440978	HP LaserJet Ent 600 M603n Printer	3,175
440980	HP LaserJet Ent 500 Clr MFP M575f Prntr	68,361
440981	HP LaserJet P3015 Printer	1,312
440982	HP LaserJet Pro 400 Color M451dw Prntr	4,267
440983	HP Color LaserJet CM2320nf MFP Printer	5,969
440984	HP LaserJet P3015 Printer	25,718

440985	HP LaserJet Ent 500 Color M551n Prntr	2,326
440986	HP LaserJet Ent 600 M602n Printer	21,445
440987	HP LaserJet P3015 Printer	355
440988	HP LaserJet P3015dn Printer	-
440993	HP LaserJet Ent 500 Color M551dn Prntr	(253)
440995	HP Color LaserJet CM4540fskm MFP Printer	11,421
440996	HP LaserJet 700 Color MFP M775z Prntr	20,390
440997	HP Color LaserJet CP5525dn Printer	1,703
440998	HP LaserJet Ent 500 Clr MFP M575f Prntr	3,385
440999	HP Color LaserJet Pro MFP M476dn Prntr	6,449
467335	HP LaserJet Ent 500 Clr MFP M575dn Prntr	84,273
467337	HP Color LaserJet CM4540 MFP Printer	185,810
467338	HP Color LaserJet CM4540 MFP Printer	54,357
467340	HP LaserJet Clr Flow MFP M575c Printer	80,017
467341	HP LaserJet Clr Flow MFP M575c Printer	39,579
467371	HP Color LaserJet CM3530 MFP Printer	-
467376	HP LaserJet 9050 Printer	1,944
467377	HP Color LaserJet CP3525 Printer	27,981
467380	HP Color LaserJet CP3525 Printer	15,146
467381	HP LaserJet 9050 Printer	39,745
467382	HP LaserJet Clr Flow MFP M575c Printer	18,898
467384	HP Color LaserJet CM4540 MFP Printer	70,616
467386	HP LaserJet Clr Flow MFP M575c Printer	12,143
467388	HP LaserJet Clr Flow MFP M575c Printer	15,370
467390	HP Color LaserJet CM4540 MFP Printer	35,959
467396	HP LaserJet Ent 500 Color M551dn Prntr	13,791
679257	HP Officejet Pro X476dn MF Printer	1,495
679258	HP LaserJet Pro M402dn Printer	-

679282	HP LaserJet Enterprise M609dn Prntr	232,181
679283	HP LaserJet Enterprise M609dn Prntr	231,817
679284	HP LaserJet Enterprise M606dn Printer	(23,767)
679287	HP Color LaserJet MFP M477fdn Printer	11,471
679292	HP Color LaserJet Managed M775fm Prntr	15,868
679293	HP Color LaserJet Managed M775fm Prntr	32,533
679294	HP Color LaserJet Managed M775fm Prntr	24,735
679295	HP Color LaserJet Managed M775fm Prntr	17,829
679296	HP Color LaserJet MFP M477fdn Printer	2,145
679297	HP Color LaserJet Ent M653dn Printer	6,712
679506	HP LaserJet Pro 400 M401dn Prntr	548
679509	HP Color LaserJet MFP M477fdn Printer	7,275
679516	HP LaserJet Pro M402dn Printer	23,148
790001	HP LaserJet 700 Color MFP M775z Prntr	23,549
790002	HP LaserJet Enterprise M609dn Prntr	7,344
790005	HP LaserJet Pro MFP M426fdn Printer	-
790006	HP Color LaserJet Ent M653dn Printer	-
790007	HP Color LaserJet Pro M452nw Printer	667
790020	HP LaserJet 700 Color MFP M775dn Prntr	16,016
830459	HP Color LaserJet Pro M452dn Printer	-
830461	HP LaserJet Ent 600 M603dn Printer	-
834208	HP Color LaserJet MFP M477fdn Printer	19,202
936905	HP LaserJet Pro M501dn Printer	2,690
936906	HP Color LaserJet Ent MFP M577f Prntr	14,063
936907	HP Color LaserJet Managed M775fm Prntr	32,206
936908	HP Color LaserJet Ent MFP M577f Prntr	24,586
936909	HP LaserJet Enterprise M609dn Prntr	39,327
936910	HP Color LaserJet Ent M653dn Printer	9,099

936911	HP LaserJet Pro M501dn Printer	10,161
936913	HP LaserJet Enterprise M609dn Prntr	-
936914	HP Color LaserJet Managed M775zm Prntr	24,354
936915	HP Color LaserJet MFP M477fdn Printer	-
936916	HP Color LaserJet Ent MFP M577f Prntr	46,417
936932	HP Color LaserJet MFP M477fdn Printer	995
936946	HP LaserJet Pro M402n Printer	-
936947	HP LaserJet Ent MFP M527dn Printer	3,807
937548	HP LaserJet Enterprise MFP M632h Prntr	22,374
937554	HP Color LaserJet MFP M477fdn Printer	-
937562	HP LaserJet Pro 400 Color M451dn Printer	4,166
937563	HP LaserJet Pro M402dn Printer	122
937564	HP LaserJet 700 Color MFP M775dn Prntr	-
940097	HP Color LaserJet MFP M477fdw Printer	3,431
940098	HP Color LaserJet MFP M477fdw Printer	873
940099	HP LaserJet Enterprise M609dn Prntr	-
CNBCK5H0ZH	HP LaserJet Enterprise M609dn Prntr	10,655
CNDCG862GJ	HP LaserJet Ent 500 Color M551dn Prntr	7,239
JPBCC1D3FD	HP Color LaserJet CM4540fskm MFP Printer	65
MXHCG7Y26M	HP LaserJet 700 Color MFP M775z Prntr	65,214
MXHCK7M1NL	HP LaserJet 700 Color MFP M775z Prntr	15,922
PHB5C30851	HP LaserJet Pro M402dne Prntr	-
VNBKL4J9JK	HP Color LaserJet MFP M477fdn Printer	-