



University of San Diego
Office of the Registrar

Social Security Number/
Individual Tax Identification Number
Update Form

Please submit this form to add or update our system with your correct SSN/ITIN number.

Full Name: _____

Student I.D. # _____

Social Security# or Tax ID #: _____

Reason for submitting:

Adding SSN/ITIN to your student record

Updating SSN/ITIN already on file

Other: _____

Please Note: Updates to your SSN/ITIN cannot be processed without a copy of the SSN/ITIN card, and a government issued photo ID (state issued DL/ID card or passport for domestic students and passport for international students) OR your USD student ID card. Please attach copies to this form.

Mailing Address:

University of San Diego
Attn: Office of the Registrar
Founders Hall 117
5998 Alcalá Park

Drop Off:
One Stop Student Center
UC 126

Fax:
619-260-4649