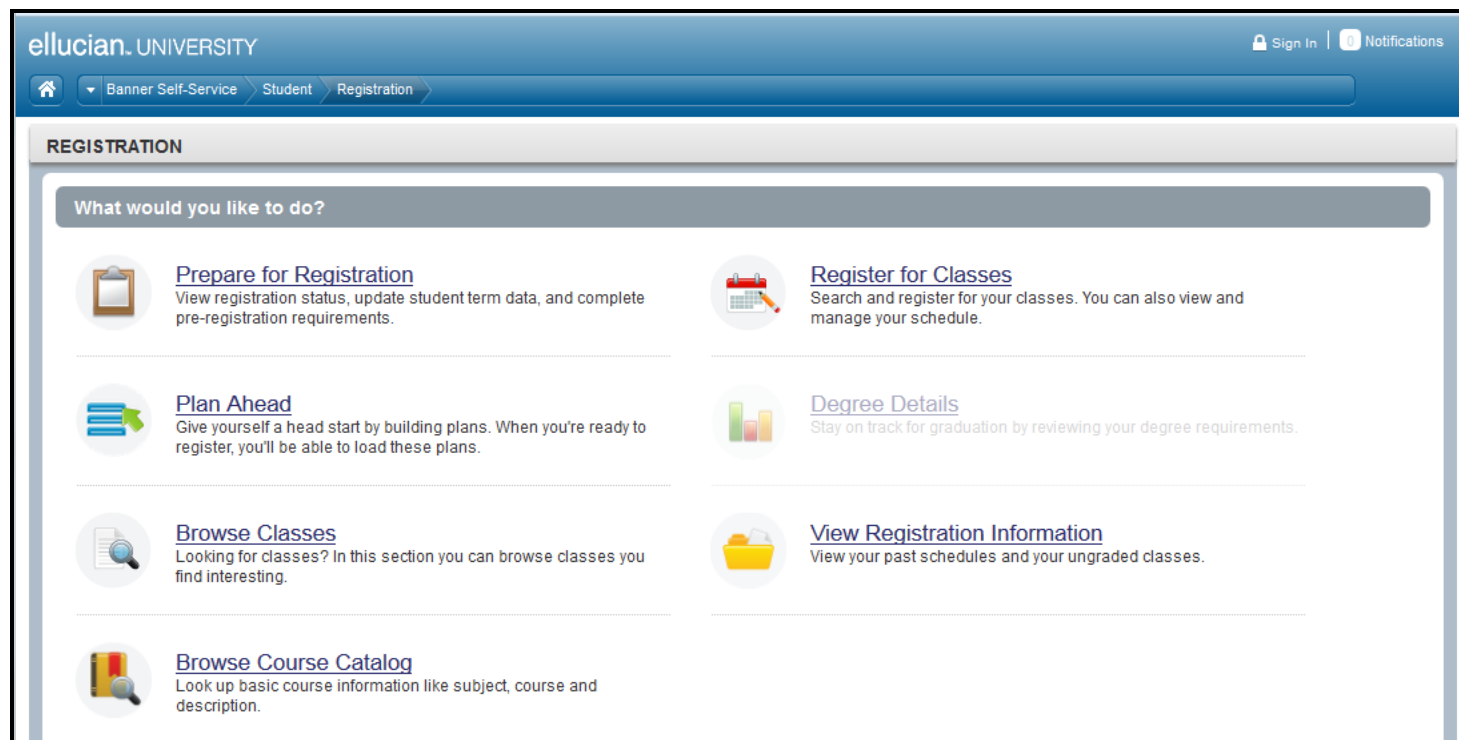


Banner XE Registration Overview

Overview:

With the new Banner XE Registration module, the registration process and experience has been completely redesigned for both the student and the administrative user. When you initially access the XE Registration, the following page is displayed:

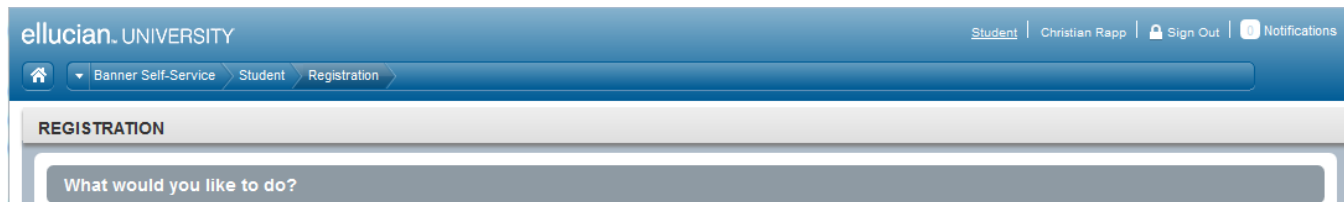


From here the user can access various functions to support and register for classes. Some of the functions are changes to existing channels/links available today in the portal, others are new functionality.

Banner XE Registration Overview

XE Registration Page Options	New Function	Existing Portal Channel/Link
Prepare for Registration		'Academic Profile' channel (My Academics page)
Plan Ahead	Yes	
Browse Classes		'Look up Classes link (Registration Tools channel)
Browse Course Catalog	Yes	
Register for Classes		'Add or Drop Classes' link (Registration Tools channel)
Degree Details		'DARS/U.Achieve' channel (My Academics page)
View Registration Information		'Active Registration' link (Registration Tools channel)

The top part of the page contains the User information (role and name), Sign Out link, Notification counts and navigation bar displays where the user is within the menu structure:



The Notification Center on the top right will display all error messages for user:

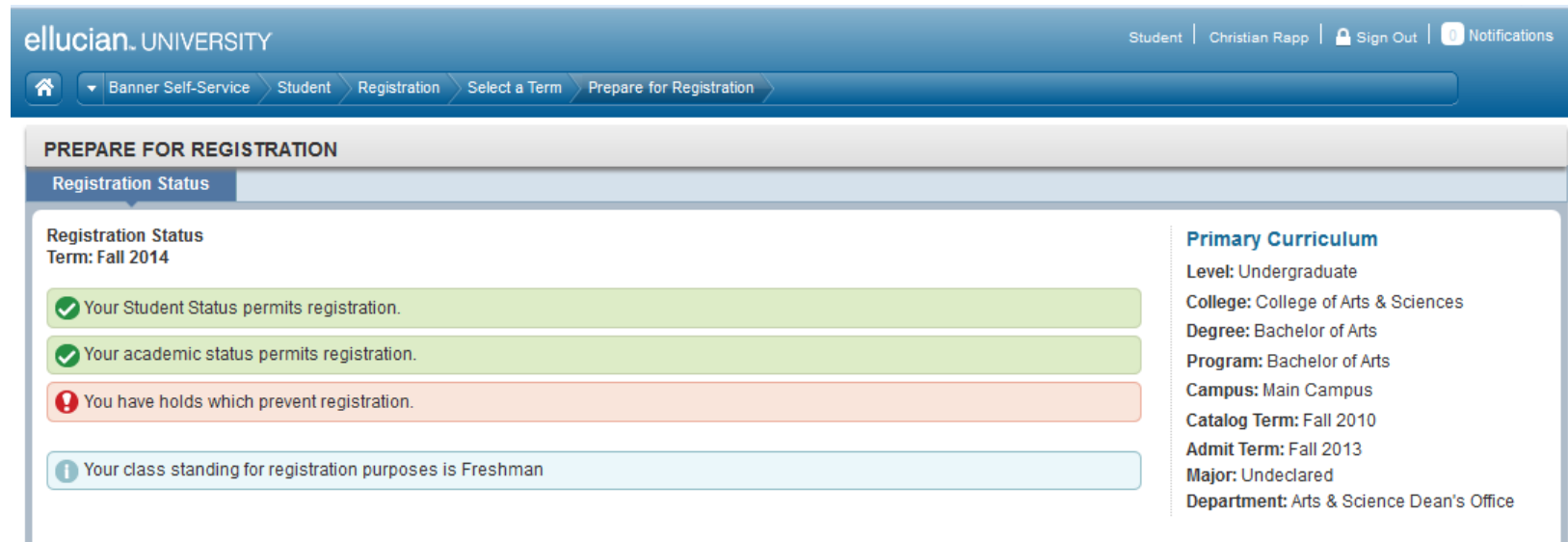


Banner XE Registration Overview

Options Details:

Prepare for Registration:

This option provides a replacement for the 'Academic Profile channel. It is a quick reference for the student showing if the students is ready for registration and the current academic program in which the student is enrolled:



The screenshot shows the Banner XE Registration Overview page. The header includes the University of San Diego logo and the text 'ellucian. UNIVERSITY'. The user is identified as 'Student | Christian Rapp' with options for 'Sign Out' and '0 Notifications'. The navigation menu shows 'Banner Self-Service' > 'Student' > 'Registration' > 'Select a Term' > 'Prepare for Registration'. The main content area is titled 'PREPARE FOR REGISTRATION' and has a sub-tab 'Registration Status'. The 'Registration Status' section shows 'Term: Fall 2014' and four status bars: two green bars with checkmarks indicating that student and academic status permit registration; one red bar with an exclamation mark indicating that holds prevent registration; and one blue bar with an information icon indicating the student's class standing is Freshman. The 'Primary Curriculum' section on the right lists: Level: Undergraduate; College: College of Arts & Sciences; Degree: Bachelor of Arts; Program: Bachelor of Arts; Campus: Main Campus; Catalog Term: Fall 2010; Admit Term: Fall 2013; Major: Undeclared; and Department: Arts & Science Dean's Office.

Banner XE Registration Overview

REGISTER FOR CLASSES:

The general layout of the new registration page is also used in the 'Planning' and 'View Registration Information' functions. The new page combines the existing 'Course Search' and 'Add or Drop Classes' self service pages with an addition of a new function for a graphic view of the student schedule:

REGISTER FOR CLASSES

Find Classes
Enter CRNs
Plans
Schedule and Options

Search Results — 36 Classes
 Term: Fall 2014 Subject: Accounting Search Again

Course Title	Subject	CRN	Section	CRN	Section	CRN	Instructor	Schedule	Time	Location	Enrollment	Action
Principles of Financial Ac... Lecture	Accounting	201	02	3	1536	Fall 2...	Judd, Mark (Primary)	S M T W T F S	10 : 10 AM - 11 : 05 A	Main ...	! FULL: 0 o... ▼ 29 of 40 ...	Add
Principles of Financial Ac... Lecture	Accounting	201	03	3	1537	Fall 2...	Judd, Mark (Primary)	S M T W T F S	11 : 15 AM - 12 : 10 P	Main ...	1 of 40 seats r... 40 of 40 waitli...	Add
Principles of Financial Ac... Lecture	Accounting	201	04	3	1530	Fall 2...	Basnev, Dana (Prim...	S M T W T F S	01 : 00 PM - 02 : 20 P	Main ...	! FULL: 0 o... ▼ 28 of 36 ... Time Conflict!	Add
Principles of Financial Ac... Lecture	Accounting	201	05	3	1531	Fall 2...	Basnev, Dana (Prim...	S M T W T F S	02 : 30 PM - 03 : 50 P	Main ...	! FULL: 0 o... ▼ 36 of 36 ...	Add

Schedule
Schedule Details

Class Schedule for Fall 2014

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11am		Investigations in Modern Mathematics		Investigations in Modern Mathematics		Investigations in Modern Mathematics	
12pm		Composition and Literature		Composition and Literature		Composition and Literature	
1pm							
2pm							
3pm					Introduction to History of Art		
4pm							
5pm							

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
Investigations in Mod...	MATH 112, 02	3	3765	Lecture	Pending	**Web Registered**
Composition and Lite...	ENGL 121, ...	3	3625	Lecture	Pending	**Web Registered**
Introduction to Histor...	ARTH 101, ...	3	2114	Lecture	Registered	None

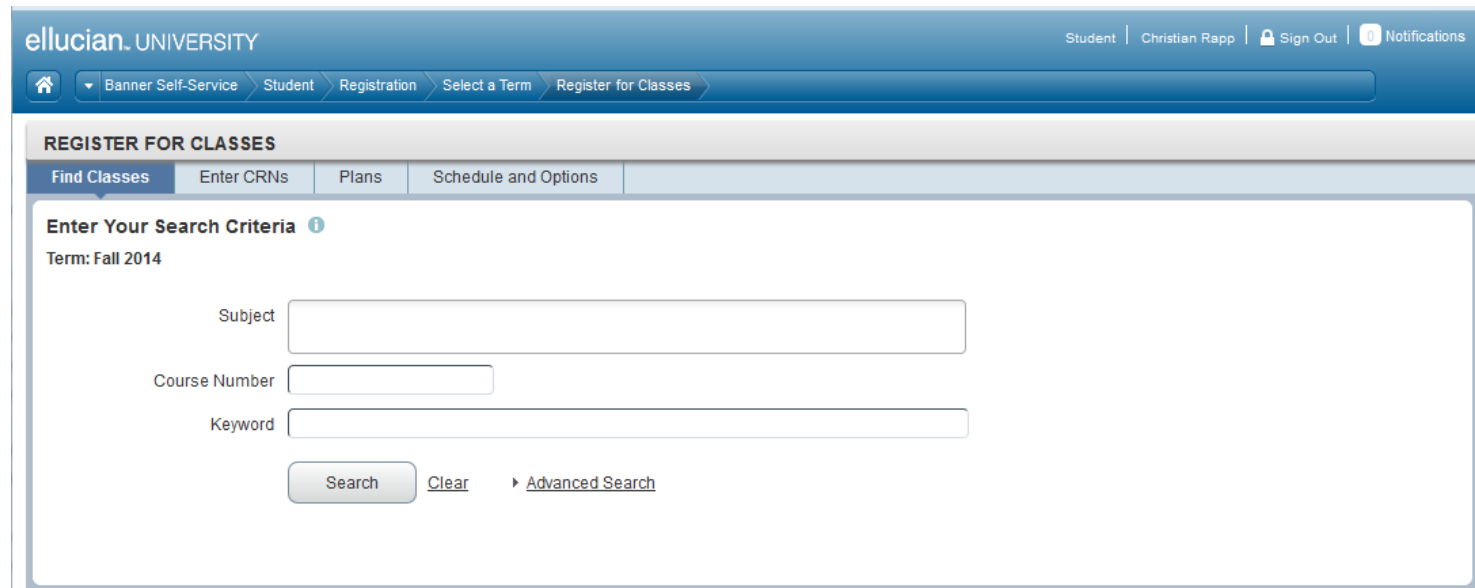
Total Hours | Registered: 3.0 | Billing: 3.0 | CEU: 0.0 | Min: 0.0 | Max: 18.0

Conditional Add and Drop ?
Submit

Banner XE Registration Overview

The main page contains three panels, and multiple tabs (the number of tabs will depend upon any plans on file for the student and possible block to which the student can or must be assigned). The top panel is the ‘Find Classes’ Section Search. This panel has two ‘modes’. The simple search and the Advanced Search

Simple Search:



The screenshot shows the Banner XE registration interface. At the top, there is a navigation bar with the text "ellucian. UNIVERSITY" and user information: "Student | Christian Rapp | Sign Out | Notifications". Below this is a breadcrumb trail: "Banner Self-Service > Student > Registration > Select a Term > Register for Classes". The main content area is titled "REGISTER FOR CLASSES" and has four tabs: "Find Classes", "Enter CRNs", "Plans", and "Schedule and Options". The "Find Classes" tab is active. Below the tabs is a section titled "Enter Your Search Criteria" with a help icon. The term is set to "Fall 2014". There are three input fields: "Subject", "Course Number", and "Keyword". Below the fields are buttons for "Search", "Clear", and a link for "Advanced Search".

Multiple Subjects can be entered and ‘wild card’ characters are valid for the course number. The Keyword search will look use the following Banner fields for the search:

Subject Code	Subject Description	Section Title (includes long titles)	Section Description	Course Attribute code
CRN	Course Number	Subject Code/CourseNumber	Course attribute Description	

Banner XE Registration Overview

The Advanced Search provides access to other section attributes to narrow the search results:

BROWSE CLASSES

Enter Your Search Criteria

Term: Fall 2014

Subject

Course Number

Keyword

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Attribute

Campus

Level

Buildings

College

Departments

Instructional Methods

Schedule Type

Duration

Part Of Term

Title

Sessions

Course Number Range to

Credit Hour Range to hours

Meeting Days

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Start Time

End Time

Open Sections Only

We have control over which fields display and the order in which they display for each persona type (Student, Advisor, Faculty, Advisor/Faculty and Registrar)

Banner XE Registration Overview

The results will be displayed in the top panel:

REGISTER FOR CLASSES

Find Classes
Enter CRNs
Plans
Schedule and Options

Search Results — 63 Classes
 Term: Fall 2014 Subject: Accounting, English, Mathematics Course Number: 1% Search Again

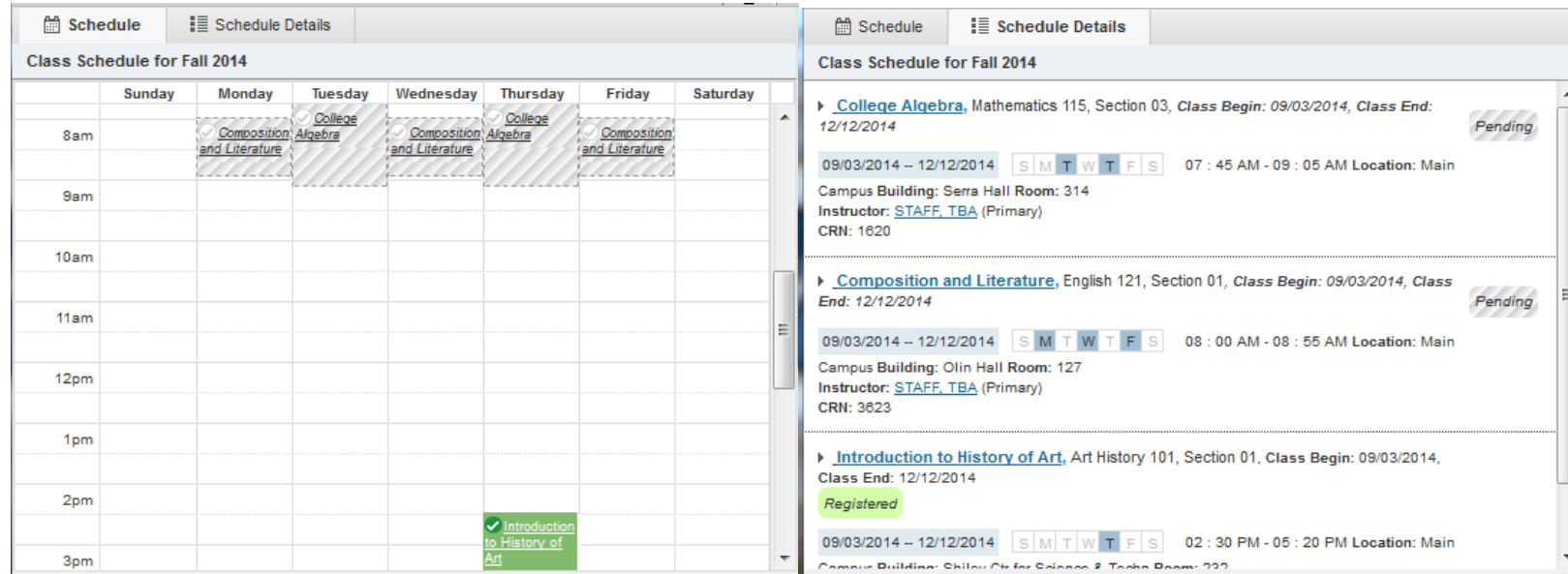
Title	Instructor	Meeting Times	Status	
▶ Introduction to College Writing Lecture	Hemminger, Lisa (Primary)	S M T W T F S 08 : 00 AM - 08 : 55 AM Building: Cam	16 of 20 seats remain.	<input type="button" value="Add"/>
▶ Introduction to College Writing Lecture	Clausen, Dennis (Primary)	S M T W T F S 02 : 30 PM - 05 : 20 PM Building: Cam	19 of 20 seats remain.	<input type="button" value="Add"/>
▶ Composition and Literature Lecture	STAFF, TBA (Primary)	S M T W T F S 08 : 00 AM - 08 : 55 AM Building: Olin	20 of 23 seats remain.	<input type="button" value="Add"/>
▶ Composition and Literature Lecture	STAFF, TBA (Primary)	S M T W T F S 09 : 05 AM - 10 : 00 AM Building: Olin	23 of 23 seats remain.	<input type="button" value="Add"/>

The results can be sorted the title column and the tools Icon allows the user to ‘hide’ any display columns.

The results are ‘paged’ and the user can use the tool at the bottom of the list to control the number of records per page and which page to display.

Banner XE Registration Overview

The Schedule panel will show a graphic representation of the student schedule or the details of the schedule with different shading and colors for pending vs registered classes:



The screenshot displays two panels from the Banner XE registration system. The left panel shows a 'Class Schedule for Fall 2014' grid with columns for days of the week and rows for time slots. The right panel provides details for three classes, each with a status indicator.

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am		Composition and Literature	College Algebra	Composition and Literature	College Algebra	Composition and Literature	
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm					Introduction to History of Art		

Class Details Panel:

- College Algebra**, Mathematics 115, Section 03, Class Begin: 09/03/2014, Class End: 12/12/2014. Status: Pending. Schedule: S M T W T F S. Time: 07:45 AM - 09:05 AM. Location: Main. Campus Building: Serra Hall Room: 314. Instructor: STAFF, TBA (Primary). CRN: 1620.
- Composition and Literature**, English 121, Section 01, Class Begin: 09/03/2014, Class End: 12/12/2014. Status: Pending. Schedule: S M T W T F S. Time: 08:00 AM - 08:55 AM. Location: Main. Campus Building: Olin Hall Room: 127. Instructor: STAFF, TBA (Primary). CRN: 3623.
- Introduction to History of Art**, Art History 101, Section 01, Class Begin: 09/03/2014, Class End: 12/12/2014. Status: Registered. Schedule: S M T W T F S. Time: 02:30 PM - 05:20 PM. Location: Main. Campus Building: Shiley Ctr for Science & Tech. Room: 222.

Banner XE Registration Overview

The Summary panel will show the current status of pending and registered classes along with the 'Action' Options for adding/dropping sections from the student schedule:

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
College Algebra	MATH 115...	3	1620	Lecture	Pending	**Web Registered** ▼
Composition and L...	ENGL 121...	3	3623	Lecture	Pending	**Web Registered** ▼
Introduction to Hist...	ARTH 101...	3	2114	Lecture	Registered	<div style="border: 1px solid #ccc; padding: 5px; width: fit-content;"> None ▲ None DW Web DROP </div>

Total Hours | Registered: 3.0 | Billing: 3.0 | CEU: 0.0 | Min: 0.0 | Max: 18.0

Conditional Add and Drop ⓘ Submit

Banner XE Registration Overview

Plan Ahead:

This option is new to Banner XE registration. We set the options of the number of plans that can be saved (by Student and by Advisor). We control when future terms can be added to plans, and if the plans will use Course or Section Data. When plans have been saved, the student can use the plan to attempt registration for all the sections in the plan.

Note: No Registration restriction checking is done when courses/sections are added to a plan. Error checking only occurs when attempting to register for the sections in a plan.

Block Scheduling options now include:

- Allowing the student to choose from a set of block schedules
- Pre-assigning a block schedule to a student (by ID or by attributes e.g Program, Major, Class Standing, Attribute, etc.)
- Students can be allowed to ‘opt out’ or required to remain in a block.
- Each course in a block can be required (the student is not allowed to drop the section) or optional