



Faculty Scholarship Support

About the Program

In order to support your scholarship, the LRC provides the following services:

- Applying the proper citation style (Bluebook, Chicago, or other)
- Cite-checking - confirming that a source exists and verifying basic citation information
- Proofreading - spelling, grammatical errors, and confirming internal references

In the interest of giving you the best possible end product, we will inform you if we believe additional work might be necessary and whether or not we will be able to provide that assistance within your requested timeframe.

Please keep in mind, we aim to focus on tasks that you would perform prior to submitting an article for publication, but not to duplicate tasks that student journal editors will do after acceptance.

Article Guidelines

We are able to work on 1-2 articles or manuscripts at a time, primarily chosen on a first-come, first-serve basis. However, we reserve the right to select articles based on other factors, including but not limited to:

- previous use of the service by the faculty member;
- amount of editing needed;
- length of article;
- type and quantity of sources cited;
- available staffing; and
- your time requirements.

Working with the LRC

Jane Larrington will be your point of contact. She will work with you to determine a timeframe for completion, and maintain communication with you as our work progresses. She can be reached at jlarrington@sandiego.edu or x4766. The work will be performed by reference librarians and research assistants under the supervision of a reference librarian.