

# Career Services

www.sandiego.edu/law/careers/  
(619) 260-4529



## University of San Diego School of Law RECIPROCITY POLICY

The University of San Diego, School of Law is pleased to accept requests for reciprocity from ABA-accredited law schools outside San Diego County who extend similar services. This permits students and alumni outside of USD School of Law the use of the Career and Professional Development Office's facilities.

### Reciprocity Request

\*Request must be sent in writing (preferably email) to the Career and Professional Development Office to [lawcareers@sandiego.edu](mailto:lawcareers@sandiego.edu) by the institution's Career Office.

\*Request must include the name of the requester and the year of graduation.

### Restrictions:

1. Requests for reciprocity may be made to only one law school in San Diego at a time. USD limit: One letter per visitor per academic year.
2. CA AND AZ SCHOOLS: ONE-TO-ONE POLICY WILL BE IMPLEMENTED. All other schools: 3 LETTERS annually October 1<sup>st</sup> -August 1<sup>st</sup>.
3. Reciprocity WILL NOT BE AVAILABLE during recruiting seasons, which are August 1<sup>st</sup>- October 1<sup>st</sup> and January 1<sup>st</sup>-March 1<sup>st</sup>.
4. If reciprocity is granted, our policy allows online access to our listings for up to three months depending on the dates of our Spring and Fall Recruiting periods.
5. Services will include online access to current job listings. Reciprocity accounts are "browse only," meaning no documents can be uploaded into the system. Services NOT available include: participation in on-campus interviews, resume collects, resume uploads, or individual counseling.
6. The Career and Professional Development Office reserves the right to refuse or rescind privileges at the Director's discretion.

For further information please contact our office:

Selena Gallardo

Law Careers Coordinator

(619) 260-4529

[lawcareers@sandiego.edu](mailto:lawcareers@sandiego.edu)