

OPERATION OF VIDEO CAMERAS

TYPES:

MINI DV

ZOOM

KODAK



DIFFERENCES:

MINI-DV CAMERA: Tape based, 1 hour recording time, purchased tape in bookstore or off campus, User keeps tape. A secondary microphone **CAN** be plugged into the camera.

ZOOM & KODAK CAMERAS: Digital Recording, Recording Times for: Kodak - 1 hour & 50+ minutes; Zoom - 2 hours & 40 minutes. User must download video to a computer (for editing and saving—in Video Lab or to a personal computer. The personal computer **MUST** have an Editing Program). A secondary microphone **CANNOT BE USED** with Zoom cameras but **can be used with a Kodak.**

CAMERA SETTINGS:

MINI-DV CAMERA: All Canon Cameras should be set to 'EASY SETTING' (**NOT THE** 'P' programmable) which is switchable on the top of the camera. **DO NOT CHANGE THE SETTINGS AS IT WILL MAKE EDITING MORE DIFFICULT** (users normally change setting to Long Play in order to record for longer than 60 minutes on a tape but this makes capturing footage harder and is of lesser video quality). Insert tape, do not force the door! Press record button Once to start recording; press again to stop.

DIGITAL CAMERAS: Turn the camera on. Camera is labeled with the proper setting – **DO NOT CHANGE SETTINGS**. Erase ANY PREVIOUS VIDEO THAT HAS BEEN SHOT (Press 'menu' button, scroll to 'Format Card' and format. Zoom Cameras require 2 AA Batteries but are accompanied with an AC Cord for continuous recording. Be sure to request 2 spare AA. Kodak Cameras have rechargeable batteries and are accompanied with an AC Cord for continuous recording. Press the 'Red' Record button to record; press again to stop.

BAGS: Mini-DV cameras are checked out with minimum accessories: bag, camera, 1 battery and ac adaptor/charger (for continuous recording). Zoom Cameras: checked out with camera, carrying case, memory card, 2 spare AA batteries and AC Cord. Kodak Cameras: checked out with camera, carrying case,

EDITING:

Video from both formats must be captured (if tape-based) or Uploaded (if digital-format) to a computer **WITH** editing software. Circulation Desk has cables for checkout to capture from tape-based cameras; digital-format cameras have a USB connection attached to the camera. Use either the Video Lab or a personal computer **WITH EDITING SOFTWARE!**

OTHER IMPORTANT INFO: ALL ITEMS AT CHECKOUT ARE NUMBERED TO MATCH: BAG, CAMERA, AC ADAPTOR – LOOSELY COIL ALL CABLES, DO NOT WRAP TIGHTLY OR TIE IN KNOTS.

SPECIAL KODAK CAMERA NOTE: ON TOP OF CAMERA IS A SWITCH THAT ALLOWS NORMAL RECORDING (▲▲) OR EXTERME CLOSE UP (flower) – BE SURE IT IS SET TO HOW YOU WANT TO RECORD OR IT WILL BE OUT OF FOCUS.