- When you enter Maher 188, close the door to Maher, pull the sound curtains past the door, and turn off the light switch at the door.

- You will not need any extra lights. When you turn on the Learning Glass there are built-in LED lights around the perimeter of the glass.

- There will be hands-free mics installed by mid-August.

- You can take the USB your video was recorded on by transferring the video files to your laptop. If you don’t have your laptop you can use the USB drive on another station to insert the USB drive and upload the files.

**Final Important Note:** Remember to stop the recording, eject the USB after your recording finishes, and upload to Panopto, or Google Drive.