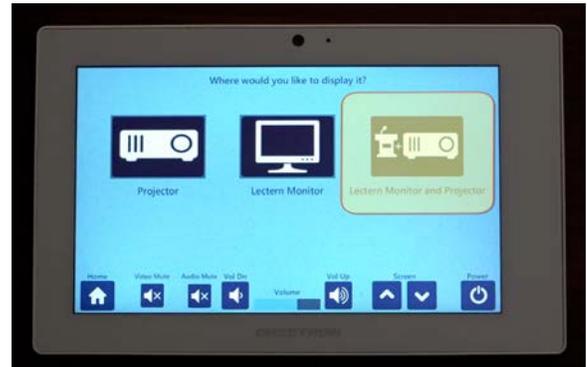


# Classroom Camera Control System



**Step 1:** To get started, click on the **Home** button on the bottom left of the podium control panel. Select **Room PC**.



**Step 2:** Select **Lectern Monitor and Projector**.



**Step 3:** Select either the Instructor Camera or the Classroom Camera. **Choose a Preset** for the camera.



**Step 4 (Optional):** You can **move the cameras** beyond their preset positions with the directional arrow or zoom buttons.



**Preset 1**  
Podium View



**Preset 2**  
Extended View



**Preset 3**  
Full Front View



**Preset 4**  
Varies by Room

After you've finished your class you can always click on Preset 1 to go back to the podium view.

## Quick Tips:

If you want to easily switch between the classroom camera and the instructor camera within Zoom, you can do so by using the **keyboard shortcut Shift+Command+N**. Using this shortcut will allow you to engage your remote students during a Q and A or a discussion between the two groups.

## Help Desk Button:

Select this button at the top right of your screen for Computer or Audiovisual (classroom tech) support.

You can also contact [ims@sandiego.edu](mailto:ims@sandiego.edu) for support, questions, or training.

