

# Accessing the HIPAA Compliant Zoom

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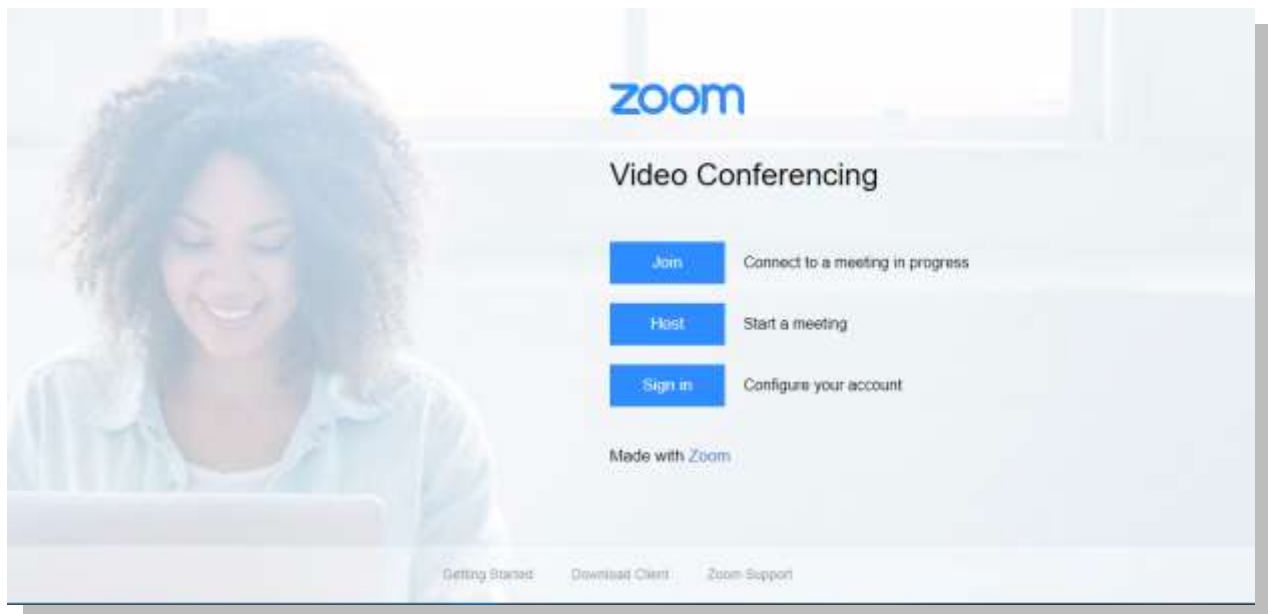
If you already have a Zoom Pro account, as most of you do, you will need to first switch your account to a HIPAA compliant account. Once your account is switched, **you will always access Zoom through <https://sandiego-hipaa.zoom.us>.**

**Please note:** After you switch your account you will still be able access your meeting and recordings.

**To switch your Zoom to a HIPAA compliant one:**

1. Go to <https://sandiego-hipaa.zoom.us>. The site will then ask you if you want to Join, Host or Sign in and Configure your account. Click Sign in. (Image 1.)

1.



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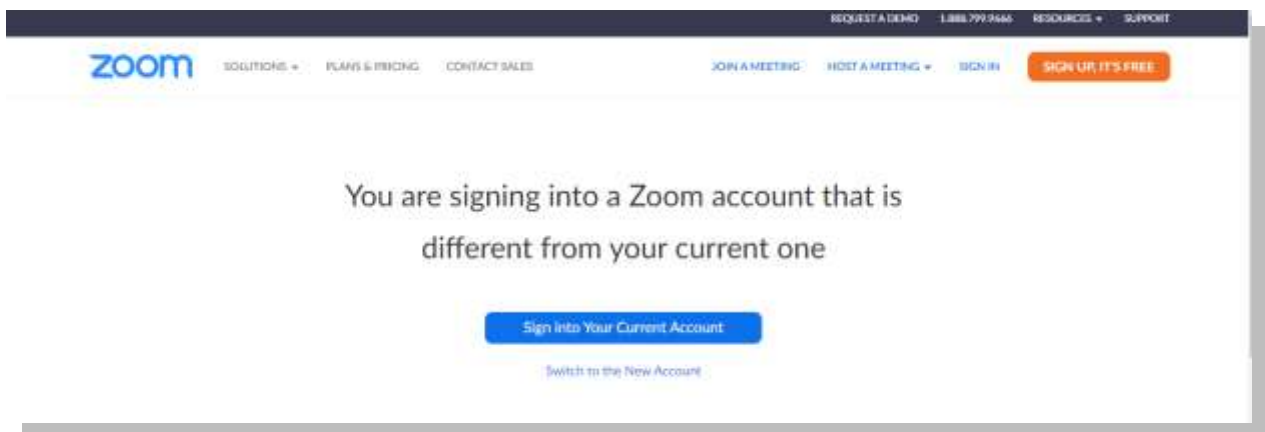
2. Next, you will log in to MySanDiego. (Image 2.)

2.



3. The following screen will say, "**You are signing into a Zoom account that is different from your current one**". Below it is a button and a link that reads "**Switch to the New Account**". Click on the link. (Image 3.)

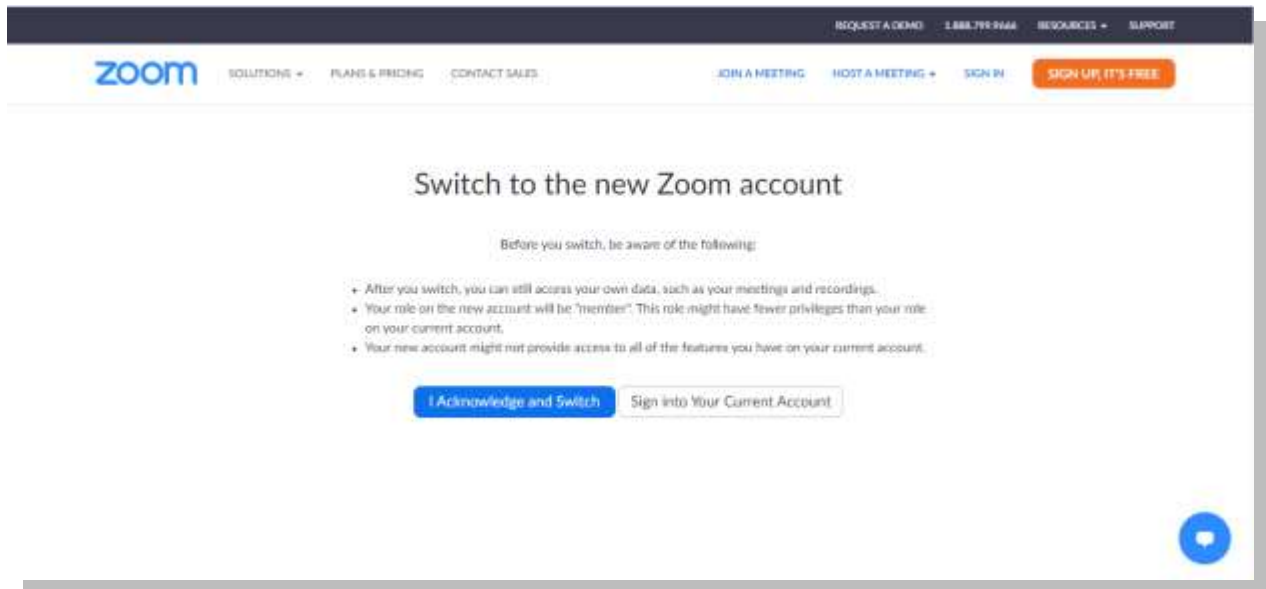
3.



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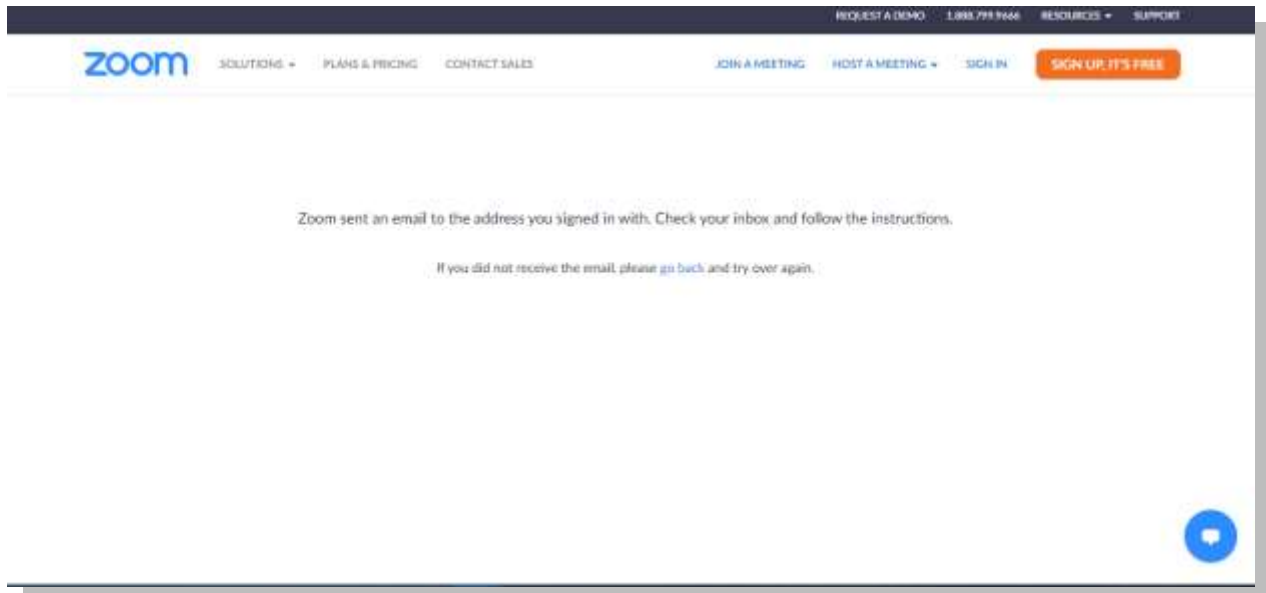
4. On the next screen click on the "I Acknowledge and Switch" button. (Image 4.)

4.



5. Zoom then tells you it sent an email to your inbox and you should read it and follow the directions. If you did not receive it, start over with step 1 again. (Image 5.)

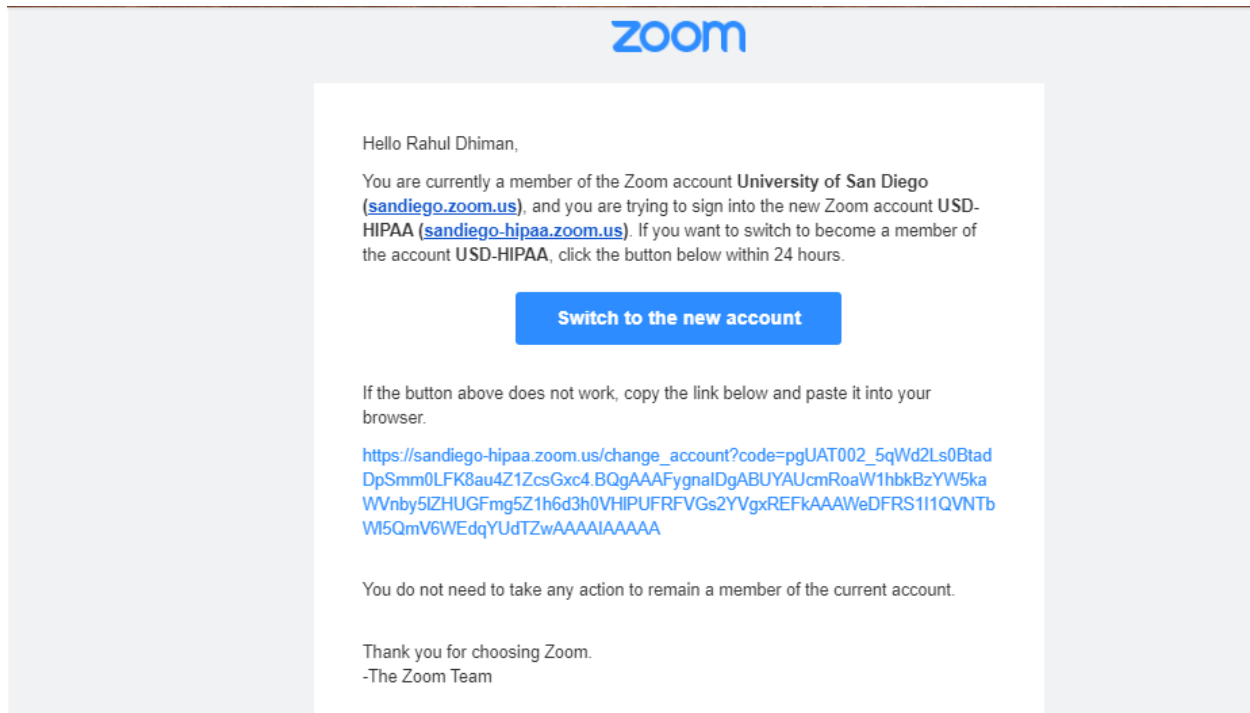
5.



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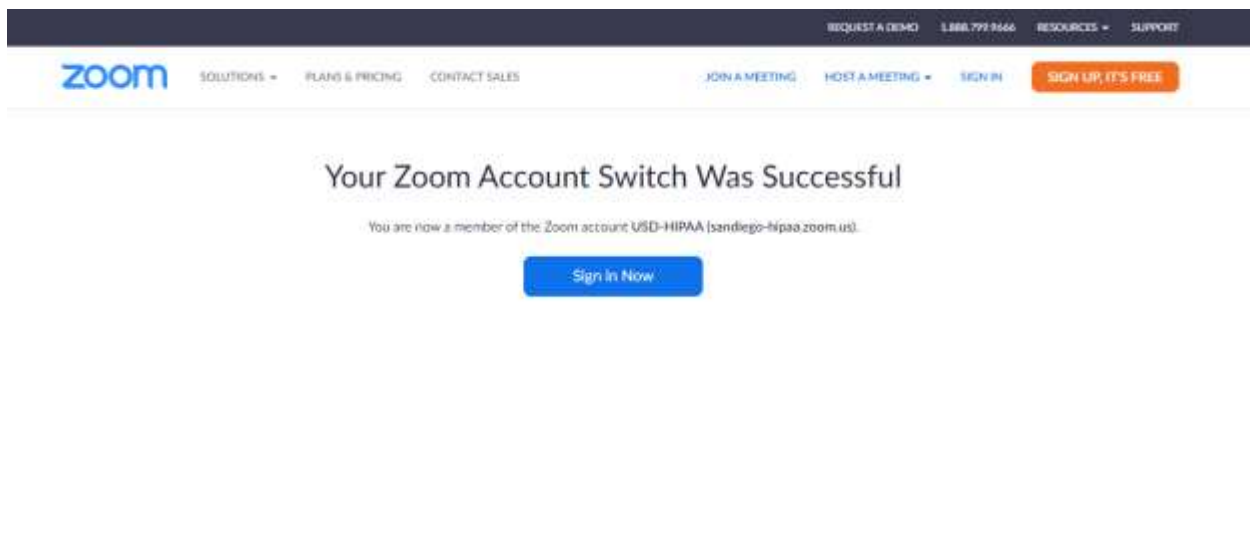
6. When you receive the email, click on the button that says "**Switch to the new account**", or paste the URL in your browser, and you will be taken to <https://sandiego-hipaa.zoom.us>. (Image 6.)

6.



7. Zoom will acknowledge that "**Your Zoom Account Switch Was Successful**" and you can proceed to log in. (Images 7. and 8.)

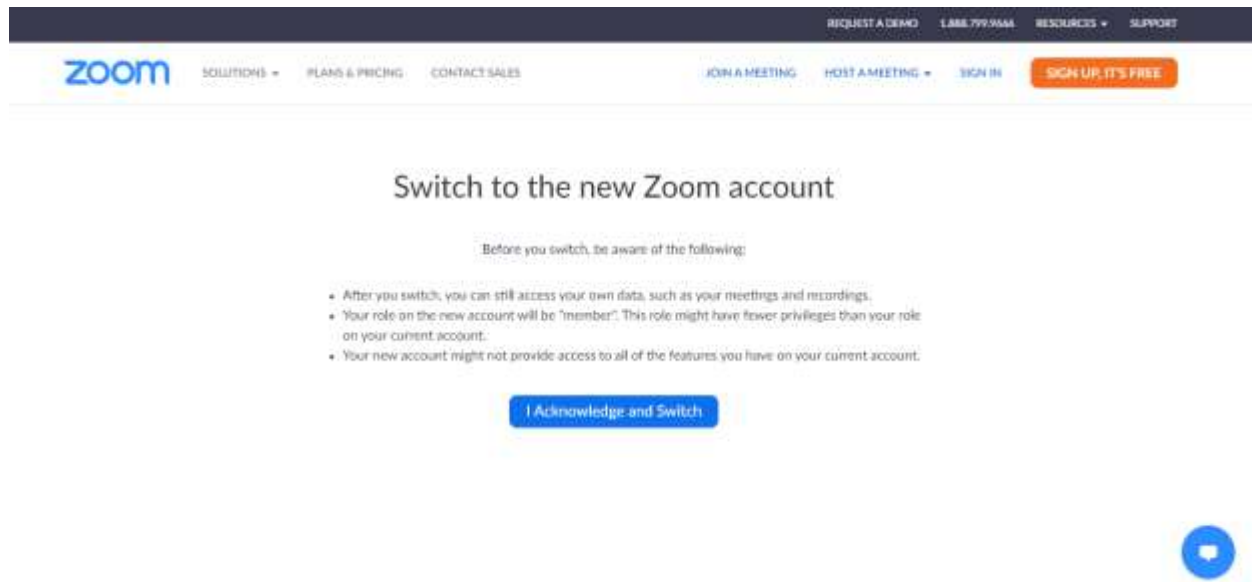
7.



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8.



If you do not have a USD Zoom account, go to <https://sandiego-hipaa.zoom.us> and log in with your USD One credentials.