

# Study Abroad Scholarship Application Checklist



- USD Study Abroad Application- Ensure your online application is completed and all appropriate fees are turned in by your program's due date. Click [here](#) for the log-in page.
- Deadlines- Mark your calendar for each scholarship's deadline. This is very important, as late applications are typically ineligible.
- Scholarship Application- Fill out the appropriate application online or print and complete by hand.
- Essays and/or Personal Statements- Have the Writing Center, peers, faculty members, etc. revise your essays. Plan on approximately two weeks for the review process.
- Letters of Recommendation- Ask faculty members, employers, etc. for their endorsement. As with the essays, allow your references at least two weeks to draft and complete their letters.
- Miscellaneous Forms/Documents- Does your scholarship require a description of your study abroad program? A language proficiency form? A copy of your FAFSA? Ensure all of these miscellaneous documents are completed.
- Submission- Make sure all of your required documents (this may or may not be all of the above mentioned details) are completed by the deadline. Upload them to your online application and submit by the appropriate date. If mailing your application, make sure to ship them by the required postmark date. If you are utilizing this option, it is also suggested that you purchase tracking and/or delivery confirmation.