

# INTERNATIONAL OPPORTUNITIES GRANT

## Faculty Policy and Procedures



### Description

The fundamental purpose of the International Opportunities Grant program is to "internationalize" the USD campus, curriculum and programs by helping support international travel. The grants are intended to encourage the development of professional relationships and promote internationally-focused research. The current grant pool is \$70,000. The International Center Advisory Council will consider how the international experience is applicable to the faculty member's teaching and research, and will examine a trip's usefulness for internationalizing the curriculum and building a scholar's long-term international research agenda, including publications.

### Selection Criteria

The primary criterion of judgment will be on enhancing research and publications on international themes. Research scholars conducting ongoing investigation may apply for repeated support provided that they can demonstrate substantial progress on previous trips, evidence of publications, and a deepened understanding of other cultures and/or international problems. Please note that applicants may only be funded once per fiscal year.

IOG applicants whose acceptance to a conference or panel is still pending approval or confirmation at the time of IOG deadlines are encouraged to apply for an IOG. These applicants should submit letter of acceptance as soon as it is available. Funding may be granted to these applicants contingent upon receipt of proof of acceptance.

### Acceptable Activities for Funding\*

1. Presenting internationally-focused research at an international conference/seminar
2. Collaborating with international colleagues abroad on internationally-focused research/publications/scholarly activities
3. Conducting individual or collaborative internationally-focused research (archival, historical, quantitative, qualitative)
4. International research during a sabbatical

\*If your research topic or project was previously funded with an IOG, the application must explain what was accomplished with the previous funding, and how additional funding adds to, and is critical for, the results of the research/project.

### Unacceptable Activities for Funding

1. Domestic travel to meet with international colleagues
2. Attendance only at an academic international conference/seminar by a faculty member
3. Presenting a paper at a conference in an international location but the research itself does not have an international focus (some exceptions are made in the STEM areas)
4. International touring to experience the culture
5. Salary request for faculty or students
7. Funding to support faculty/student activities (including future courses abroad), unless for collaborative research purposes
8. Funding for spouses or family members

### Eligibility

All full-time, benefit-based contract, tenure or tenure-track USD faculty and full-time are eligible to apply.

### Amount of Funding

The Council may fund up to a maximum of \$2,500 per person for each proposal. In the event there are funds remaining, the committee will consider additional requests. Average award is \$1,700.

### Application Process

Applicants must use the official application form and answer all questions completely, including a description of the anticipated expenses and funding from other sources. Applications are sent to Department Chairs/Supervisors for review and approval. Department Chair/Supervisors MUST endorse applications before the Council review. If you are the Department Chair, your Dean's endorsement is required.

### Reimbursement for Expenses and Follow-up

Recipients must submit original receipts for reimbursement to the International Center within ten days of return or by the end of the funding round, whichever is first. We strongly encourage IOG recipients to use their funding to cover the costs of: airfare, conference charges and hotel fees. A detailed list of reimbursement requirements will be delivered along with award announcements.

Additionally upon return to USD, recipients of the grant will be asked to provide a brief written summary of their trip explaining how their experience will be incorporated into their curriculum and how the experience affected their personal and professional development. Recipients will also be expected to share their experience via a short, informal presentation in an open forum during International Education Week, typically the third week of November.