



**COLLEGE OF ARTS AND SCIENCES AND SHILEY-MARCOS SCHOOL OF ENGINEERING UNDERGRADUATE
PROPOSALS
for INTERSESSION & SUMMER 2020 PROGRAMS**

DUE DATE: MONDAY, OCTOBER 1, 2018

Program/Course Information:

We have established locations that allow faculty who have not yet taught abroad or do not have a lot of international experience to take advantage of the existing infrastructure. We also support a wide range of smaller programs in various locations. See comments on location and selection criteria below. We desire that faculty and departments, when scheduling course offerings at USD, include courses offered abroad as part of their overall curriculum planning, allowing students to have an international experience while completing their degree requirements.

Assessing Global Learning in our study abroad courses:

Teaching abroad gives faculty an opportunity to incorporate the local environment/region into their course and extend opportunities for global learning. Through global learning, students should 1) become informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences, 2) seek to understand how their actions affect both local and global communities, and 3) address the world's most pressing and enduring issues collaboratively and equitably (AACU). To help benchmark and improve our programs, we will be asking, and supporting, assessment of global learning in our courses abroad.

Things to consider when selecting a location or course to include in your proposal:

Overall criteria for selection:

- The number of courses worldwide in a given year—there is a limit on the number of students and faculty that can be supported to assure proper enrollment and program quality
- Limits on individual departmental courses to avoid courses cannibalizing each other – you may want to discuss at a department level how to allocate the number of courses from your area being taught abroad each year
- Student interest and enrollment potential – no courses will be offered with fewer than 8 students (some programs may need higher enrollment depending on program costs); consider courses that serve a large number of majors or minors or core curriculum courses (including those that carry “flags”) to serve additional students; courses with fewer prerequisites can also serve a larger population of students
- Diversity beyond traditional European destinations to develop programs in underrepresented regions and in underrepresented areas of study
- The degree to which a proposed site does or does not have established infrastructure that we have used before. Although we support the development of new sites we are cautious about adding too many each year given time and resource constraints
- Finding a balance between faculty who will be taking students abroad for the first time and faculty who have successfully taught a course abroad – with an overall goal of giving opportunities to as many full-time faculty as possible
- Site specificity to ensure that a course promotes cultural immersion and/or community engagement
- Collaboration with the Dean's office and Department Chairs

Established locations to consider:

1. Second Year Experience (SYE) locations during Intersession:

- For SYE the course offerings should be relevant for students in the second semester of their sophomore year. These are generally courses fulfilling core curriculum requirements or a required course that can be taken in the second semester of their sophomore year that meets the degree requirements for a large number of students. We intend to have approximately 2-5 courses offered in each of the locations.
 - Florence, Italy (4-5 courses)
 - Auckland, New Zealand (4 courses)
 - Duncans (near Falmouth), Jamaica (2 courses)

For the SYE program, in each location, there will be a support staff person from the International Center Office, USD staff members who are serving as Experiential Learning Professionals as well as the faculty teaching the other courses.

2. Paris (CAS, Engineering), Europe (Business), London (CAS, Engineering, Business) Summer Programs:

- A variety of courses can be offered in each location where we may have International Center staff and faculty who are familiar with the sites and can be strong support for experienced and new faculty desiring to teach abroad. In each location, we could offer 3-6 courses. These locations are just samples from the past.

3. Hong Kong Intersession Program:

- Each year we traditionally have 2-3 courses and have well developed infrastructure and logistics in place.

4. Buenos Aires Intersession Program (Business and CAS):

- Each year we traditionally have 2-3 courses and have well developed infrastructure.

Several other locations:

Courses may or may not be offered at one or more of the established locations in a particular session depending on faculty and student interest. We are not limited by the locations above. Other locations will be considered, particularly where the International Center has run programs previously, the location can draw from the support of campus offices (e.g. SOLES Global, the Ahlers Center for International Business) or individual faculty have personal knowledge and expertise. Please note that we currently are not planning to offer undergraduate courses in Madrid during the special sessions.

Please take a look at our web site (<http://www.sandiego.edu/international/study-abroad/programs/short-term-opportunities.php>) to see our current offerings for Summer and Intersession which should give you an idea of some possibilities. Also feel free to discuss your ideas with Kira Espiritu (kespritu@sandiego.edu), Director of International Studies Abroad, or Denise Dimon (dimon@sandiego.edu), Associate Provost for International Affairs.

Notes & Important Dates:

- All applications are due by **October 1, 2018** (for all programs in 2020)
- The Study Abroad Faculty Advisory Task Force will review the submissions and select approved courses/programs in October 2018 and notify faculty in November. These decisions will be reviewed by the relevant Dean's offices prior to faculty notification.

- Should your course be approved, you may be required to coordinate with other faculty and the International Center to design a more detailed course outline that incorporates the location in your course. You also agree to learn more about the opportunity to benchmark and improve global learning in our study abroad programs.
- Any special topics course selected to be taught abroad will need to go through the proper curriculum committee and/or department review before being scheduled and offered.
- Please keep in mind that all courses need to have a minimum of 8 students enrolled to be offered. In very special circumstances the minimum enrollment may need to be increased, if the program designed with the faculty necessitates. Maximum enrollment will generally follow the guidelines as for on-campus courses.
- Cross-listed or linked-courses with more than one faculty member: Cross-listed or linked-courses are two independent courses sharing components and are encouraged as to allow the incorporation of different perspectives (advanced integration). Each faculty member teaching a cross-listed or linked-course must meet the minimum number of enrolled students for the course to be offered. If all class sessions are shared by both faculty this can be treated as a single course in terms of minimum enrollment, and faculty can share compensation. (Generally each faculty member will receive 60% of the base salary, as opposed to 50% each.)

FORM FOR COLLEGE OF ARTS AND SCIENCES
(NOT THE SCHOOL OF ENGINEERING OR THE SCHOOL OF BUSINESS)

IMPORTANT: Applicants will submit the following information through the [ONLINE APPLICATION FORM](#). This is just an outline of the information you will be required to provide.

Application Due by October 1, 2018: After your submission we will notify your Department Chair of your request to teach abroad in 2020. The International Study Abroad (ISA) Advisory Committee will then consider placement along with the other requests and may come back to you with questions. All decisions will then be confirmed by the CAS Dean's Office. The ISA Advisory Committee hopes to have all decisions finalized in early November 2018.

YOUR NAME: _____ Full-time faculty: Yes -or- No

1. **Requested Location**

2. **Requested Term** (select one): Intersession 2020 SYE 2020 Summer 2020

3. **Proposed Course Number & Title:**

**Note: See above for the criteria used in selecting courses. If you are submitting more than one proposal, please rank your preferred courses/locations.*

Prerequisites associated with this course

4. **Course relevant for which Majors/Minors and/or Core:**

**Note: This means that the proposed course meets (or will be reviewed for) a core requirement (please indicate which one) or is approved as a required or elective course in a Major or Minor (please indicate which ones).*

Required Document (please attach and submit a word document electronically through the online application form):

5. Statement of relevance (400 word max) – HOW is this particular course a good fit for this particular site?

**Note: Please include examples of how you can incorporate this class into this site.*

**FORM FOR THE SHILEY-MARCOS SCHOOL OF ENGINEERING
(NOT THE COLLEGE OF ARTS AND SCIENCES OR THE SCHOOL OF BUSINESS)**

IMPORTANT: Applicants will submit the following information through the [ONLINE APPLICATION FORM](#). This is just an outline of the information you will be required to provide.

Application Due by October 1, 2018: Your submission will first be reviewed by the Dean's office in the Shiley-Marcos School of Engineering. The International Study Abroad (ISA) Advisory Committee will then consider placement along with the other requests and may come back to you with questions. The ISA Advisory Committee hopes to have all decisions finalized in early November 2018.

YOUR NAME: _____ Full-time faculty: Yes -or- No

1. **Requested Location**

2. **Requested Term** (select one): Intersession 2020 Summer 2020

3. **Proposed Course Number & Title**

**Note: See above for the criteria used in selecting courses. If you are submitting more than one proposal, please rank your preferred courses/locations.*

Prerequisites associated with this course

4. **Course relevant for which Program(s)**

**Note: This means that the proposed is approved as a required or elective course in a particular engineering degree program or other Major (please indicate which ones).*

Required Document (please attach and submit a word document electronically through the online application form):

5. **Statement of relevance** (400 word max) – HOW is this particular course a good fit for this particular site?

**Note: Please include examples of how you can incorporate this class into this site.*