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# Risk Management Guide

## Fraternity and Sorority Life

University of San Diego

2016-2017



University  
*of* San Diego®

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**FRATERNITY AND SORORITY LIFE**

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## What Is Risk Management?

Risk management is a process of advising organizations regarding the potential and/or perceived risks involved in their activities. A core component includes providing education to organizations about policies and procedures that guide their behavior within the university environment. This process includes taking corrective actions and proactive steps to minimize accidental injury and/or loss.<sup>1</sup>

## Why Is Risk Management Important?

- Ensure safety of all members and their guests
- Reduce risk and liability for fraternities and sororities
- Develop resources to assist fraternities and sororities in planning events
- Build awareness about issues of risk within each organization and the Greek Community
- Develop prevention strategies to minimize risk
- Work with and support your National organization's policies and procedures

## Fraternity and Sorority Life Mission Statement

The University of San Diego is home to 18 fraternities and sororities. The fraternity and sorority community makes up approximately 29% of USD's student body. Our members are committed to maintaining five core values and striving to develop strong friendships and leadership potential.

- Social Justice and Selfless Service
- High Social Standards
- Leadership
- Academic Excellence
- Brotherhood/Sisterhood

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<sup>1</sup> Adapted from Texas A&M University Department of Student Activities:  
<https://studentactivities.tamu.edu/risk>

# University of San Diego Mission Statement

*The University of San Diego is a Roman Catholic institution committed to advancing academic excellence, expanding liberal and professional knowledge, creating a diverse and inclusive community, and preparing leaders dedicated to ethical conduct and compassionate service.<sup>2</sup>*

## Event Forms

All event forms can be found online <http://www.sandiego.edu/greeklife/forms/index.php>

- Online Social Event Form
- Online Post-Social Event Form
- Event Registration and Approval
- Online Waiver (for USD students only)
- Paper Waiver (for Non-USD Guests)
- Bus Registration Form
- Bus Addendum Form
- Resident Check-In Protocol

## Greek Life

The screenshot shows the 'Event Forms, Award Forms and Applications' page on the Greek Life website. The navigation bar includes 'About Us', 'Interfraternity Council', 'Panhellenic', 'Chapters', and 'Forms'. The main content area is titled 'Event Forms, Award Forms and Applications' and lists 'Chapter Forms' with links to 'Fraternity/Sorority Executive Board Roster', 'Fraternity/Sorority Membership Roster', and 'Changes to Fraternity/Sorority Roster'. Below this, it states 'Once completed, submit chapter forms to usdfraternityandsororitylife@gmail.com.' A blue callout box highlights the 'Event Forms' section, which lists: 'Online Social Event Form', 'Online Post Social-Event Form', 'Event Registration & Approval - Required for all event reservations', 'Online Waiver Form(USD students only)', 'Paper Waiver Form (Print Out for non-USD Guests)', 'Bus Registration Form', 'Bus Addendum Form', and 'Resident Check-in Protocol'. On the left sidebar, there are links for 'About Us', 'Interfraternity Council', 'Panhellenic', 'Chapters', and 'Forms', along with social media icons and contact information for the Student Life Pavilion.

<sup>2</sup> Approved by the Board of Trustees on February 22, 2004.

## Submitting an EvR

# Registering Your Student Organization Event

### Event Registration and Approval (EvR) Process

*All undergraduate student organizations must register their event in order to reserve any space on-campus and receive funding from Associated Students. In addition, clubs and organizations must register an off-campus event for risk management checks and as a stipulation to receive any allocated funding.*

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### REGISTERING ON-CAMPUS EVENTS:

- Every on-campus event sponsored by your organization must be registered in order to reserve an on-campus facility (indoor or outdoor).
- First, be sure to check the **Online Campus Calendar** to see when/where the most convenient time/place is for your event – <https://reservations.sandiego.edu/virtualems/>
- It's helpful to determine multiple dates (a preferred date and back-up dates) on which your event can take place in case the space you want is not available initially. Also, consider other events that are occurring simultaneously; avoid programming over other positive, student-centered programs.

Please note that you must be a registered member of your club to submit an EvR. The ToreroOrgs and Virtual EMS system are synched on a weekly basis.

- Next, fill out the **On-Campus Event Registration and Approval (EvR) Form**. This form is how you register your event AND request an ON-CAMPUS space reservation – [www.sandiego.edu/slic](http://www.sandiego.edu/slic) (click on “Events” and use your MySanDiego username and password).

*Keep in mind: The EvR Process for ON-CAMPUS events is a two-step process.*

- 1:** A USD scheduler will review your request for content.
- 2:** *After* all of the necessary information is received, a scheduler will then confirm your reservation.

- To confirm the status of your On-Campus EvR, go to “View My Requests” on EMS. A status of “confirmed” indicates that your event registration has been completed and accepted. A status of “confirmed pending” indicates that there is additional paperwork that must be submitted for the registration to be accepted.

**NOTE:**

- \* ***Organizations are encouraged to submit the EvR 2 weeks prior to the event; processing of an EvR takes approximately 3 business days***
- \* ***Requests for Meetings & Events must be requested at least 72 hours (3 days) before the event date.***
- \* ***Initial communication from the building scheduler will typically follow within 48 hours (2 business days, not including nights or weekends).***

**REGISTERING OFF-CAMPUS EVENTS:**

- Any event or activity your organization sponsors off campus should be registered on Virtual EMS. We can help you with your event planning, including risk management considerations, to ensure your event’s success and your members’ safety. Off-Campus EvRs are also a stipulation to receive University funding for events held off-campus.
- Fill out the **Off-Campus Event Registration (EvR) Form** – <http://www.sandiego.edu/slic> (click on “Events” and use your MySanDiego username and password).
  - Enter Date, Start and End Times, Attendance, off-campus location, and click '**Get Services**'
  - Complete event details tab information
  - Click '**Submit**'
  - Receive reservation request submission email
- One of the purposes of Off-Campus Event Registration is risk management. You will be asked to assess your event for potential risk factors. Based on the level of risk, your event will either be approved, or you will be contacted by a **Student Organization Representative (SOR)** to discuss the precautions needed for your event to occur.
- Once your Off-Campus Event is approved for content and safety, you will receive an e-mail confirmation through Virtual EMS.

**\*\*ALL EvR FORMS SHOULD BE SUBMITTED AT LEAST 2 WEEKS PRIOR TO YOUR EVENT DATE. PROCESSING/CORRESPONDENCE TAKES AT LEAST 5 BUSINESS DAYS AND IS SUBJECT TO CHANGE\*\***

**Helpful Hint:** USD's Event Planning website is a useful resource for all of your event/program planning needs. You can even download a full "**Event Checklist**" to help you get organized! Visit the site at <http://www.sandiego.edu/slic/student-event-planning/index.php>. Email with any questions!

### Large-Scale Event Protocol

- In addition to the EVR, the Social Event Planning form should be used for any **large-scale event**
- **What is a large-scale event?**
  - Any Social Event off campus
  - Events with more than double the chapter size or 200 persons (whichever is larger)
    - \* Ex: Philanthropy events
  - Any event with alcohol

**\*\*Events with Alcohol: Both EvR and Social Event Paperwork are due two weeks (14 days) before the event\*\***

### Social Event Paperwork Submission

- Paperwork is submitted online via Torero Orgs.
  - USD Paperwork & (Inter)National Paperwork
- Link to form accessible through the Greek Life website on the forms page
- *Social Event Forms are due 2 weeks (14) days prior to the event*
- NO EXCEPTION: INCOMPLETE PAPERWORK WILL NOT BE ACCEPTED

### Event Approval

- \* To be approved, events must have:
  - \* An **approved** EvR
  - \* **Completed** and **submitted** Social Event Paperwork
  - \* Acknowledgement of review by Chapter Leadership
  - \* Advisor Approval
  - \* Bus Registration form (if applicable)
  - \* Bus Addendum form
- \* Approved events are announced at IFC or Panhellenic meetings respectively.

### (Inter)national Paperwork

- Groups required to submit (Inter)National paperwork will upload a copy of their approved paperwork.
  - This includes signatures, USD Bus Addendum and Transportation Certificate of Liability Insurance naming USD as an additional insured

- If you do not have International paperwork, organizations will submit the USD Social Event Paperwork with complete details including all supporting documents and event information.
  - This includes signatures!

### Chapter Officer Approval

- Each chapter accepts responsibility for having the required officers review and approve the event prior to submission of the event paperwork.
  - This includes **Risk Manager, Event Chair and President**
  - Teamwork and shared responsibility in the planning
  - Utilize one another when planning, share ideas, themes, etc.

### Advisor Approval

- Chapter advisors need to e-mail Katelin Rae, Assistant Director of Fraternity and Sorority Life at [greeklife@sandiego.edu](mailto:greeklife@sandiego.edu) to acknowledge
  1. Review of the event and corresponding paperwork
  2. Approval of the event as described in the paperwork
- Advisor approval must be received by the same deadline as the submission of event paperwork 2 weeks before the event (14 days).

### What to Expect Post-Submission

- Individuals submitting paperwork will receive a confirmation of submission.
- Please check the **message board and email frequently** until event is approved.
- Paperwork will be reviewed, approved or denied by the Student Leadership and Involvement Center. Individuals will receive a confirmation e-mail via Torero Orgs of the approval or denial of the event.
- Approved events will be announced at the Interfraternity Council or Panhellenic Council.



## Step by Step: How to Submit the Social Event Form via ToreroOrgs

Step 1



**Greek Life**

[About Us](#) | [Interfraternity Council](#) | [Panhellenic](#) | [Chapters](#) | [Forms](#)

The University of San Diego is home to 18 fraternities and sororities. The Greek community makes up approximately 34% of USD's student body. Our members are committed to maintain five core values and striving to develop strong friendships and leadership potential.

The Student Leadership, Involvement and Changemaking center (SLIC) oversees fraternity and sorority life and is available to support student activities on the 2nd Floor of the Student Life Building.

**Contact Information**

Phone (619) 260-4802

Step 2

**Greek Life**

[About Us](#) | [Interfraternity Council](#) | [Panhellenic](#) | [Chapters](#) | [Forms](#)

[Home](#) > [Event Forms, Award Forms and Applications](#)

### Event Forms, Award Forms and Applications

#### Chapter Forms

- [Fraternity/Sorority Executive Board Roster](#)
- [Fraternity/Sorority Membership Roster](#)
- [Changes to Fraternity/Sorority Roster](#)

Once completed, submit chapter forms to [usdfraternityandsororitylife@gmail.com](mailto:usdfraternityandsororitylife@gmail.com).

#### Event Forms

- [Online Social Event Form](#)
- [Online Post Social-Event Form](#)
- [Event Registration & Approval - Required for all event reservations](#)
- [Online Waiver Form\(USD students only\)](#)

**Contact Information**

Phone (619) 260-4802  
Fax (619) 849-8333  
[awomack@sandiego.edu](mailto:awomack@sandiego.edu)

Office Hours:  
8:30 a.m. - 5 p.m.

Sign in with your MySanDiego ID first; then fill out the form accordingly to your event

### Step 3



## Fall 2016 Social Event Planning Form

### General Information

Before completing this form, please make sure you are logged into ToreroOrgs!

This form should be submitted in addition to the EVR if the event:

- Is a fraternity or sorority social event

### Step 4

The form will guide the user to various pages to complete pending if the organization is cosponsoring the event and/or if there is Inter(National) paperwork:

General Information, *Group Responsibilities* (if it is a cosponsored event), Inter(National) Paperwork, *Inter(National) Paperwork 2* (if your organization requires Inter(National) paperwork), Event Details, Event Details Part 2, Venue and Food, Alcohol Procedures, Non-Alcoholic Beverages, Crowd Control, Security Procedures, Transportation, Risk Management Plan, Event Review

## Waivers

- Online Liability Waiver
  - [www.sandiego.edu/greeklife](http://www.sandiego.edu/greeklife)
- Paper Waiver
  - <http://www.sandiego.edu/documents/scheduling/usdwaiverform.pdf>

## Step by Step: Online Liability Waiver

### Step 1



## Greek Life

[About Us](#) | [Interfraternity Council](#) | [Panhellenic](#) | [Chapters](#) | [Forms](#)



[f](#) [in](#) [ig](#) [yt](#) [tw](#)

**Contact Information**

Phone (619) 260-4802  
Fax (619) 849-8333  
awomack@sandiego.edu

The University of San Diego is home to 18 fraternities and sororities. The Greek community makes up approximately 34% of USD's student body. Our members are committed to maintain five core values and striving to develop strong friendships and leadership potential.

The Student Leadership, Involvement and Changemaking center (SLIC) oversees fraternity and sorority life and is available to answer any questions! Visit us on the 3rd Floor of the Student Life Pavilion for more information or at 619-260-4802.

### Step 2

## Greek Life

[About Us](#) | [Interfraternity Council](#) | [Panhellenic](#) | [Chapters](#) | [Forms](#)

[Home](#) > [Event Forms, Award Forms and Applications](#)

### Event Forms, Award Forms and Applications

#### Chapter Forms

- [Fraternity/Sorority Executive Board Roster](#)
- [Fraternity/Sorority Membership Roster](#)
- [Changes to Fraternity/Sorority Roster](#)

Once completed, submit chapter forms to [usdfraternityandsororitylife@gmail.com](mailto:usdfraternityandsororitylife@gmail.com).

#### Event Forms

- [Online Social Event Form](#)
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- [Online Waiver Form\(USD students only\)](#)
- [Paper Waiver Form \(Print Out for non-USD Guests\)](#)

[About Us](#)  
[Interfraternity Council](#)  
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[Chapters](#)  
[Forms](#)

[f](#) [in](#) [ig](#) [yt](#) [tw](#)

**Contact Information**

Phone (619) 260-4802  
Fax (619) 849-8333  
awomack@sandiego.edu

Office Hours:  
8:30 a.m. - 5 p.m.

University of San Diego

### Step 3

## Greek Life

**About Us | Interfraternity Council | Panhellenic | Chapters | Forms**

[Home](#) > [Forms](#) > Release of Liability

**Release of Liability**

Please log in to this University of San Diego web service.

MySanDiego Username:  Password:

**Please logout when done**

Please remember to log out when you are finished, especially if you are on a public terminal.

**Forgot your password?**

You may reset your password with our [online password reset tool](#). If you have questions or need technical support, please contact the [ITS Help Desk](#) (formerly the Tech Support Center). Contact us 24 hours/day at (619) 260-7900 or at [help@sandiego.edu](mailto:help@sandiego.edu). Walk-in support is also available weekdays in UC 117, near One Stop Services. Visit our website for our current hours!

**Contact Information**

Phone (619) 260-4802  
Fax (619) 849-8333  
[awomack@sandiego.edu](mailto:awomack@sandiego.edu)

[About Us](#)  
[Interfraternity Council](#)  
[Panhellenic](#)  
[Chapters](#)  
[Forms](#)

[f](#) [in](#) [yt](#) [v](#) [t](#)

### Step 4

## Greek Life

**About Us | Interfraternity Council | Panhellenic | Chapters | Forms**

[Home](#) > [Forms](#) > Release of Liability

**Release of Liability**

**Personal Information**

Full Name:	<input type="text"/>	Phone #:	<input type="text"/>
E-mail:	<input type="text"/>	USD ID#:	<input type="text"/>
Birth Date:	<input type="text"/>	Age:	<input type="text"/>
Address:	<input type="text"/>		
Year:	<input type="text"/>	Semester:	<input type="text"/>

**Activity:**

Organization:	<input type="text"/>		
Activity:	<input type="text"/>		
Date of Activity:	<input type="text"/>	Transportation:	<input type="text"/>

**Release of Liability**

Please acknowledge that you have read and agree to the following: ([view terms](#))

- I Acknowledge

**Please click Submit only once.**

**Contact Information**

Phone (619) 260-4802  
Fax (619) 849-8333  
[awomack@sandiego.edu](mailto:awomack@sandiego.edu)

Office Hours:  
8:30 a.m. - 5 p.m.

University of San Diego  
Student Life Pavilion 301  
5998 Alcalá Park  
San Diego, CA 92110

[About Us](#)  
[Interfraternity Council](#)  
[Panhellenic](#)  
[Chapters](#)  
[Forms](#)

[f](#) [in](#) [yt](#) [v](#) [t](#)

**NOTE:**

- \* Please be sure to select the proper semester when completing waivers for event.
- \* All members should be provided with the name of the activity to help access waiver submissions, i.e. **USD Social Event**
- \* Paper waivers must be completed by any non-USD student attending or if an online waiver is not listed as submitted
- \* To access the waiver submissions for your event: <http://www.sandiego.edu/greeklife/manage>

## Step by Step: Accessing Submitted Waivers

Go to [www.sandiego.edu/greeklife/manage](http://www.sandiego.edu/greeklife/manage)

### Step 1 Greek Life

The screenshot shows the 'Liability Form Management' page on the University of San Diego website. At the top, there is a dark blue navigation bar with links for 'About Us', 'Interfraternity Council', 'Panhellenic', and 'Chapters'. Below this, a breadcrumb trail reads 'Home > Manage'. The main heading is 'Liability Form Management'. A light blue box contains the text 'Please log in to this University of San Diego web service.' followed by input fields for 'MySanDiego Username:' and 'Password:', and a 'Log in' button. Below the login box, there is a section titled 'Please logout when done' with the text 'Please remember to log out when you are finished, especially if you are on a public terminal.' Another section titled 'Forgot your password?' provides instructions on how to reset a password using an 'online password reset tool' or by contacting the 'ITS Help Desk' at (619) 260-7900 or help@sandiego.edu. On the left side of the page, there is a sidebar with 'About Us' links, social media icons for Facebook, LinkedIn, YouTube, and Twitter, and a 'Contact Information' section listing phone, fax, email, and address details, along with a 'View Directory' button.

## Step 2

# Greek Life

The screenshot shows the Greek Life Management website. At the top is a dark blue navigation bar with links for About Us, Interfraternity Council, Panhellenic, Chapters, and Forms. Below this is a breadcrumb trail: Home > Greek Life Management. On the left is a vertical menu with links for About Us, Interfraternity Council, Panhellenic, Chapters, and Forms. Below the menu are social media icons for Facebook, LinkedIn, Instagram, YouTube, and Twitter. At the bottom left is a dark blue box labeled 'Contact Information'. The main content area is titled 'Greek Life Management' and includes sections for 'Men's Recruitment' with a 'Download entries' link, and 'Liability Submissions'. The Liability Submissions section contains a table with columns for 'Spring' and 'Fall', and rows for the years 2015, 2014, 2013, and 2012. Each cell in the table contains links for 'Online' and 'Download'.

	Spring	Fall
2015	<a href="#">Online</a>   <a href="#">Download</a>	<a href="#">Online</a>   <a href="#">Download</a>
2014	<a href="#">Online</a>   <a href="#">Download</a>	<a href="#">Online</a>   <a href="#">Download</a>
2013	<a href="#">Online</a>   <a href="#">Download</a>	<a href="#">Online</a>   <a href="#">Download</a>
2012	<a href="#">Online</a>   <a href="#">Download</a>	<a href="#">Online</a>   <a href="#">Download</a>

## Step 3

- Download the excel spreadsheet
- Sort download by organization and event
- Hide All but: Name, Birthdate, Organization, Activity, Activity Date, Transportation

## Post-Event

### Post-Event Paperwork

- Post-Event Paperwork must be submitted the next business day **online** via ToreroOrgs form titled:

#### **Fraternity and Sorority Life: 2016-2017 Post Social Event Paperwork**

- As a reminder the following documents are to be uploaded:
  - All Liability Waivers (List of completed online waivers and include any paper waivers)
  - Bus/Guest List Check-in Sheet
  - Resident Check-in form and report of Off-Campus Resident Event dismissal
  - Report of any incidents at the event (may be e-mailed to [greeklife@sandiego.edu](mailto:greeklife@sandiego.edu))

## Incident Reporting

- Any incident(s) that requires medical intervention, police intervention or is out of the ordinary at your event,
  1. Contact your Chapter Advisor
  2. Contact the SLIC On-Call Staff Member: **619-481-0743**

## Resident Check-In

<http://www.sandiego.edu/greek-life/documents/Resident%20Check-In%20Protocol.pdf>

**\*REMEMBER:** The member being sent home *must* be checked in *with an RA*, and the proper protocol must be followed. **DO NOT** just leave a member in their residence hall without checking in with an RA or Community Director, first.

## Off Campus Residents

- The safety and well-being of off-campus residents is equally as important as on-campus residents
- Ensure off-campus residents have access to care
- Public Safety is a primary resource:
  - Emergency calls: 619-260-2222
  - Non emergency calls: 619-260-7777

## Planning Appropriate Themed Events

*USD is a campus dedicated to preparing leaders dedicated to ethical conduct and compassionate service. Our Fraternity and Sorority Life hold the core values of social justice and high social standards. How do we create event themes that are aligned with the mission and values of USD Fraternity and Sorority Life?*

### What to think about before choosing an event theme:

- Is the theme about a living culture? Be mindful that there are people who live and practice that culture. Anything other than a serious representation of the culture is likely to be disrespectful.
- Is it about a current subculture? Does the theme reflect a certain racial group, gender, or economic class? Your ideas of representation might be highly sensationalized or stereotypical due to media portrayals or generalizations.
- What do you expect the reactions to your theme will be? Consider consulting with the university staff, the executive board, or the alumnae/alumni of your chapter. If you are afraid of the possible reactions, then you probably shouldn't choose that theme. Would you be willing to send photos of the event to your parents, your national headquarters, or campus administrators?
- Does this theme lend itself to objectification?
- Could this theme be taken out of context?

### Tips for creating better themes:

- Create a more general theme--for example, a “rainforest” themed event instead of a specific geographic location. This can help avoid inappropriate events and make it easier for your members to be creative!
- Remember to title your event something inclusive and appropriate as well.
- Discuss themes with your executive team leadership for feedback; and announce theme *after* social event paperwork is approved.

### Examples of appropriate events:

Dynamic Duos	It Used To Be Cool	You are what you Netflix	Superheroes and Supervillians
Once Upon A Time	Under the Sea	Fire and Ice	Flannel and Floral
Throwback--decades	Sail Away	Mathletes & Athletes	Famous Disney Partners

### Reflection Notes:

- \* How will your organization handle the situation if a member or their guest is not appropriately dressed or misrepresenting the theme?

## Social Event Planning Basics

### The Basics<sup>3</sup>

1. **Don't Break the Law:** The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while at a fraternity/sorority event, in any situation sponsored or endorsed by the chapter must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with the USD Fraternity and Sorority Guidelines.

It's pretty simple: the drinking age is 21 in all states, and anyone (a member, new member, or a guest) who consumes alcoholic beverages underage runs the risk of trouble. Simply put, chapters do not have liquor licenses, and therefore cannot provide alcohol.

2. **No Chapter Purchase or Bulk Quantities:** No alcoholic beverages may be purchased through chapter funds nor may the purchase of same for members or guests be

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<sup>3</sup> The following basics have been adapted from the Pi Kappa Phi 'Social Event Planning Guide" 2010, and based on FIPG Risk Management Policy



undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or common source(s) of alcoholic beverages, for example, kegs or cases, is prohibited.

No funds collected by the chapter in any form, including dues or “passing the hat,” can be used for the purchase of alcohol. THE CHAPTER IS NOT A TAVERN, so we shouldn’t be in the business of providing alcohol. When we do, we take on a huge risk. Also, in today’s college culture, bulk quantity of alcohol translates to most observers as an opportunity to binge drink, which creates the risk for things like alcohol poisoning, falls, deaths, and other injuries. This means that kegs, cases, and other mass quantities of alcohol are a HUGE risk and liability.

3. **No Open Parties:** OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity/sorority, without specific invitation, where alcohol is present, are prohibited.

In order to further decrease risk, events with alcohol MUST HAVE A GUEST LIST and non-members of the organization must have specific invitations. Know who your guests are! The campus phone directory or a list of Facebook friends does not constitute a guest list.

4. **Don’t Serve to Minors:** No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal drinking age).

It should go without saying that it is against the law to purchase for or serve to someone who is under 21 years of age. **AGAINST THE LAW = RISK.**

5. **No Illegal Drugs:** The possession, sale or use of any ILLEGAL DRUGS or CONTROLLED SUBSTANCES during a chapter event is strictly prohibited.

This one is cut and dry. There is ZERO TOLERANCE for chapters who have illegal drugs or controlled substances at chapter events.

6. **All Or Nothing Rule:** No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups or organizations.

Any chapter that CO-SPONSORS OR CO-FINANCES an event with other chapters/organizations is equally liable for an incident if any of the other groups purchase alcohol. That means the chapters SHARES THE RISK.

7. **Dry Recruitment:** All recruitment activities associated with any chapter will be non-alcoholic. No recruitment activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor as defined in the USD Fraternity and Sorority Guidelines.

Any individual expected to make a life-changing choice (accepting a bid) cannot be counted upon to make an educated decision when under the influence of alcohol. Additionally, if alcohol is the only selling point the chapter has to a prospective member, then it is time for the chapter to rethink why they exist. Finally, most potential new members are under the legal drinking age, which makes it illegal for them to drink alcohol. ABSOLUTELY NO ALCOHOL can be present at any recruitment event or activity.

8. **No Drinking Games:** No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in "drinking games." The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, "beer pong," "century club," "dares" or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.

Just like bulk quantity in #2, "DRINKING GAMES" ENCOURAGE HIGH RISK DRINKING, which increases the risk of an accident. Chapters that don't permit, tolerate, encourage, or participate in such antics significantly reduce their risk.

9. **Dry New Member Activities:** No alcohol shall be present at any pledge/associate member/new member/novice program, activity or ritual of the chapter. This includes but is not limited to activities associated with "bid night," "big brother – little brother" events or activities, / "big sister - little sister" events or activities, "family" events or activities and initiation.

Like "dry" recruitment in #8, THERE CANNOT BE ANY ALCOHOL INVOLVED WITH THE DEVELOPMENT OF NEW MEMBERS, even if an new member if of legal drinking age. Most new members are under the legal drinking age anyway, which means it's not only illegal, but it makes the risk and liability especially high.

# University of San Diego

## Fraternity and Sorority Life Resource Guide

Our members are committed to maintaining five core values and striving to develop strong friendships and leadership potential.

The University of San Diego is home to 18 fraternities and sororities. The Greek community makes up approximately 29% of USD's student body.



### IFC

The Interfraternity Council (IFC) is a governing body of the nine fraternities at USD. IFC has a seven member executive board that meets weekly with the chapter presidents and chapter delegates to provide opportunities to enhance the fraternity experience on campus.

### Panhellenic

The Panhellenic Council is a governing body of nine sororities at USD. There are seven Panhellenic sororities and two culturally based sororities. Panhellenic has a eight member executive board that meets weekly with the chapter presidents and chapter delegates to provide opportunities to enhance the sorority experience on campus.

### Chapters

#### Fraternities

- Beta Theta Pi (ΒΘΠ)
- Delta Tau Delta (ΔΤΔ)
- Lambda Chi Alpha (ΛΧΑ)
- Phi Beta Sigma (ΦΒΣ)
- Phi Gamma Delta (ΦΓΔ)
- Phi Kappa Theta (ΦΚΘ)
- Pi Kappa Phi (ΠΚΦ)
- Sigma Phi Epsilon (ΣΦΕ)
- Sigma Pi (ΣΠ)

#### Sororities

- Alpha Delta Pi (ΑΔΠ)
- Alpha Chi Omega (ΑΧΩ)
- Alpha Pi Sigma (ΑΠΣ)
- Gamma Phi Beta (ΓΦΒ)
- Kappa Alpha Theta (ΚΑΘ)
- Kappa Delta (ΚΔ)
- Kappa Kappa Gamma (ΚΚΓ)
- Pi Beta Phi (ΠΒΦ)
- Sigma Theta Psi (ΣΘΨ)



Men and women must have a 2.5 cumulative GPA. USD does not count previous institution's GPAs in the total. Students must also complete the MyStudentBody "Essentials" Course to be eligible for recruitment.

USD is a deferred recruitment campus. This means that all students must complete 12 units at USD or 24 transfer units to be eligible for recruitment and membership.

\*\*Individual chapters may have GPA requirements that are higher than the minimum listed above.

The Student Leadership Involvement and Changemaking center (SLIC) oversees Fraternity and Sorority life and is available to answer any questions! Visit the 3rd Floor of the SLP for more information or call 619-260-4802.

For more information visit [www.sandiego.edu/greeklife](http://www.sandiego.edu/greeklife)  
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*As always, email us with any questions!*



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Student Life Pavilion, 3rd Floor