

UNIVERSITY GALLERIES EXHIBITION PROPOSAL WORKSHEET

Curator/s: _____

Project Title: _____

Email/s: _____

Affiliated with USD? **YES** **NO** If yes, indicate department: _____

Proposed University Galleries Space (check one):

May Gallery (Native American Material Culture)

Hoehn Family Galleries (Print Culture, 15th – 21st Centuries)

Fine Art Galleries (Social Justice-themed Photography)

Humanities Center Gallery (Interdisciplinary Humanities)

Proposed dates: Year: _____ Semester: _____

Approximate dates of exhibition run: _____

Does this project have secured funding? **YES** **NO**

If yes, name funding source: _____

Amount: \$ _____ Limitations: _____

Are you applying for a grant? **YES** **NO**

If yes, name grant foundation: _____

References:

1. Name: _____ Email: _____

2. Name: _____ Email: _____

3. Name: _____ Email: _____

Attachments:

In order for your proposal to be considered, please include in a separate pdf/document:

1. **Project narrative** (500 – 1000 words)
2. **Object checklist** (indicate whether loans have been secured)
3. **Detailed proposed budget** (note all sources of funding for planned expenses)

To submit your proposal, email all documents to Derrick Cartwright: dcartwright@sandiego.edu