



## **CAL GRANT B ACCESS PAYMENT AUTHORIZATION**

USD will credit all Cal Grant B access awards directly to your student account. You may use this form to request that we NOT apply this portion of your Cal Grant award to your account or to CANCEL a previous request and the money will be refunded to you. You are still responsible for any charges on your account that these funds may have reduced or paid.

### **CHANGE AUTOMATIC PAYMENT TO MY STUDENT ACCOUNT**

- By checking this box, I am requesting that my Cal Grant B Access award NOT be applied to my account and that the entire amount be paid directly to me each semester

I understand that I am responsible for any unpaid charges that my Cal Grant B Access award would otherwise have reduced or cleared. I understand that this request applies to the current year only and that I will need to submit this form each year if I do not want my Access award to be applied to my balance.

### **CANCEL PREVIOUS DIRECT PAYMENT REQUEST**

- By checking this box, I am canceling my previous direct payment request, and I want to reinstate automatic payment of my Cal Grant B Access award towards my student account balance

**Please complete the section below and return this letter to:**

**One Stop Student Center  
University Center Room 126  
5998 Alcalá Park  
San Diego, CA 92110**

**OR**

**Student Financial Services  
Hughes Administration Building Room 209  
5998 Alcalá Park  
San Diego, CA 92110**

**I request this authorization be in effect for:** \_\_\_\_\_  
Please indicate which academic year

\_\_\_\_\_  
**Print Student Name**

\_\_\_\_\_  
**Student ID #**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**