

**UNIVERSITY OF SAN DIEGO**  
**PAYROLL CALENDAR AND DEADLINE DATES**  
**JULY 2025 TO JUNE 2026**

**HOURLY BI-WEEKLY PAYROLL DATES AND DEADLINES**

Payroll No.	TIME CARDS DUE BY 12 P.M.	PAYDATES	PAY PERIOD	
			BEGINS	ENDS
14	6/27/2025 *	Jul - 3 - 2025	6/16/2025	6/29/2025
15	7/14/2025	Jul - 18 - 2025	6/30/2025	7/13/2025
16	7/28/2025	Aug - 1 - 2025	7/14/2025	7/27/2025
17	8/11/2025	Aug - 15 - 2025	7/28/2025	8/10/2025
18	8/25/2025	Aug - 29 - 2025	8/11/2025	8/24/2025
19	9/8/2025	Sep - 12 - 2025	8/25/2025	9/7/2025
20	9/22/2025	Sep - 26 - 2025	9/8/2025	9/21/2025
21	10/6/2025	Oct - 10 - 2025	9/22/2025	10/5/2025
22	10/20/2025	Oct - 24 - 2025	10/6/2025	10/19/2025
23	11/3/2025	Nov - 7 - 2025	10/20/2025	11/2/2025
24	11/17/2025	Nov - 21 - 2025	11/3/2025	11/16/2025
25	12/1/2025	Dec - 5 - 2025	11/17/2025	11/30/2025
26	12/15/2025	Dec - 19 - 2025	12/1/2025	12/14/2025
1	12/26/2025 *	Jan - 2 - 2026	12/15/2025	12/28/2025
2	1/9/2026 *	Jan - 16 - 2026	12/29/2025	1/11/2026
3	1/26/2026	Jan - 30 - 2026	1/12/2026	1/25/2026
4	2/9/2026	Feb - 13 - 2026	1/26/2026	2/8/2026
5	2/23/2026	Feb - 27 - 2026	2/9/2026	2/22/2026
6	3/9/2026	Mar - 13 - 2026	2/23/2026	3/8/2026
7	3/23/2026	Mar - 27 - 2026	3/9/2026	3/22/2026
8	4/6/2026	Apr - 10 - 2026	3/23/2026	4/5/2026
9	4/20/2026	Apr - 24 - 2026	4/6/2026	4/19/2026
10	5/4/2026	May - 8 - 2026	4/20/2026	5/3/2026
11	5/18/2026	May - 22 - 2026	5/4/2026	5/17/2026
12	6/1/2026	Jun - 5 - 2026	5/18/2026	5/31/2026
13	6/14/2026	Jun - 18 - 2026	6/1/2026	6/14/2026

PLEASE NOTE THAT ALL TIMECARDS MUST BE APPROVED AND SUBMITTED BY 12 PM ON THE DEADLINE DATE

**\*ACCELERATED TIMECARD DEADLINES DUE TO HOLIDAYS**

**Paperwork is due the Thursday before the pay period end date unless otherwise noted.**