

Minutes of the
Undergraduate Curriculum Committee Meeting
September 29, 2015

Members Present: C. Adler, I. Williams, S. Yard, R. Kaufmann, N. Norton, V. Galvan, A. Pulido, M. Stuft, T. Barton, C. Dominguez, C. Ruiz, S. Sgoutas-Emch, B. O'Shea, R. Gonzalez, J. Kua, A. Orona, C. Martinez, R. Monge, B. Fox, J. Gorsky, S. Tammelleo

Guests: Kristin Moran

Ron Kaufmann brought the meeting to order at 1:20

Dean Norton: Welcomed everyone to the first meeting of the 2015-2016 academic year. Introduced Dr. Ron Kaufmann as the Dean's representative. The constitution of the Academic Assembly specifies that the Dean must chair the UCC and may not delegate this authority. However, recent practice has been to designate this authority to an Associate Dean, and the Dean has not chaired UCC meetings for a number of years. In the future, the Academic Assembly will examine and change the bylaws to reflect current practice.

Announcements:

- a. Interdisciplinary minors will be coming up before the curriculum committee.
- b. Make sure departments are attentive to courses that are not active until approved by the curriculum committee and Academic Assembly.
- c. Courses may be offered twice under the Special Topics number and then should be submitted for a formal course number and approval by the UCC.

Dr. Kaufmann requested per the guidelines that proposals be submitted 8 days before the meeting. Agenda will be posted on-line the Tuesday or Wednesday before the scheduled meeting. The website will be updated to password protected when accessing minutes and meeting materials. Agendas will remain public.

Approval of minutes May 12, 2015 (last meeting of the UCC): Motion to approve R. Gonzalez/ C. Adler 2nd

19/0/1 (Minutes approved)

In the future, minutes may be approved via e-mail.

Core Curriculum Announcements: K. Moran

ATF reports that are approved by the UCC will be sent to the Academic Assembly as individual UCC reports. ATF reports that are voted down by the UCC will be returned to the ATFs for revision. Kristin will let everyone know when the reports are ready to be reviewed.

- ATF reports will need to be approved on a short time line.
- Representatives of departments need to make sure members are informed about the learning outcomes for each ATF report before reports come to UCC.
- People should provide individual feedback from now until the ATF reports are submitted to the UCC for a vote
- Friday, Oct 2 – first in a series of workshops on the core
- Feedback given but never heard back from the committee – may not hear back from them; names are not attached to feedback

Old Business:

Proposal to allow courses in languages other than English to satisfy the Core W requirement.

Currently: Core W requirement specifies proficiency in English.

- Proposal that W requirement is based on the process of writing, which is independent of language, rather than fluency in English specifically.
- Some discussion about the need to insure that our students are proficient in writing in English
- Some people are comfortable having a W in any language. Others prefer to retain the current requirement that the W course be taught only in English.

Vote to table for further review until the next UCC meeting: A. Orona/T. Barton
8/7/1

New Business:

ENGL 115 – Renumbering of Engl 100 Approve: R. Gonzalez/I. Williams **Vote 14/0/0 (Approved)**

ENGL 110 – Intro to College Writing for ESL Students Approve: I. Williams/M. Stuft **Vote 14/0/0 (Approved)**

HIST 395: will be discussed at the next UCC meeting

Meeting adjourned: 1:25 pm