

# Semester Planning

## Goal

To help you think strategically about your semester and plan ahead.

## MATERIALS

- ☐ Copy of syllabus for each class
- ☐ Your day planner or organizer

## TASKS

- ☐ Review each course syllabus for large projects, papers, exams, and potential challenges. Identify due dates for the above assignments.
- ☐ Review the entire semester for potential “crunch times.” Identify “crunch times” in your planner/calendar.

## QUESTIONS TO CONSIDER

- Do you have any questions related to your syllabi that need clarification?
- What are some potential problem areas in your semester schedule?
- How do you normally handle “crunch times” in your schedule? Does your strategy work?
- What kinds of outside resources or offices might be necessary to help you succeed this semester?

## Exams, Assignments, and Papers

|               |                   |            |
|---------------|-------------------|------------|
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |
| Course: _____ | Assignment: _____ | Due: _____ |

### Potential "Crunch Times" During the Semester

Date(s): \_\_\_\_\_ Assignment(s): \_\_\_\_\_

Date(s): \_\_\_\_\_ Assignment(s): \_\_\_\_\_

Date(s): \_\_\_\_\_ Assignment(s): \_\_\_\_\_

Date(s): \_\_\_\_\_ Assignment(s): \_\_\_\_\_

Date(s): \_\_\_\_\_ Assignment(s): \_\_\_\_\_

### Helpful Outside Resources

Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Appt. date: \_\_\_\_\_

Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Appt. date: \_\_\_\_\_

Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Appt. date: \_\_\_\_\_

Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Appt. date: \_\_\_\_\_

Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Appt. date: \_\_\_\_\_