

UNIVERSITY OF SAN DIEGO  
CAMPUS RECREATION



<b>Job Title:</b>	Intramural Official
<b>Department:</b>	Campus Recreation
<b>Range of Possible Hours:</b>	Monday – Thursday 6:45-11:00pm
<b>Average Time Commitment:</b>	4-12 hours per week
<b>Employment Period:</b>	Spring Semester 2018

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**Required Qualifications:**

- USD Student
- Demonstrates effective verbal communication skills
- Flexible work schedule to meet operation's needs

**Preferred Qualifications:**

- Previous officiating & customer service experience
- Outstanding oral communication and interpersonal skills
- First Aid/CPR certified
- Ability to work at least 2 nights per week

**Duties & Responsibilities:**

- Enforce Intramural Handbook & Sport Rules completely and consistently
- Discuss rules and clarify interpretations with participants prior to all contests
- Assist with set-up and breakdown of field or court – including safety check & inventory
- Officiate each contest with integrity, demonstrating complete knowledge of game rules
- Model friendly, positive customer service and program recruitment at all times
- Complete official's onboarding & orientation
- Attend & contribute to all official's trainings & meetings
- Demonstrate connection and understanding to the USD's mission & values
- Understand emergency & injury procedures

**Work Environment:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include but are not limited to: walking, running, bending, lifting, pushing, pulling, and carrying loads up to 50 pounds. Work will require standing and moving for extended periods of time.

**Compensation & Hours:**

\$11.50/hr. 4-12 hours per week depending on schedule & sports willing to officiate

For more information contact the Intramural Sports Office at (619)260-4275, or email at [jcirillo@sandiego.edu](mailto:jcirillo@sandiego.edu).

