

## Off Campus Tour Groups Request

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Tour: \_\_\_\_\_

Number of cards: \_\_\_\_\_

Dollar amount on each card: \_\_\_\_\_ Total: \_\_\_\_\_

Please Check One:        Dining Dollars\*  Campus Cash\*\*

Please Check One:        Student Group (non-taxable)  Non-Student Group (taxable)

*\*Dining Dollars are ONLY applicable in USD dining locations, and will NOT work to purchase items at the USD Torero Store or Off-Campus locations.*

*\*\*Campus Cash is accepted everywhere around campus and at any of our Off-Campus locations.*

For questions or comments please call (619) 260-5999 or email [campuscard@sandiego.edu](mailto:campuscard@sandiego.edu)

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### Form of Payment

Cash \$: \_\_\_\_\_ Check # \_\_\_\_\_ Amount \$: \_\_\_\_\_

Credit Card Payment:

Visa  
Card #: \_\_\_\_\_ Exp date: \_\_\_\_\_

MasterCard  
Card #: \_\_\_\_\_ Exp date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please FAX completed form to the Campus Card Services Office at (619) 260-7499 or email to [campuscard@sandiego.edu](mailto:campuscard@sandiego.edu).  
Please allow 3-5 business days for processing.

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### *Campus Card Service Use Only*

Request Received: \_\_\_\_\_

Plan Number: \_\_\_\_\_

Card Sequence Number: \_\_\_\_\_ to \_\_\_\_\_