



ASSOCIATED
STUDENTS
UNIVERSITY OF SAN DIEGO

JOB DESCRIPTION - THE TPB CHAIR

- Section 8 The Torero Program Board Chair shall:
- A. See to advance the programming objectives of Program Board.
 - a. Seek ways to reduce over-programming at USD.
 - b. Produce a master Calendar for Program Board and student body to view.
 - c. Set semester/yearly goals for Program Board.
 - B. Represent the Student Body to the faculty/administration in programming matters.
 - C. Actively participate in the Associated Student Senate representing USD Program Board.
 - a. Use the Senate to solicit input and feedback concerning programming and events.
 - b. However, the Program Board President does not have a voting right.
 - c. Actively seek and secure the opinions and concerns of the undergraduate student body regarding programming on campus and off campus.
 - d. The President must sit in on the Associated Student Senate to hear the voice of the public as well as report on programs planned throughout the academic year.
 - e. The President will then report back to Program Board with student concerns and attempt to accommodate the students/needs.
 - D. Supervise the Vice Chairs of the Torero Program Board.



*Bylaws of the Associated Students of the University of San Diego
Approved in Session of the Associated Students Senate, 3 May 2018*



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- E. Facilitate numerous meetings with the Program Council that consists of Program Board and other programming representatives of campus life, including but not limited to:
 - a. Residence Hall Association (RHA)
 - b. Community Service Learning (CSL) and Center for Awareness, Service, and Action (CASA)
 - c. United Front Multicultural Center (UFMC) and UF Leadership Council
 - d. Inter-Fraternity Council (IFC)
 - e. Panhellenic Council (PHC)
 - f. Women's Center
- F. Coordinate to plan and lead the Spring and Winter Board Retreat
- G. Recruit, interview, and appoint Torero Program Board directors and chairs in conjunction with the A.S. President, the Program Board advisor, and the previous Program Board Chair.



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