



Job Description - COMMUTER SENATOR

The Commuter Senator shall:

- A. Maintain close working relationships with the administration, faculty, and staff in order to make positive changes that are beneficial to the student population.
- B. Assess the specific needs and concerns of the student population that resides off campus and represent and advocate those needs within Associated Students Senate.
- C. Attend and actively participate as a voting member of the Associated Students Senate.
- D. Attend and actively participate as a voting member of a Senate Committee.
- E. Help to link local and community information to students who live off campus. Examples include the following:
 - a. Attend Town Council Meetings (Beach Areas, North Park, SD City Council, etc.)
 - b. Keep Commuter Students updated about community issues and events through such mediums including but not limited to the Torero Life website, Commuter Commons bulletin board, the Vista and USDtv.
 - c. Create and maintain a listing of resources for students living off campus such as a listing of local rental agencies, restaurants, medical facilities or a guide to San Diego.
- F. Serve as a voting member of Associated Students Traffic Court once per semester.
- G. Effectively communicate the work of AS Senate to the student body, with the help of the AS Communications Board, through the AS Senate Blog, Facebook, Twitter and any other means deemed appropriate by the AS Communications Board.
- H. Make recommendations to the Torero Program Board to host events that address relevant student issues.

Meetings

- A. Associated Students Senate
- B. AS Senate Committee Meeting
- C. Meeting with Speaker of the Senate (as needed)
- D. Advisor
- E. Any relevant meetings derived from Senate Committee Meetings
- F. Meeting with Town Council, Commuter Commons or other resource area (as needed)

Skills Required

- A. Ability to relate effectively with a variety of individuals.
- B. Punctual and able to meet deadlines.
- C. Knowledge of both on and off campus resources.
- D. Ability to follow instruction from others within Associated Students.
- E. Commitment to and enthusiasm toward the University of San Diego and its Mission.
- F. Commitment to and enthusiasm toward the Associated Students Mission.
- G. Ability to work well in a team.
- H. Ability to be creative and adapt in new, changing, or pressure filled situations.
- I. Student service oriented.
- J. Strong communication skills.
- K. Must be friendly, outgoing and patient.
- L. Possess a good sense of humor and the ability to have fun.

Principal Contacts

- A. Student Affairs Advisor
- B. Speaker of the Senate
- C. Chair of serving Committee