



ASSOCIATED
STUDENTS
UNIVERSITY OF SAN DIEGO

JOB DESCRIPTION - CHAIR OF ACADEMICS

- Section 3 The Chair of Academics shall:
- A. Actively seek to secure opinions and concerns of students regarding academic issues.
 - B. Work closely with the A.S. Vice President to address academic matters.
 - C. Coordinate and facilitate A.S. Academic Research Grants Boards and chair meetings to allocate research funding each semester with the Senate Academics Committee.
 - D. Work with the Center for Student Success to address student academic issues and to advocate for academic success on campus.
 - E. Supervise the Senate Academics Committee
 - F. Appoint delegates to various campus committees regarding academic issues from the Senate Academics Committee
 - G. Foster and promote inclusivity in programming and/or services.
 - H. Attend all Senate meetings and chair the Academics Committee of the Associated Students Senate.
 - I. Appoint the Honors Council President and oversee the Honors Council outside of the Associated Students Senate. The Honors Council President must have previous experience with the Honors Council.
 - J. Attend both spring and winter A.S. retreats.
 - K. Train and transition newly-appointed Chair of Academics.
 - E. Collaborate with other Chairs of the Associated Students Senate to assess issues that may overlap and be jointly resolved.
 - L. Support Associated Students and Torero Program Board events.





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- M. Perform duties as assigned by the Speaker of the Senate to facilitate and promote the operations of the Associated Students Senate.



*Bylaws of the Associated Students of the University of San Diego
Approved in Session of the Associated Students Senate, 3 May 2018*