



ALCALÁ CLUB

INFORMATION SHEET

Deepen your involvement at USD by serving as an ambassador in the esteemed Alcalá Club. Read the following information and check out our website www.sandiego.edu/alcalaclub and our Instagram for more information (@usdalcalaclub).

What is the Alcalá Club?

The Alcalá Club is a distinguished service organization of students who work with President Harris as official ambassadors of the University. As liaisons between the USD community and its donors, visitors, and distinguished guests, we embody the spirit of USD through service, ambassadorship, and active engagement in campus initiatives. Our responsibilities include welcoming and registering event attendees, addressing inquiries, and providing support at events hosted by University departments, faculty, and administrators.

Why was the Alcalá Club formed?

Our founding members envisioned the need for a dedicated service organization at the University - one uniquely committed to supporting the president and serving the broader USD community.

Examples of activities the Alcalá Club serves include but are not limited to:

Commencement, Mass of the Holy Spirit, Wine Classic, Homecoming and Family Week, President's Club events and Christmas Party, All Faith Service, Alumni Honors and various Signature Donor events.

Requirements

Membership in the Alcalá Club is both an honor and a privilege. To be eligible to apply, you must be a first-year or transfer student with a GPA of 3.0 or higher. Transfer students must not be graduating in Spring or Fall 2026.

Members are required to participate in a minimum of four events per semester and attend two Club meetings per month from September through May.

Members are also required to wear a uniform at events, which may include a blazer, tie or scarf, a white shirt, ¾ zip sweatshirt, or a polo and khaki bottoms and brown shoes. The University provides the polo, ¾ zip, blazer and tie or scarf to ensure a polished and professional appearance.

Applications

A hard copy of the application is due at our annual Turn-In event Tuesday, February 24th from 12:15-2:15 at Degheri Alumni Center. Please check our instagram @usdalcalaclub for updates.

This event will also provide an opportunity to sign up for a group interview and meet with current Alcalá members. We look forward to meeting you!

Please contact our VP of Selection Nick Narloch at alcalaclub@sandiego.edu with any additional questions.



ALCALÁ CLUB

APPLICATION FOR MEMBERSHIP

NAME _____

E-MAIL _____

LOCAL ADDRESS _____

LOCAL PHONE _____

PERMANENT ADDRESS _____

PERMANENT PHONE _____

CUMULATIVE GPA _____

INTENDED MAJOR _____

*** BE SURE THE FOLLOWING IS INCLUDED WITH YOUR APPLICATION ***

1. A list of all extracurricular activities in which you are currently involved in or plan to be involved in during the upcoming school year.
 2. A brief essay incorporating the following:
 - What have you contributed to USD thus far, or if you are new to USD, to your previous school or church, etc.?
 - What characteristics do you possess that could be an asset to the Alcalá Club and the University?
 - What do you hope to get back through your participation in Alcalá Club?
 - What techniques do you use to manage your time?
 3. An informal copy of your transcript, found under the “My Academics” tab in your MySanDiego portal.
 4. A letter of recommendation
 - We prefer that this letter come from a member of the USD faculty or administration, however we will accept a professional (manager, high school teacher, etc.) outside of USD who can better attest to your character.
 - It is prohibited to ask USD staff or faculty members with whom you have a personal connection, to informally contact any Alcalá Club interview committee members, administrators, or executive administrators on your behalf.
 5. A recent picture of yourself
 - Alcalá Club does not discriminate on the basis of appearance, gender, or race, however, we find that a photo is helpful for recall when reviewing applications.
- If selected, I agree to attend all Sunday evening meetings and staff a minimum of four events each semester. I understand that this requirement is mandatory in order to maintain status as an Alcalá Club member and to avoid the return and purchase of the Alcalá Club blazer.

Signature

Date



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LETTER OF RECOMMENDATION

Name of Applicant _____

This form is to be completed by a member of the USD Faculty or Administration or an outside professional.

Alcalá Club is a service organization of students who serve as the official student representatives of President Harris and the USD community. We are looking for bright, dependable individuals who are committed to serving the University. In short, we want students who accept responsibility in a professional and mature manner. The applicant must have a 3.0 GPA or higher.

Please briefly state how the applicant displays the qualities outlined above. The letter may be written below, directly on this document, or on a separate document and then given to the student. If you would prefer to send it to us directly, please email it to alcalaclub@sandiego.edu **prior to the Turn In Event**. Check our instagram [@usdalcalaclub](https://www.instagram.com/usdalcalaclub) for the most up-to-date time and location of our Turn In Event.

Signature _____ Date _____