Attendance
Arts & Sciences: Ellis, Chair; Bolender; Besnoy; Friedman; Glick; Moran; Nadkarni; Nelson; Pachence; Pierson; Sheehan
Business: Rebman; Gin; Rothman; Sumner
Engineering: Kim; Schubert
Leadership & Education Sciences: Ammer; Quezada
Law: Gruben; Lawrence
Nursing: Burkard
Peace Studies: Choi-Fitzpatrick; Sharp
Ex-Officio: Allen; Ferruolo; Norton
Student Representative:
Guest: Kelly Douglas; Tom Herrinton; Julia Hess; David Light; Diane Maher; Megan Mazza; Alma Ortega; Evan Spano; Lavanya Sridharan; Laura Turner

Ellis, Chair, opened the meeting at 12:17 p.m.

I. Announcements
A. Chair:
Committee Memberships
Ellis presented the following committee memberships:

Faculty Status Committee (FSC)
Fred Galloway (SOLES)  Carl Rebman (School of Business)
Michael Morse (SOE)  Bert Lazerow (Law)
Eric Pierson (CAS)  Susan Hoyt (Nursing)

There being no objections, the committee members were accepted.

Senate Committees
Budget Committee: Alan Gin – School of Business
Benefits: Pachence – CAS
Jurisdiction: Laura Berend – Law (requested)
Aarti Ivanic – School of Business (requested)
Ad hoc Senate Constitution and By-Laws Revisions: Tom Schubert: (SOE)

Board of Trustee committee representatives
Academic Affairs Committee: Ron Pachence (CAS)
Finance Committee: Steve Sumner (School of Business)
Student Affairs: Carl Rebman (School of Business)
Athletics Committee: Reyes Quezada (SOLES)

Senate representatives on the following committees
Parking Committee: Amy Besnoy (CAS)
Calendar Committee: Cecilia Ruiz (CAS)
Human Resources Benefits Advisory Committee: Ron Pachence (CAS)
IT Advisory Committee: Jonathan Mack (SON)
Emergency Management Committee: TBD
Space Committee: Sue Lowery (CAS)
There being no objections, the committee members were accepted.

Herrinton said that the University Compliance Committee needs a Senate representative.

Ellis said he received a request from Kelly Douglas and Karen Briggs to review Workplace Violence and Guidelines Related to Drug and Alcohol Testing. Ellis recommended Daniel Sheehan to serve on the committee. Hearing no objection, Sheehan was approved to serve on the committee.

**Policies 4.4 (Dismissal for Serious Cause) and 4.6 (ARRT Appeals):** Ellis announced that the FSC will review policies 4.4 and 4.6. While Policy 4.4 Dismissal for Serious Cause and 4.6 Appeals from ARRT Decisions have deadlines for submission to start the process, the policies do not have a deadline for the committees to complete the process.

**ARRT Electronic Binders:** Sumner explained that the School of Business has moved to an electronic submission process for ARRT binders. The School of Business requested of the Provost’s Office that the School of Business blue ARRT (summary) binders be submitted electronically; this has been approved as a pilot program.

**B. Provost’s Office:** Allen provided the following information: 1) The Board of Trustees meets next week and he will get their input on a new vision 2024 for USD and the themes around the vision; 2) Undergraduate applications are up 6%, with over 14,000 applications received for Fall 2016; 3) Hover boards will be banned temporarily on campus until September 2016.

Herrinton reported that the Federal Aviation Administration (FAA) currently has two categories of drone use, hobby and commercial, and flying drones for teaching or research purposes falls within the commercial category. Because USD is within 5 miles of two airports, for a USD person to fly a drone for teaching or research purposes on campus would require USD to get a special permit and the drone operator to have a pilot’s license. There are proposed new FAA regulations that may come out in June that would create a new category for small unmanned aircraft, with more reasonable requirements for flying such drones for commercial purposes. In the meantime, it is unlawful for USD employees or students to fly drones for teaching or research purposes on our campus.

**C. Associated Students:** Sridharan announced an AS fireside chat and a luncheon. The AS Faculty of the Month is Craig Barkacs, School of Business. The Title IX resolution is before the AS Senate at its meeting today.

**II. Presentation**
Stephen Ferruolo, Dean, School of Law
Ferruolo provided an overview of the national trend of the decline of law school applications and enrollment, how the USD Law School will financially manage the decreased enrollment and the impact on the University. He stated that it is a permanent situation and the Law School is in the process of rightsizing the School to accommodate the decreased enrollment and revenue.

Since 2011, the Law School has decreased its first-year class size from 331 in 2010 to 261 in 2015, a decline of 21.1%. Targeted first-year enrollment for 2016 and future years is 240, a reduction of 27.5% from 2010, which the Law School believes is necessary to maintain quality and avoid further increases in the discount rate. This year it appears the decline has hit bottom with applications up slightly nationally (after five years of steady decline) and down slightly at USD (after a 20% increase in 2016).

Ferruolo explained the efforts that have been made to cut expenses and right-size the Law School through personnel reductions, restructuring, consolidating some operations, centers becoming self-sustaining, etc. The decreased Law School revenue has an impact on the School’s overhead contribution to the University. He further explained the need to maintain the bar passage rate and legal placement of
students. The Law School is increasing its fundraising and seeking additional privately-funded scholarships for students to maintain quality and diversity.

**III. Approval of the Minutes for the meeting of February 4, 2016**

The minutes of February 4, 2016 were approved by acclamation.

**IV. Business**

**A. Motion regarding inclusion of Copley Library in ARRT Policy 4.2** (included)

Inclusion of the library in policy 4.2. One of the suggestions at the last meeting was to define academic units as tenure-granting units. It comes as an executive committee motion with no second.

Motion: New last sentence of first paragraph to read: In this policy, “Academic Unit” means all tenure-granting units at the University of San Diego except the School of Law; they are the Schools, College, and University Library as enumerated above.

Pierson said the issue is whether the library should be listed as an academic unit because in all the university documents an academic unit specifically refers to units that grant degrees. If the library does not do that he recommends listing them which will achieve the same thing. Sheehan noted that there is an advantage to having “tenure-granting unit” as part of the definition because it cuts off administrative attempts to designate academic unit status to other parts of the university.

Motion to amend by Ammer/Sheehan to: CHANGE ALL INSTANCES OF “ACADEMIC UNIT” TO “UNIT.”

Herrinton said academic unit is an undefined term at USD that carries no rights, no responsibilities. When the Department of Ethnic Studies was created by Dean Drinan it only granted minors, no degrees, and it was considered an academic unit.

Vote on motion: 17 – Approve; 1 – Oppose; 2 – Abstain. The motion passed.

Vote on Policy 4.2 as amended: 18 – Approve; 0 – Oppose; 2 – Abstain. The policy passed.

**Inclusion of Library to policies 4.4 and 4.6**

Motion by Besnoy/Sumner to: INCLUDE THE UNIVERSITY LIBRARY TO POLICY 4.4 DISMISSAL FOR SERIOUS CAUSE AND POLICY 4.6 APPEALS OF ARRT DECISIONS.

Vote: 20 – Approve; 0 – Oppose; 0 – Abstain. The motion passed.

**Motion from the Core Logistics Task Force**

Moran explained that the motion is to establish the Senate-level core curriculum committee in case there are disputes among the units. It is a motion to bring the Senate in line with the Senate Constitution and By-Laws that have been established and to fulfill the request by the 2015 Core Proposal that was passed by all undergraduate faculty to create this committee.

Motion by Sheehan/Kim to: POSTPONE TO THE NEXT SENATE MEETING.

Vote 13 – Approve; 6 – Oppose; 1 – Abstain. The motion passed.

The meeting adjourned at 1:47 p.m.

Submitted by,

Steve Sumner
Secretary
Peggy Agerton
Recording Secretary