How to sign up for housing for the 2015 – 2016 academic year:

1. Log on and complete the campus housing application on the Residential Life housing portal accessible through your “My San Diego” account anytime between Monday, February 2 at 10:00am and Monday, March 2, 2015 at 4:00pm. Please carefully read the Housing and Dining Service Agreement before accepting the terms.

UPDATE for 2015: Every student will be required to complete the full agreement to be considered for housing. Instead of making the $250 nonrefundable prepayment up front you will be billed $250 if you cancel your housing at any time for any reason. This cancellation fee will be billed directly to your student account.

2. By 6:00pm on Monday, March 30, 2015, housing room selection sign – up times will be emailed to you giving the designated time period for you to select your room, apartment and assign roommate(s) if any.

3. Beginning on Tuesday March 31, 2015 you will be able to select and confirm your potential roommates. **Note: Only mutually confirmed roommates will be able to select bed spaces for each other at their selection time.**

4. Before the week of room selection, you may look over the floor charts of each building, which will be located near the desk areas of Mission Crossroads, Vistas Desk, and Manchester Village. Make sure your roommate(s) are confirmed prior to your selection date. You can check status of requested roommates by logging into the housing portal. The maximum number of residents who may live together in an apartment is four. However, please know that it may not be possible for all students to find vacant apartments with four spaces available. Students should make contingency plans in the event that the residential area where they wish to live only has an apartment with three, two, or one space available.

5. During your designated room selection period (April 6 – April 10, 2015) residents with the earliest sign-up times will log into the housing portal and choose the apartment, along with assigning the roommate(s), if applicable, into the other available bed spaces in the apartment.

6. **Do not forget that students and their desired roommates will not be able to sign up for campus housing unless they have completed their online campus housing applications by 4:00pm on Monday, March 2, 2015.** Groups of desired roommates will be permitted to sign up at the earliest time slot allocated to the group, as long as all desired roommates have been mutually confirmed on the Housing Portal.

7. Please adjust your SPAM and junk mail settings to accept emails from Residential Life (housing@sandiego.edu). If you do not receive an email on March 30, 2015 by 6:00pm, double check your junk mail files and then call the Department of Residential Life (619) 260-4777 on March 31, 2015 to receive your room selection time.

8. Res Life will be hosting several events including apartment tours! Please check with your RA for times to tour campus apartment areas and meet potential roommates.
Returning Student Sign Up Process
Res Life is open from 8:30am – 5:00pm Monday – Friday
(619) 260.4777 housing@sandiego.edu

Campus Housing Application period:
Monday, February 2, 2015 at 10:00am –
Monday, March 2, 2015 at 4:00pm
All applicants and potential roommates must complete their online campus housing applications to be considered for on campus housing.

Squatter’s Rights and Neighborhood options available:
Monday, February 2, 2015 at 10:00am –
Monday, March 2, 2015 at 4:00pm
Squatter’s Rights is available for students that would like to live in the same apartment for the next academic year (this is not available in the Vistas – also SBV and MV residents might be relocated within the building). Each 2015 - 2016 Squatter’s Rights roommate must complete the online campus housing application and submit the Squatter’s Rights e-form by March 2, 2015.

For the new Neighborhood option, groups of 8, 12, or 16 friends can sign up and live in neighboring apartments (available in Cuyamaca, Palomar, and Laguna or San Buenaventura).

Second Year Torero Experiential Program (STEP):
Every on campus sophomore will be able to participate in the STEP program. This opportunity will provide strategically developed programs in the Vistas and San Buenaventura to support all second year students.

Final time and day to apply for 2015 – 2016 campus housing:
Monday, March 2, 2015 at 4:00pm

Notification of room selection day/time:
Monday, March 30, 2015 by 6:00pm
All lottery participants (those who have not chosen a Squatter’s Rights or pursued a Neighborhood opportunity) will receive email messages with their room selection day and time.

Roommate Selection and Confirmation:
Tuesday, March 31, 2015 at 10:00am
All lottery participants that have received a sign – up room selection date and time will be able to select roommate(s) and have those selected roommate(s) confirm each other’s selections. Roommate selection(s) must be mutual and all potential roommate(s) must mutually confirm through the housing portal.

Online Room Selection Period:
Monday, April 6, 2015 at 10:00am –
Friday, April 10, 2015 at 4:00pm
Online room (and roommate) assignments should be made on the days and times according to the emails you received on March 30, 2015.