Application Instructions for the Master’s Entry Program in Nursing

NursingCAS Application

Applicants to the Master’s Entry Program in Nursing submit the application through NursingCAS. NursingCAS is a Centralized Nursing Application system. This service allows applicants to provide necessary application materials (references, transcripts and resume) to a centralized repository, thus making it easier for the applicant to manage their application.

Applicants are encouraged to start the application process early (September) to ensure the supporting documentation is matched to their application by November 1.

*All Application materials must be complete by November 1.

*Please keep a copy of all documents submitted for admission. All admission materials submitted are nonreturnable.

College/University Transcripts (Submitted to NursingCAS)

Applicants must submit one official transcript from each college or university attended. This includes transcripts from junior or community colleges, transfer units from study abroad programs, summer courses and/or graduate work. Individual transcripts must be obtained from each college attended. Transcripts are mailed directly to NursingCAS from your college or university.

Letters of Recommendation (Submitted Through NursingCAS)

Applicants are required to submit three letters of recommendation. Recommendations are intended to provide a professional evaluation of an applicant’s potential academic success in graduate study, and therefore letters of recommendation should be requested from a combination of professors, employers, registered nurses and/or volunteer supervisors. Do not submit personal recommendations. All references must be completed electronically; NursingCAS no longer accepts paper references.

Resume/Volunteer Hours (Submitted Through NursingCAS)

A resume describing the nature, scope and areas of responsibility of all work experience is required. Please note any volunteer or paid health-care related experience. Please also note the number of volunteer hours completed in the resume. Please upload the resume in the NursingCAS application.

Statement of Purpose/Essay (Submitted Through NursingCAS)

The essay required of all candidates is intended to give us a better understanding of you as a person, your desire to be a Registered Nurse and provides a sample of your writing ability. Please read the guidelines noted in the application.

Volunteer Hours (Submitted Through NursingCAS)

Please submit a letter of verification from the hospital where the volunteer hours were completed. A log of hours is also acceptable. The letter and/or log is uploaded into the NursingCAS application. If the volunteer hours are in progress, please note the number of hours completed to date in the resume.
Interview

Only qualified applicants will be contacted to schedule an interview based on initial review of their application.

International Applicants

Foreign credentials submitted with an application for graduate study are required to be evaluated by World Education Services (www.wes.org). There will be a charge for this service. The evaluation is mailed to the USD Office of Graduate Admissions and NursingCAS.

Financial Verification

International applicants are required to complete the "Declaration of Finances" form to certify that they possess sufficient funds to cover all fees, transportation, and living expenses. Please contact the University of San Diego Office of Graduate Admissions for more information.

Test of English as a Foreign Language

The TOEFL is required of all applicants whose native language is not English. The TOEFL results are mailed to the Office of Graduate Admissions at the University of San Diego.

Financial Aid

Office of Financial Aid
University of San Diego
5998 Alcala Park
San Diego, CA 92110-2492
(619) 260-4514
The USD ED# is 010395
http://www.sandiego.edu/financialaid/

NursingCAS

Mail Transcripts to:
NursingCAS
Transcript Department
P.O. Box 9201
Watertown, MA 02471
Email: nursingcasinfo@nursingcas.org
(617) 612-2880

IF YOU ARE SENDING A TRANSCRIPT BY UPS, FEDEX OR ANY OTHER SERVICE OTHER THAN USPS, PLEASE USE THE FOLLOWING PHYSICAL ADDRESS*:

NursingCAS Transcript Department
311 Arsenal Street, Suite #15
Watertown, MA 02472

Graduate Admissions

Office of Graduate Admissions
University of San Diego
5998 Alcala Park
San Diego, CA 92110-2492
(619) 260-4524
grads@sandiego.edu

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