Overview:

With the new Banner XE Registration module, the registration process and experience has been completely redesigned for both the student and the administrative user. When you initially access the XE Registration, the following page is displayed:

![Registration Page Screenshot]

From here the user can access various functions to support and register for classes. Some of the functions are changes to existing channels/links available today in the portal, others are new functionality.
### Banner XE Registration
#### Overview

<table>
<thead>
<tr>
<th>XE Registration Page Options</th>
<th>New Function</th>
<th>Existing Portal Channel/Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepare for Registration</td>
<td></td>
<td>‘Academic Profile’ channel (My Academics page)</td>
</tr>
<tr>
<td>Plan Ahead</td>
<td>Yes</td>
<td>‘Look up Classes link (Registration Tools channel)</td>
</tr>
<tr>
<td>Browse Classes</td>
<td></td>
<td>‘Add or Drop Classes’ link (Registration Tools channel)</td>
</tr>
<tr>
<td>Browse Course Catalog</td>
<td>Yes</td>
<td>‘DARS/U.Achieve’ channel (My Academics page)</td>
</tr>
<tr>
<td>Register for Classes</td>
<td></td>
<td>‘Active Registration’ link (Registration Tools channel)</td>
</tr>
<tr>
<td>Degree Details</td>
<td></td>
<td></td>
</tr>
<tr>
<td>View Registration Information</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The top part of the page contains the User information (role and name), Sign Out link, Notification counts and navigation bar displays where the user is within the menu structure:

![Navigation Bar](image1)

The Notification Center on the top right will display all error messages for user:

![Notification Center](image2)
Options Details:

Prepare for Registration:

This option provides a replacement for the ‘Academic Profile channel. It is a quick reference for the student showing if the student is ready for registration and the current academic program in which the student is enrolled:
REGISTER FOR CLASSES:

The general layout of the new registration page is also used in the ‘Planning’ and ‘View Registration Information’ functions. The new page combines the existing ‘Course Search’ and ‘Add or Drop Classes’ self service pages with an addition of a new function for a graphic view of the student schedule:
The main page contains three panels, and multiple tabs (the number of tabs will depend upon any plans on file for the student and possible block to which the student can or must be assigned. The top panel is the ‘Find Classes’ Section Search. This panel has two ‘modes’. The simple search and the Advanced Search

Simple Search:

Multiple Subjects can be entered and ‘wild card’ characters are valid for the course number. The Keyword search will look use the following Banner fields for the search:

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Description</th>
<th>Section Title (includes long titles)</th>
<th>Section Description</th>
<th>Course Attribute code</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRN</td>
<td>Course Number</td>
<td>Subject Code/CourseNumber</td>
<td>Course attribute Description</td>
<td></td>
</tr>
</tbody>
</table>
The Advanced Search provides access to other section attributes to narrow the search results:

We have control over which fields display and the order in which they display for each persona type (Student, Advisor, Faculty, Advisor/Faculty and Registrar)
The results will be displayed in the top panel:

![Image of search results](image)

The results can be sorted the title column and the tools Icon allows the user to ‘hide’ any display columns.

The results are ‘paged’ and the user can use the tool at the bottom of the list to control the number of records per page and which page to display.
The Schedule panel will show a graphic representation of the student schedule or the details of the schedule with different shading and colors for pending vs registered classes:
The Summary panel will show the current status of pending and registered classes along with the ‘Action’ Options for adding/dropping sections from the student schedule:
Plan Ahead:

This option is new to Banner XE registration. We set the options of the number of plans that can be saved (by Student and by Advisor). We control when future terms can be added to plans, and if the plans will use Course or Section Data. When plans have been saved, the student can use the plan to attempt registration for all the sections in the plan.

Note: No Registration restriction checking is done when courses/sections are added to a plan. Error checking only occurs when attempting to register for the sections in a plan.

Block Scheduling options now include:

- Allowing the student to choose from a set of block schedules
- Pre-assigning a block schedule to a student (by ID or by attributes e.g Program, Major, Class Standing, Attribute, etc.)

- Students can be allowed to ‘opt out’ or required to remain in a block.
- Each course in a block can be required (the student is not allowed to drop the section) or optional