# OPERATION OF VIDEO CAMERAS

## TYPES:

<table>
<thead>
<tr>
<th>MINI DV</th>
<th>ZOOM</th>
<th>KODAK</th>
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</thead>
<tbody>
<tr>
<td><img src="image1.jpg" alt="Mini DV Camera" /></td>
<td><img src="image2.jpg" alt="Zoom Camera" /></td>
<td><img src="image3.jpg" alt="Kodak Camera" /></td>
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</tbody>
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## DIFFERENCES:

**MINI-DV CAMERA:** Tape based, 1 hour recording time, purchased tape in bookstore or off campus, User keeps tape. A secondary microphone CAN be plugged into the camera.

**ZOOM & KODAK CAMERAS:** Digital Recording, Recording Times for: Kodak - 1 hour & 50+ minutes; Zoom - 2 hours & 40 minutes. User must download video to a computer (for editing and saving—in Video Lab or to a personal computer. The personal computer MUST have an Editing Program). A secondary microphone CANNOT BE USED with Zoom cameras but can be used with a Kodak.

## CAMERA SETTINGS:

**MINI-DV CAMERA:** All Canon Cameras should be set to ‘EASY SETTING’ (NOT THE ‘P’ programmable) which is switchable on the top of the camera. DO NOT CHANGE THE SETTINGS AS IT WILL MAKE EDITING MORE DIFFICULT (users normally change setting to Long Play in order to record for longer than 60 minutes on a tape but this makes capturing footage harder and is of lesser video quality). Insert tape, do not force the door! Press record button Once to start recording; press again to stop.

**DIGITAL CAMERAS:** Turn the camera on. Camera is labeled with the proper setting – DO NOT CHANGE SETTINGS. Erase ANY PREVIOUS VIDEO THAT HAS BEEN SHOT (Press ‘menu’ button, scroll to ‘Format Card’ and format. Zoom Cameras require 2 AA Batteries but are accompanied with an AC Cord for continuous recording. Be sure to request 2 spare AA. Kodak Cameras have rechargeable batteries and are accompanied with an AC Cord for continuous recording. Press the ‘Red’ Record button to record; press again to stop.

**BAGS:** Mini-DV cameras are checked out with minimum accessories: bag, camera, 1 battery and ac adaptor/charger (for continuous recording). Zoom Cameras: checked out with camera, carrying case, memory card, 2 spare AA batteries and AC Cord. Kodak Cameras: checked out with camera, carrying case,

## EDITING:

Video from both formats must be captured (if tape-based) or Uploaded (if digital-format) to a computer WITH editing software. Circulation Desk has cables for checkout to capture from tape-based cameras; digital-format cameras have a USB connection attached to the camera. Use either the Video Lab or a personal computer WITH EDITING SOFTWARE!

**OTHER IMPORTANT INFO:** ALL ITEMS AT CHECKOUT ARE NUMBERED TO MATCH: BAG, CAMERA, AC ADAPTOR – LOOSELY COIL ALL CABLES, DO NOT WRAP TIGHTLY OR TIE IN KNOTS.

**SPECIAL KODAK CAMERA NOTE:** ON TOP OF CAMERA IS A SWITCH THAT ALLOWS NORMAL RECORDING (△) OR EXTREME CLOSE UP (flower) – BE SURE IT IS SET TO HOW YOU WANT TO RECORD OR IT WILL BE OUT OF FOCUS.