

**2008-2009 FEDERAL WORK STUDY  
PRELIMINARY EMPLOYMENT REQUEST**

If you wish to be considered for employment under the Federal Work Study (FWS) program, you need to submit this form. Submission of this form does not guarantee employment. Priority consideration is based on the date that this form, the FAFSA, and the Institutional Application are received in the Law School Financial Aid Office. All eligible students will be put on the work referral wait list that department supervisors and professors utilize when making interview selections. Students are notified to interview for available positions by either a postcard or phone call. **All necessary contracts and employment forms must be approved by the Law School Financial Aid Office before students can begin any work assignment. This is not a contract or authorization to work under the FWS program. Do not begin or accept any employment offers without prior Financial Aid authorization and a properly executed contract form.**

Name \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ USD ID # \_\_\_\_\_ Year Level for 08/09 \_\_\_\_\_

Email \_\_\_\_\_

**TERM PREFERENCE:**

Summer 2008       Fall 2008       Spring 2009  
(Summer employment is available on a case by case basis. Check with Financial Aid Office for eligibility.)

**JOB PREFERENCES:** (Please specify your preference)

- Library (Most first year students will be assigned to work in the Legal Research Center.)
- Law School Administrative Offices
- Professor's Research Assistant (*\*See note below*)
- Any (considered for any position)

**PLEASE LIST YOUR SKILLS:** (Resume optional)

Clerical: \_\_\_\_\_

Research: \_\_\_\_\_

Computer: \_\_\_\_\_

Language(s): \_\_\_\_\_

Other: \_\_\_\_\_

**\*Note:** If you requested a Research Assistant position, your transcript may be forwarded to the professor unless you specify below that you want your transcript withheld.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

FAFSA Date Rec'd: \_\_\_\_\_

Awarded: Y / N

Amount: \_\_\_\_\_

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