

## Institutional Review Board (IRB) Questions

As the principle investigator, you are responsible for determining whether or not your project requires IRB approval. The following questions are designed to help you understand if your assessment project needs to go through an IRB review. If you respond yes to any of these questions, please review the full requirements for proposal submission at:

<http://www.sandiego.edu/administration/academicaffairs/irb/>

### Questions to consider:

1. Is your project considered research?
  - a. Is it designed to develop or contribute to generalizable knowledge?
    - i. Common projects that would be considered research include national studies such as NSSE, CIRP, etc., projects where you plan to present the results or process beyond the USD community such as at a conference or through publishing a paper. Note that if there is a chance in the future that you may want to present or publish the results or process of your project, you must secure IRB approval before the project begins. You cannot get approval after the fact.
2. By participating in the project, will participants undergo any harm or discomfort beyond what they might encounter in daily life or during the performance of routine physical or psychological examinations or tests?
3. Does your project target (not simply include) a particular religious, racial, ethnic, or sexual-orientation population?
4. Does your project ask participants to report illicit or illegal behavior?
5. Is your project receiving funding or other support from federal or state government?
6. Is there any departmental, institutional, federal or state government requiring IRB approval?

<p>If your project requires IRB approval, you should allow <b>2 weeks</b> for your request to be approved. You will need to secure department head approval (signature) as well as the signature of Dr. Jane Georges before submitting your IRB proposal.</p>
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