MEETING OF THE DEAN’S ADVISORY CABINET
Tuesday, April 3, 2012
9:00-11:00am
Mother Rosalie Hill Hall, Room 209

MINUTES

Absent:  R. Stein
Facilitator:  P. Cordeiro
Notetaker:  J. Homrich

The meeting was called to order at 9:03 am.

1. **Welcome:** P. Cordeiro welcomed the committee to the meeting and introduced Captain Rabun, Capt. Ault’s replacement. The group then introduced themselves.

2. **Program/Department Updates:**

   *Learning & Teaching (H. Lattimer):* Heather announced that Learning and Teaching MED will come online in 2013 and are projecting that it may gain 400 students a year in the program. Will be approaching the Curriculum Committee in September for the online program.

   *Office of Assessment Support (P. Krist):* P. Krist discussed the FTE Trends graphs handout. The graphs go back over the last 10 years and SOLES itself has been fairly consistent. Learning and Teaching are on the up; Counseling and MFT are fairly stable. She will go back and send DAC the NROTC semester data from 2006 electronically. The link to the alumni survey was sent out with the language changed for any SOLES program. She received feedback from Reed in regards to the status bar. Gelb had a concern in regards to mentoring, as the wording was confusing. It was suggested to change the verbiage. A question was raised on how far back they should go to collect data. It was suggested that since an exit survey already exists it might not be worth going too far out. Some departments go out two years after graduation. Dews advised that it might depend on what we are measuring. There was a group consensus that it could vary by department. The group discussed that it is challenging trying to retrieve contact information post graduation and that currently is not a systematic way of collecting it. It was questioned as to whether we want to go back to the cal state system, telephone follow-ups, retrieve employer data and pursue larger employers. There was a concern when reaching out we may not get direct supervisors. Committee agreed that there should be a larger conversation with Alumni in pulling resources and alumni data.

   *Department of Leadership Studies: (C. Getz):* The search for a new faculty member in Higher Ed Leadership is wrapping up with the last candidate today. The push this year is to put in ILA 20 presentation proposals and so far we have 45 and 28 are students. Waiting to see how many get accepted.

3. **Development and Alumni Relations (G. Neiger):**

   Neiger announced an alumni mixer event scheduled for Wednesday, April 11, 2012. He also announced that there will be a photo exhibit, which will be used to highlight the faces of SOLES. The development team is also working on getting banners hung in the Sala to commemorate the school’s 40th anniversary. The monitors in the Sala will be showing photos taken from 1950-1970.

4. **Assistant Dean’s Office Updates (L. Dews):** All about money today—For this fiscal year we have a healthy crop of applicants, nearly 100 and & $180,000 to give away every year. Not as much money a we may think it is. We need to reserve some for later applicants, applicants from each dept. and this includes new and continuing
students. If you find that students are having difficulty send them to see her. Especially for those students who are trying to finish.

5. Outreach and Recruitment Updates (A. Mumford): A. Mumford reviewed the handout on the current applications statistics received and noted an increase from last year. She also reviewed upcoming events including the Diversity Forum. Beyond that, she shared that the Diversity Forum will be held on April 14th at SDSU. Leadership Studies has information sessions scheduled and as far as numbers they are not sure what to expect. Possibly upwards of 30 students. The new Executive Assistant will be starting on Monday April 9th, Pete Sterk. Mumford asked for assistance from the committee in choosing a date to hold the SOLES Information Session in the fall. The two dates she had would be Saturday October 13th, homecoming, or the morning of October 20th. Negier commented that if she needed additional help for the event she might not get as much if the session is on the day of homecoming. There also may be some impact in traffic patterns and we may not catch some undergraduates. After the discussion, the committee was on board for holding the session on October 13th, 2012.

6. Associate Dean’s Office Updates (G. Reed): Honorary Degrees Committee is looking for nominations. SOLES has not nominated anyone recently so they will be trying to publicize the events a bit more. Anyone could recommend from the USD website. If anyone needs an application let him know. Eduventures just finish a music program and next, is the INPP project and alumni survey. Dr. Krist is going to attend the Eduventures conference in Boston. Their move is to identify new educational partners.

Reed announced that the school would be receiving an email regarding a new school-wide shared drive. This is a way that faculty and staff of SOLES are able to post documents they would like shared with school personnel. He shared that the only disadvantage of the shared drive is that if it is not locked and anyone can access and alter the document. It is good for sharing, not as a repository. Other alternatives are Dropbox and SharePoint that are currently being used across departments. The shared drive has the advantage of being backed on a regular basis by the university.

He also noted that he would be out of the office Wednesday, April 10th through the 13th.

7. Dean’s Office Updates (P. Cordeiro)

International Scholar Visit: Dr. Denise Zinn will be spending her sabbatical leave here. Will be asking the faculty if they have any interest in meeting with her. P. Cordeiro asked the committee how we would like to introduce her, Presentation and/or engagement. The committee suggested that a meeting and briefing would be great in a smaller setting. Give her around 10 minutes to speak about her work and see if she would like to meet anyone on campus. Possibly Associate Dean, James Gump and Mike Williams; P. Cordeiro will connect with them. Students may also like an engagement with her.

Faculty Planning Time: H. Lattimer has helped simplify the form. The group explored the handout and the revisions were discussed. J. Homrich will go back and edit the document with the new revisions.

SOLES Strategic Directions – Draft Goals: Paula distributed a draft of the Strategic Directions for the group to review. Paula noted that this is a draft and it has been revisited and reworked a number of times. The group explored the handout and spoke about the revisions. The revisions will be updated and added as an agenda item on the April 4th SOLES Monthly Meeting.

Page 1: not much changed
Page 2:

- Discussion around what type of interdisciplinary we are doing and what we should be doing. What do we mean by interdisciplinary and what are others ideas of it? The language that fosters interdisciplinary was favored.
- G. Reed suggested having conversations around carefully constructed groups and the use experiential learning techniques. Use more directional language such as “increase.”
- Exchange the position of innovative and experiential pedagogies and applied learning. Highlight project based learning incorporating language techniques.
• “Recruit and retain a diverse student body” – there was discussion around whether to leave this as a broad term or single out gender, first generation, ethnicity, etc.
• Heather suggests having some conversation under integrated pedagogies and what diversity means within the departments. Interdepartmental discussions will be beneficial.

The group can continue to explore the document and offer feedback. More discussion will take place during the monthly meeting.

Meeting adjourned at 1:00 pm.