Meeting of the Dean’s Extended Advisory Cabinet
Tuesday, February 2nd, 2010
10:30am-12:30pm
Mother Rosalie Hill Hall, Room 201

Minutes


Unable to Attend: M. Martin, M. Woolley

Facilitator: P. Cordeiro
Notetaker: K. Sheridan

The Meeting was called to order at 10:31am.

1. Minutes: The Minutes from the December 15th DAC meeting were reviewed and approved with no edits.

2. Outreach & Recruitment Updates (P. Morrice): Pelema provided an update on admissions and discussed applications for each program area. Overall, applications are up 5% from last year and most program deadlines are still approaching. (Applications for the PhD program were due February 1st.) He will look into including undergraduates in the Naval Sciences and Leadership minors in future enrollment reports. Pelema also discussed the new inquiry tracking system he will be implementing which will provide program areas with periodic updates about the number of prospective students inquiring about a given program.

There was some clarification about how Masters students who are conjointly enrolled in the ELDA program are counted. These students are listed under “Leadership Studies Masters.” Paula asked Beth, Frank and Pelema to have a conversation about how best to track ELDA students who are only enrolled in the credential program.

Pelema hopes to redesign all program brochures in the next year as the size of the current brochures is somewhat outdated. He will ensure that there are enough of the older brochures on hand to be used until the redesigned programs are published.

3. Program and Center Updates
   Leadership Studies (C. Getz): The ISME conference recently concluded and was a success again this year. The Creative Leadership course offered in partnership with the Center for Creative Leadership took place during the intersession and had an enrollment of 22 students. Students who participated in the SOLES Global course with Education City in Qatar will present their final projects on Tuesday, February 23rd and all are welcome to attend.

   Learning & Teaching (J. Mantle): The department is engaged in conversations about streamlining the number and delivery of ME.d. programs, and are exploring ways to provide overlap in the core and foundational courses within the ME.d. programs.

   Helene Mandell discussed some of her recent work with field placement and the teacher credential program. She is excited about a partnership that has developed with Balboa Elementary school where students are being placed for both student teaching and school counseling. The partnership is very promising for both students and the school.
Reyes Quezada discussed some recent activity around internationalization within the department. Jim McKay, Director of International Teacher Recruitment for the Council of International Schools (CIS) recently visited USD and met with SOLES faculty and students to discuss the work of CIS. International teaching is a growing industry that may be an area for SOLES to consider in expanding efforts in internationalization.

**Marital and Family Therapy (T. Edwards):** MFT students have just finished comprehensive exams and MFT faculty are bust with admissions. Currently Todd is working on a grant application for funding clinical work with UCSD. The MFT program is preparing for an accreditation visit at the end of April.

**Counseling (L. Rowell):** Lonnie mentioned that the keyword in counseling this semester is “Change.” He is delighted to have 2 new faculty members working in the program and looks forward to interviewing candidates to fill the vacant position in CMHC. Sue Zgliczynski will be coordinating the CMHC program until the new faculty member is hired. Sergio Rodriguez’s position has been filled by Claire Crierie and Sergio will conclude his transition into the dean’s office.

Lonnie briefly discussed a current action research project in which graduate students in the counseling program are working with a high school class and school counselors in relation to career and technical education. The project will be presented at conferences like the ACA and AERA.

**Caster Family Center (L. Deitrick):** Laura Deitrick reminded the group that the Caster Center has a number of resources that might be useful for faculty and administrators to search for foundations and organizations that might fund research ideas. The center recently published a report on the state of the economy in the nonprofit sector in San Diego and invited community members to attend the report roll out event. All research assistants in the center will be presenting and participating in the upcoming ARNOVA conference.

Laura Stein discussed the Benchmark 3.5 conference that will be hold at USD in March of 2011. This is a high-profile event for both national and international nonprofit organizations. Pat Libby mentioned that the Nonprofit program is doing very well on enrollment and many students have chosen the program at USD over comparable programs at NYU and Notre Dame. She also reminded the group that the students in the nonprofit program may be of assistance with the projects others are working on through their applied projects. There is more information about this on the website.

**CEPAL (S. Himelstein):** A staff attorney has been hired to work with CEPAL on legal research projects. The center is engaged in several project including, a feasibility study on a potential lease of land by the city of Chula Vista to a 4-year university; a project with the new city library foundation and the implications of opening a charter school in the new San Diego library; facilitation of discussions between superintendents and school board members in the San Diego Unified School district vis-à-vis daily attendance funding and online learning; and a continuous study on electronic communication devices used on and off campus and legal issues pertaining to their use.

**Character Education Center (E. DeRoche):** Ed discussed the online courses he has been teaching for masters students as well as the recent work he did with Dr. Reed certifying Air Force members in Character Education.

**COMPASS (M. Baron):** COMPASS is currently working with its third cohort of continuing education students who will receive certification in special education. The cohort is made up of students from many sectors and areas in the community. COMPASS is also working with CASR to submit a grant to develop a manual for training clinicians and families to work with special needs students. They continue to collaborate with MFT and the School of Law.

**Naval Sciences (D. Garcia):** Captain Garcia thanked everyone who helped with the recent Stockdale Symposium. General McMaster enjoyed his time at USD and also thanked the faculty and staff for their time and hospitality. Dr. Reed will work with NROTC to consider possible keynote speakers for next year’s symposium. Captain Woolley will be retiring on April 9th as part of the NROTC Pass & Review ceremony. A Commissioning Ceremony will be held in May. More information on these events to follow.
Credential Analyst (T. Kostka): Tedi continues to work on credentialing for ELDA and L&T students. She has been working closely with Paula Krist to update student records in banner to reflect current data and to hopefully keep students connected after graduation.

American Humanics & Leadership Minor (T. VanHorn): Teresa recently traveled to the Management Institute in Phoenix with undergraduate American Humanics students. American Humanics is currently reinstituting publication of a journal. The leadership minor is undergoing some changes and Ed will be offering an online leadership class for the second year.

CS3 (L. Rowell): CS3 recently completed a strategic plan to refocus efforts of research and professional development for students and faculty working with the center. Dr. Ian Martin is now serving as the Associate Director of the center and his research currently centers on policy making in school counseling. The Action Research Symposium will be held this May and Jack Whitehead will be the keynote speaker.

Field Experiences (P. Hetherington): Peggy talked about her recent trip to the Daraja Academy in Kenya. Daraja is a free boarding school for girls started by USD alums Jason and Jenni Doherty. Peggy is working with Nancy Hannsen to consider ways SOLES can enhance its relationship with Daraja. These ideas include: Professional development for Daraja teachers; support by subject area; counseling and guidance in the work of the school; SOLES Global trips; fundraising; and research. Peggy will send additional information to the group about Daraja and her vision for a future partnership.

SOLES Global (C. Dujowich): Crystal discussed the SOLES Global intersession courses as well as the courses coming up in the summer. The Global Center anticipates that 50-60 students will participate in SOLES Global courses this summer. The center received 11 SOLES Global grant proposals and is working on ways to raise awareness about international and global initiatives in the school. SOLES Global course proposals for 2010-2011 (50-60 students going abroad this summer); 11 Global grant proposals; SGC Passports of the World—tables and booths in the Sala to raise awareness about Intl/Global initiatives; April 1st course proposals due for 2010-2011 are due April 1st. Visiting scholar Netkey Safi, from the University of Fribourg, Switzerland is working in the Global Center this semester.

Leadership Institute (B. Yemma): Beth mentioned that the Consulting specialization ran 3 courses in purpose-based consulting during the summer 2009 session.

4. Assistant Dean's Office Updates (L. Dews): Linda shared an updated list of staff and maintainers responsible for website updates. She reminded the group to please send announcements, news and updates to the appropriate maintainers. If anyone has questions about the list or who is responsible for updates please let Linda know.

5. Budget and Operations Updates (R. Stein): Rondi reminded the group that Claire Crierie has filled Sergio Rodriguez's position in Counseling & MFT.

Endowments: Rondi discussed the recent Endowment report sent out by the Provost’s office. Some endowments have no spending allowance for the 2010-2011 year. If there are questions about specific endowments please see Rondi.

6. Development and Alumni Relations Updates (G. Neiger): Gary shared a video clip of Dorothy Smith, 2009 Remarkable Leader Award recipient, during the November Remarkable Leaders event. Nominations for this years recipients are now being accepted. Fall appeals to alumni elicited a significant growth in returns for the Counseling and MFT programs. SOLES will be “going digital” with many of the regular publications, such as Horizons and the annual Dean's Report. Gary has been following up with donors whose endowments are under water to discuss their concerns. President Lyons will MC a reception for the dedication of the Mother Hill portrait in the Sala living room on Monday, February 8th at 2:00pm and all are invited to attend.

7. Assessment Support (P. Krist): Paula distributed a handout outlining some reasons that SOLES may not receive a top 100 US News and World Report ranking this year. Official enrollment numbers for the spring will be taken at the close of business on Wednesday, February 3rd and Paula will have these numbers available next week. The
Assessment office is organizing an alumni survey and will be soliciting valid alumni email addresses from each program area.

8. **Dean’s Office Updates (P. Cordeiro):** Paula briefly discussed a recent Eduventures report on faculty productivity. She shared a handout from the report that lists ideas for how to increase productivity.

   Paula would like to have further conversations about the distribution of merit pay for faculty with regard to teaching, research and service and how individual faculty members regard each of these areas during annual evaluations.

   ELDA turns 10 this year and will host an anniversary party in late spring/early summer. Paula is working on increasing the scholarship pool for ELDA students.

Meeting adjourned at 12:33pm.