JCP Ticketing Services

Services Available

- Custom Ticket Design
- Ticket Printing
- On-line Ticket Sales
  - Tickets mailed to customers if ordered more than 10 days out from event
  - Pre-printing of Will Call tickets

Event Set-Up Fee

Includes:
- Ticket Design
- Set up of Event in Tickets.com
- Set up for On-Line Ticket Sales (if applicable)*

Tickets ordered 2 weeks prior to **Requested Delivery Date**
- $60

Tickets ordered less than 2 weeks prior to **Requested Delivery Date**
- $70

*no credit card processing fee for tickets less than $15; if tickets are more than $15, a 2.6% credit card processing fee will be charged back to your department

Per Ticket Fee

Blank Ticket Stock – either Red or Blue trim

Price per ticket: $.25

A $.15 per ticket fee discount will be applied if the number of tickets ordered is greater than 1000

Services Not Included*

- JCP Ticket Office employees to work the day of the event in UC Ticket Office Window or Will Call table
- Credit card fees relating to selling tickets to campus events directly from JCP Ticket Office

*these services are not included in the above pricing for events that are NOT taking place at the Jenny Craig Pavilion (ex. comedian at the UC Forum or a play at the Shiley Theatre)