

Sign-Up Substitute Form

Present Class: _____ Sign-up time: _____ ID: _____

I, _____, will not be able to sign up at my appointed time during the week of April 14 – 18th, due to:

During my assigned sign-up time, I (or my substitute) can be reached at the following telephone number if necessary: **Phone Number:** _____

CHECK THE APPROPRIATE STATEMENT

_____ will be living in the same apartment and will choose my room space for fall 2008. I understand that this means I have to give him or her my sign-in information.

_____ I would like the Office of Residential Life to choose my room space for fall 2008 from the spaces available when my time comes up during room selection week.

HALL PREFERENCES

(Mark in order of priority 1-5, if eligible):

____ San Antonio de Padua Apartments

____ Alcala Vista Apartments

____ Presidio Terrace Apartments (grad/law only)

____ University Terrace Apartments (JR/SR only)

____ Manchester Village

____ San Buenaventura Apartments

ROOM TYPE

(Mark in order of priority):

____ Multiple bedroom in apartment

____ Single bedroom in apartment

____ Single unit

Roommates (if any) in order of assignment, if an available apartment does not have sufficient vacancies to accommodate all preferred roommates:

1. _____ 2. _____

3. _____ 4. _____

ADDITIONAL INFORMATION (Please be as specific as possible, use the back of this sheet if necessary):