



2008-09 Student Rules and Regulations

Community Standards for Student Housing

Department of Residential Life

Violations of the following rules and regulations subject a student to disciplinary action pursuant to processing by the appointed disciplinary body of the University of San Diego.

Visitors and Guests

1. University Housing Regulations allow for intervisitation in units only during the scheduled hours noted below. Intervisitation refers to persons of one gender visiting persons of the opposite gender in the latter's residence.

a. Intervisitation days and hours in Camino, Founders, and Maher Halls, San Dimas Missions A and B, the San Antonio de Padua, Missions Apartments, and the Alcalá Vista Apartments:

Friday and Saturday.....10:00 a.m. - 2:00 a.m.

Sunday - Thursday.....10:00 a.m. - 12:00 midnight

b. In Camino and Founders Halls, each Resident is responsible to inform ALL guests of the proper entrance procedures for entrance into Camino and Founders Halls.

c. Intervisitation Days and Hours in the Presidio Terrace Apartments, the University Terrace Apartments, and Manchester Village.

Sunday - Saturday.....10:00 a.m. - 2:00 a.m.

2. Cohabitation within University Student Housing areas is prohibited.

3. Actions or behavior by a resident and his/her guests that ignores the access and privacy rights or infringes on the sensibilities of roommates or neighboring residents are prohibited.

Alcohol and Other Drugs

1. All new students are required to complete alcoholEdu for College, an online alcohol prevention program, prior to initial check-in to the University's residence halls. Failure to complete this program by the established deadline(s) will result in a \$250 fine assessed directly to the student's account.

2. Consumption of alcoholic beverages on campus is prohibited except in compliance with California State Law (drinking for persons of 21 years of age or older). No one under 21 years of age and no more than six guests may be present when alcohol is being consumed. Students of legal age may exercise the option to consume alcohol only in San Antonio de Padua Apartments, Santa Anita Missions Apartments, Alcalá Vista Apartments, the Presidio Terrace Apartments, the University Terrace Apartments, and Manchester Village. Absolutely no alcohol consumption is permitted in Camino, Founders, Maher and San Dimas Missions A and B.

3. Establishment of a private bar, storage of excessive quantities of alcohol, or possession and/or use of a tap or keg is PROHIBITED in ALL Residence Hall areas. Compliance with all requests by Residence Life or Security Personnel for proof of 21 year-old status is required, and failure to comply with such a request will subject an individual to serious disciplinary sanctions up to and including expulsion from the University.

4. Failure to comply with requests made by University officials in pursuit of their responsibilities subjects an individual to disciplinary action ranging up to a \$500 fine and expulsion from the University.

5. Use or possession of controlled substances (i.e. marijuana, cocaine, ecstasy, etc.) is prohibited.

6. Items pertaining to alcohol, including beer cans/bottle displays (full or empty) or alcohol-related items may not be displayed in individual rooms. Drug paraphernalia (i.e. bong and pipes) is strictly prohibited.

7. Smoking is prohibited in all residence hall areas (i.e., student rooms, lounges, bathrooms, hallways, balconies, bridges, stairwells and entry areas).

8. In a room where alcohol consumption is permitted, no more than six (6) guests, 21 years of age or older, may be present while alcohol is being consumed, and NO guests under 21 years of age may be present in the room while alcohol is being consumed. When alcohol is being consumed, all room doors must be closed.

Room Conduct

1. Quiet hours designated for study and sleep time shall run from 7 p.m. to 10 a.m., (Sunday - Thursday) and 10 p.m. to 10 a.m. (Friday and Saturday). Residents should, however, show consideration for one another at all times.

2. No television set, radio, stereo or other noise producing instrument may be operated at any time at a volume which in the judgment of the Residence Hall staff is unreasonably loud.

3. Fire hazards, including but not limited to, burning incense, burning candles, halogen lamps, exposed heating elements, personal barbecues, and flammable liquids and solvents (gasoline, kerosene, lighter fluid, propane, etc.) are strictly prohibited in or around any living area. Doors that open into exit corridors are fire rated and may not be propped open.

4. Misuse and/or tampering with fire equipment (fire alarms, smoke detectors, fire extinguishers or hoses, etc.) is strictly prohibited. Nothing may be hung from sprinkler pipes or any part of the fire sprinkler system.

5. Fish in a bowl of 10 gallons or less are permitted. Aquariums of larger dimensions are not allowed. All types of domestic or wild animals are prohibited in housing areas. The exception is ADA approved assistance dogs as required by law. Any unapproved dog or cat will result in a minimum fine of \$100 plus \$25 for each day the pet remains in the residence hall.

6. Nothing may be thrown from any residence hall.

7. Acquisition of an illegally duplicated residence hall key/card will result in a \$100.00 fine and jeopardize campus housing privileges. Installation of an unauthorized personal lock on any door or window is prohibited.

8. It is prohibited for any student to sell, purchase, print, view or display obscene, offensive, or erotic material in a common/public area of a residence hall and/or an apartment. This is subject to but not limited to material obtained via the internet, pornographic pictures, jokes, written material or the use of live entertainment.

9. In a room where alcohol consumption is permitted, no more than six (6) guests, 21 years of age or older, may be present while alcohol is being consumed, and NO guests under 21 years of age may be present in the room while alcohol is being consumed. When alcohol is being consumed, all room doors must be closed.

Furniture/Appliances

1. Theft, damage or defacing of University property is prohibited.

2. Residents are responsible for all burns, stains or any other physical damage to floors, floor covering, furniture, window coverings or any other surfaces or fixtures in housing areas.

3. Removal of community furniture to a private room or use of any common area item for personal use is prohibited.

4. No wood and/or upholstered University furniture is allowed to be removed from the residence hall rooms to balconies, lounges, walkways, bridges, outdoors, or storage companies at anytime. A \$25 fine will be assessed for each piece of furniture outside of the residence room per 24 hour period or the resident will be responsible for the total replacement cost of any furniture which is lost or damaged.

5. No furniture of any kind is allowed to be left outside unattended, except in approved areas. Any furniture left unattended will result in a \$25 fine per 24 hour period.

6. Window screens shall not be removed for any reason, with a minimum fine of \$100 being assessed per violation. The assignment of the fine will be divided equally among the residents of the unit unless blame can be placed to a particular person. Damage to a screen shall constitute removal. Damaged screens will be repaired on a continuing basis, with associated costs passed on to the residents of the unit.

7. No waterbeds, lofts or similar furnishings are permitted in housing areas except for lofts from Collegiate Concepts, Inc.

8. Residents wishing to bring or rent their own refrigerators are restricted to 5 cubic feet or smaller.

9. Possessions may not be stored or left in any area where they may become a fire hazard or impede access and/or egress.

10. Power strips with surge protection should be used when additional electrical outlets are needed. Extension cords shall not be used as a substitute for permanent wiring. Extension cords shall only be used when servicing grounded portable appliances. The ampacity of the extension cords shall not be less than the rated capacity of the portable appliance supplied by the cord. Multiple outlet octopus plugs are not permitted. All extension cords and power strips must be UL approved. Utilization of electrical appliances is subject to the evaluation and discretion of the Residence Hall staff.

11. The orange/gray electrical outlet found in some residence hall rooms is dedicated to computer and video equipment only. There will be a fine for misuse.

Room Cleanliness and Damage

1. Communal and individual rooms in residence halls will be subject to periodic inspection for their cleanliness and for damages. Should there be damages or a problem with cleanliness, the resident(s) of the room will be responsible for restoring rooms or common areas to acceptable standards. Repair work will be scheduled at the discretion of the residence hall staff and may occur while residents occupy their rooms. Repair costs will be assessed and payable immediately. Charges not paid when assessed will be deducted from the resident's damage deposit. Charges will be assessed per determination of an individual's responsibility or to all assigned roommates if responsibility is coequal or determination of responsibility cannot be individually assigned. Charges for communal area damage will be assigned per determination of individual or collective responsibility.

Cleanliness is defined as a reasonable person's expectation of healthy order in an ordinary living environment.

Damage is defined as destruction of permanent fixtures, structure configuration, violation of original surface area finish or destruction of University furniture.

2. Decorative stickers may not be applied to the walls, doors, windows, furniture or ceiling of any residence hall room.

3. Nails, screws, tacks, staples and hooks may be utilized sparingly. Holes left by these items used to hang decorations on walls must be properly spackled and/or sanded prior to departure. Painting charges may be assessed. Tape or gummy adhesives are expressly prohibited.

Sales and Solicitation

1. All student advertising must be posted in designated areas and comply with established guidelines for display of such materials.

2. All sales and solicitations within the parameters of the campus area must be approved in writing by the Dean of Students or his authorized representative.

3. No commercial or private organization may post, exhibit or distribute materials unless approved by the Dean of Students or his authorized representative.

4. Pursuit of personal activities on University premises for purposes of personal income is prohibited unless authorized by the Office of Student Affairs.

Miscellaneous

1. Skateboards, rollerblades, and scooters are prohibited on campus from 8:00 a.m. until 4:00 p.m. Monday through Friday. Skateboards, rollerblades, and scooters are also prohibited:

a. In building entry areas and inside University buildings (including residence halls and classroom buildings).

b. In vehicle traffic areas, streets, parking lots and "right of way" lanes used by vehicles.

c. In any area where injury may readily occur to a skateboard or rollerblade user and/or another individual.

d. Near the Colachis Plaza Fountain, the Missions or Manchester Village Parking Structures.

Violations of these policies will result in skateboards being confiscated and fines being imposed.

2. Riding or parking/storage of motorized vehicles on sidewalks, pedestrian pathways (e.g. Camino/Founders courtyard) or in any University building is prohibited.

3. Climbing or other activity on the facade, roofs or adjacent building extensions is strictly prohibited.

4. The University reserves the right to designate room assignments among residents in cases where a dispute about rights to living space occurs.

5. Change of rooms for the Spring semester must be completed prior to departure for Christmas break if logistically possible.

6. Every person within a building must respond to a fire alarm by immediately exiting the premises. Reentry to the premises is permitted only on the signal of authorized Residence Life, Public Safety or fire department personnel. Tampering with fire equipment is strictly prohibited. Violators will be seriously disciplined up to a maximum fine of \$1,000.

7. Unauthorized entry/exit through windows or emergency exits is strictly prohibited. A minimum fine of \$100 will be assessed per violation.

8. Unpaid discipline fines will be added to a student's account and must be paid to complete registration for the semester following the fine.

9. Any forgery, alteration or other misuse of institutional documents, identification or records is prohibited.

10. Possession of illegal knives, firearms, pellet guns, skeet rifles, paint guns, potato guns, spear guns, sling shots, bows & arrows, air rifles, pistols or any other form of weapon, sporting instrument, self-defense instrument or ammunition for any purpose within a housing area is absolutely prohibited.

11. Possession and/or use of explosive material (i.e., firecrackers of all types, dynamite or any other similar item) is absolutely prohibited.

12. Electric and percussion musical instruments may be stored in the residence areas. However, any use of such instruments must be confined to University provided practice facilities with approval of residence hall staff.

13. Storage or use of any materials requiring the use of ventilation hoods, eye wash stations, or safety showers (e.g. photograph development supplies) is prohibited.

14. All resident vehicles must have an appropriately displayed University parking permit. Full size cars may not be parked in spaces designated for compact cars.

15. No personal items (including but not limited to television antennas or dishes, clothing, towels, flags, wet suits, signs, and posters) may be displayed or attached in such a manner that they are visible from outside the resident rooms.

16. Trampolines, hot-tubs, window air-conditioners, personal clothing washers and dryers are prohibited in housing areas.