

WINTER BREAK MEMO

Below is a checklist to ensure that your apartment is ready to be vacated for intersession.



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Non-Continuous



THE DATES

- December 15 at 7:00 pm - 24/7 Quiet Hours Begin
- December 15 or 5 days prior to arrival - Intersession Housing Application Deadline (\$65 fine after deadline)
- December 22 at Dinner - Last Meal Swipe
- December 23 at noon/24 hours after last final - All residents must check out; residents with finals late Dec. 22 must still check out by Dec. 23 at noon
- December 23 at noon - January 2 at 10:00am - Residential Halls closed
- January 28 at 10:00 am - Spring Move In

HOW TO CHECK OUT

- Clean your room, bathroom, and kitchen.
- Unplug electronics and lock windows.
- Leave blinds **closed** on first floors and **open** on other floors.
- Turn fridge to **lowest setting**, throw away **perishable food** (it is highly recommended to **leave fridge/freezer empty**, in the event of unexpected power outages.)
- RAs will complete health and safety inspections and residents will be responsible for any violations.
- Don't forget **important/valuable items!** If you re-enter your space before the halls open **you will be fined \$25 per hour.**

INTERSESSION HOUSING

Residents **approved** for Intersession Housing may **reactivate** their ID at Crossroads at 10:00 am on Jan. 2.

You **do not** need to be taking courses or working on campus to be considered for intersession housing.

No overnight guests are allowed.

The intersession rate is **\$35 per night** for a multiple or **\$43 per night** for a single or **\$400 for three weeks**, whichever is more cost effective for the resident.

Anyone who is found in their room without permission and who did not sign up for intersession will be billed **\$65 per night and referred to student conduct.**

ROOM CHANGE REQUEST

- Room Change Request Forms were due via the online e-form by December 1 by 5:00 pm, both in order to change rooms yourself, or bring a friend into an open space in your room for spring
- Residents who submit forms after the December deadline will not be guaranteed a room change before spring semester.



SPRING CHECK IN

All Torero IDs will have to be **re-coded** to gain access to your space in the spring. You can update your Torero IDs at Missions Crossroads, Palomar Desk, and Manchester Village Desk. You are able to activate your key as early as 10 am on Jan. 28

Club Sport team members that are returning early **must sign up** for intersession housing and be **prepared to pay** the applicable rates.

SPRING VACANCY

- If you are graduating, studying abroad, taking a leave, or getting married you must complete a predetermined cancellation e-form by December 23.

FOR ALL VACANT SPACES:

- Open space must be completely cleared and cleaned
- Extra chest of drawers and desk must be empty
- Leave space in closet for incoming roommate
- Violations will result in a fine