

USD Trans-Border Institute
TBI Internship Form
Serving TBI and the Border Community

TBI use only:
 Approved/Rejected: _____
 Notified (Date): _____
 Report Submitted: _____

TBI invites applications from USD undergraduate students interested in serving as interns for academic credit. Internship duties will include helping to organize border-related events, preparing TBI materials and announcements, gathering and disseminating information, updating web content, and other assistance to the TBI director and staff. Interns will receive up to 3 units of academic credit each semester. To apply, please submit this form prior to registration. TBI will respond within five working days.

Student Name: _____ **Phone/Extension:** _____
Email Address: _____

Faculty Advisor: _____ **Phone/Extension:** _____
Email Address: _____

Number of Units of Academic Credit Requested: _____

Days Available: (check all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

Brief Description of Experience/Qualifications: (Please attach resume)

Objectives: How would your service as an intern relate to future academic or career interests?

Please list at least three academic or personal references:

Reference	Phone and email contact information	Relationship

Please submit this form and materials to:
 USD Trans-Border Institute,
 San Diego CA 92110

Please direct questions to:
 Email: dshirk@sandiego.edu
 Telephone: (619) 260-2315

I agree to serve as a TBI intern in accordance with the terms described in this form. All information that I have provided in this form is accurate to the best of my knowledge.

Student Signature: _____ **Date:** _____