

Parking and Transportation Committee Meeting
Minutes of Friday, March 07, 2008

Attendees: Quinton Kawahara, Public Safety for Wajma Shams, Parking Services, Kelty Lanham, Parking Services, Conley Robinson, Facilities Project Management, Louis Cappella, KIPJ, Michelle Tillman, SOLES, Mike Morse, Engineering, Greg Zackowski, Student Affairs, Jessica McEwen, RHA, Jonathan Conant, Faculty Senate, Rick Hagan, Residential Life.

Quinton Kawahara, Patrol Lt. for Public Safety chaired the meeting for Wajma Shams who was unable to be at this meeting. Greg Zackowski suggested a round of introductions to begin the meeting. Following introductions, minutes of the previous meeting, October 5, 2007, were reviewed. Conley Robinson had a correction for the minutes indicating he was misquoted. The minutes will be corrected for the last two sentences of the third paragraph of the October minutes to reflect that Conley said the parking garage engineers were contacted regarding the SOLES lighting concerns. The design engineers told him they had conducted a photometric study of the lighting and the structure meets current building code and industry standards. They indicated the lighting is adequate and they have no plans to change the lighting in the structure. Conley went on to add that this would not prevent the addition of more lighting but the expense would need to be paid for from within the University.

Old business: SOLES committee representative, Michelle Tillman, asked about correcting phone information for the emergency signs at elevator locations in the building. Two corrections will be necessary to correct signage. Signs give an old number (619-260-4517) no longer in use and need to be updated with the new number (619-260-7777); the other correction for the signage is to give the complete emergency phone number (619-260-2222) not just the extension used for dialing on campus only. Quinton Kawahara provided updated phone information to Conley Robinson, Project Management during the meeting. In other business, Conley said a proposed speed bump for the ramp at Soles was a possibility but Public Safety would need to fund the expense and exact placement would need to be decided. In responding to another proposal for Soles he said it's not recommended to exit through the Soles South gate on a regular basis as it may not be safe and merging with traffic is more difficult.

Item #2 on the agenda discussed tram transportation service for UTA residents. Conley Robinson said Facilities is considering dropping the UTA shuttle service due to low ridership. Resident Housing Director, Rick Hagan responded there's no crosswalk nearby and it is dangerous to cross the busy street especially after dark. The University has appealed for a crosswalk but was told it would be an estimated \$100,000 to add a crosswalk at this location. Feedback from students indicate female students feel uncomfortable walking at night, there is often too long a wait for the tram to come by the UTA stop, signs on the trams aren't descriptive enough for which route they follow, east loop or the west loop. Rick Hagan asked that Facilities look at their route timing to the UTA's and create clearer signage so students know which route the tram follows. Greg Zackowski commented that the wait time is a big issue and suggested a GPS system for monitoring trams arrival at campus tram stops. Greg indicated there are more complaints heard on tram service than parking availability.

Third item on the agenda, on-line sales for parking permit purchase were announced and are expected to be ready for August. Rick Hagan asked if a fee increase is planned for fall permit sales but there was no information on this question at the time of the meeting.

Item #4 on the agenda discussed a proposal to discontinue allowing Manchester Village residents to park in the Mission Structure instead of taking the tram. Rick Hagan indicated the proposal could probably be eliminated if tram service was more reliable. Kelty Lanham, Parking Services, clarified any resident with a valid parking permit can park in the Mission Structure after 7 pm and all residents can park in the West Structure anytime. Some proposed solutions heard by the committee were to reinstate a Manchester resident parking permit and restrict parking in Manchester Village Garage to just residents. Look at tram service for more clarity on timing for the various tram stops.

Some events held on campus may be contributing to parking problem at the Garage. Rick Hagan mentioned problems experienced by Alcala Vista residents. Kelty Lanham said signage is placed in the AV lot prior to an event restricting parking to residents only. In addition Elite security is posted in the lot to enforce the resident only parking. Elite staff is not always clear on how they should provide enforcement for this area. Elite will need to receive clearer instruction on how to screen for non residents attempting to park in resident parking areas during major events held on campus especially those like the WCC.

The fifth agenda topic concerned C/F parking in the IPJ garage not utilized 100% of the time. 120 spaces are reserved for Camino Founders residents in the IPJ Garage. This year there has been low occupancy in the C/F parking area. A proposal to consider returning some of the spaces to faculty staff parking based on the number of C/F parking on a year to year basis was made. Rick Hagan stated the need to be flexible in this type of arrangement and reassess the parking needs each semester.

Sixth item on the agenda considered the Boot vs. Impound for unidentified vehicles. Kelty reviewed for the committee the universities contacted for information on their experience and provided a cost comparison. To impound a vehicle is more costly when compared to using the boot. The Boot if put in use would include a service fee for removal of \$30; resulting in a savings of approximately \$192 in fees associated with towing. About 18 vehicles were impounded last year. The boot would be used for unidentified vehicles with 5 or more unpaid citations. Rick Hagan suggested Parking might want to consider a higher service fee than the \$30 proposed. No opposition was heard from the committee on the use of a Boot as proposed.

Final agenda item #7 considered a minimal fee for visitor parking. Kelty shared that approximately 400 visitor's pass through our Kiosks per day. Greg Zackowski said the Parking and Transportation committee has wrestled with the question of a visitor parking fee off and on over 15 years. It was suggested to implement a visitor fee M-F until 6:30 p.m. To avoid backing up traffic at the entrance Kiosks create permit stations on campus for paying/debiting permit fees and obtaining parking permits. Greg suggested charging parking fees to departments hosting large groups on campus. Louis Cappella added that many corporate clients and visitors coming to campus expect a visitor parking fee.

At the close of the meeting, Greg Zackowski announced the possible implementation of a Zip Car Rental service on campus in the fall. The service has been popular on other college campuses and is under discussion for service at USD.

Meeting adjourned.